



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Selectmen Meeting**
Wednesday, March 20, 2024

Board members present for the meeting: Ben Kilanski, Jack Marsh Jr., Herbert Stephens, Natalie Quevedo, Theresa Sepe.

Department Heads Present for the meeting: Chief Rice, Amy Bond, Rick Meleski Sr., Dale Gray, Denis Murphy

First order of business – Public Hearing:

Selectman Kilanski started the meeting at 631pm by reading the Public Hearing Notice for the purpose of accepting a donation of services from Leonard Lawrence Excavating to remove asphalt and loam the old "Mr. Mike's" property. Selectman Kilanski makes a motion to open the public hearing. Selectman Stephens 2nd the motion. Motion carries 5-0.

Selectman Stephens advised the board that Lawrence didn't have the loam available so it is still needed but Lawrence would spread it when received. Selectman Marsh advised the board to make sure the loam wasn't from a cornfield because it would have roundup in it and wont grown grass. No other public questions or comments were made.

Selectman Kilanski made a motion to close the public hearing. Selectman Stephens 2nd the motion. Motion carries 5-0. Selectman Kilanski makes the motion to accept the services from Leonard Lawrence. Selectman Stephens 2nd the motion. Motion carries 5-0.

Second order of business: Minutes / New Business:

Selectman Quevedo made a motion to accept the minutes from 3/13/24. Selectman Kilanski 2nd the motion. Motion carries 4-0-1.

Selectman Marsh made a motion for Selectman Kilanski to be Chair of the Board. Selectman Sepe 2nd the motion. Motion carries 5-0.

Selectman Quevedo made a motion for Selectman Sepe to be Vice Chair of the Board. Selectman Kilanski 2nd the motion. Motion carries 4-0-1.

Selectman Sepe made a motion for Selectman Stephens to be the Selectman's Rep on the Beach Committee. Selectman Kilanski 2nd the motion. Motion carries 4-0-1.

Selectman Stephens made a motion for Selectman Sepe to be the Selectman's Rep on the Budget Committee. Selectman Quevedo 2nd the motion. Motion carries 4-0-1.

Selectman Sepe made a motion for Selectman Kilanski to be the back-up Selectman's Rep on the Budget Committee. Selectman Stephens 2nd the motion. Motion carries 4-0-1.

Selectman Sepe made a motion for Selectman Quevedo to be the Selectboard Rep on the Broadband Committee. Selectman Stephens 2nd the motion. Motion carries 4-0-1.

Selectman Stephens made a motion for Selectman Quevedo to be the Selectboard Rep on the Conservation Commission. Selectman Sepe 2nd the motion. Motion carries 4-0-1.

Selectman Sepe made a motion for Selectman Quevedo to be the Selectboard Rep on the Energy Committee. Selectman Stephens 2nd the motion. Motion carries 4-0-1.

Selectman Kilanski made the motion for Selectman Marsh to be the Selectboard Rep on the Planning Board. Selectman Quevedo 2nd the motion. Motion carries 4-0-1.

Selectman Kilanski made a motion for Selectman Quevedo to be the Selectboard Rep on the R.E.D. Committee. Selectman Stephens 2nd the motion. Motion carries 4-0-1.

Selectman Kilanski made a motion for Selectman Stephens to be the Selectboard Rep on the Bank Committee. Selectman Marsh 2nd the motion. Motion carries 4-0-1.

Selectman Marsh made a motion for Selectman Kilanski & Selectman Stephens to be the two Selectman's Reps on the Winchester Solid Waste Committee. Selectman Quevedo 2nd the motion. Motion carries 3-0-2.

Selectman Quevedo asked Selectman Marsh for the Panning Board to appoint a representative from their board to the Conservation Commission. Noting that the Conservation Commission meets the 3rd Thursday of every month.

Selectman Quevedo went over the quote that was received from Town Hall Streams regarding the live streaming services that they provide with the board as follows:

\$250/month for unlimited video

\$50/month for a 2nd room to be equipped for recording

\$15/month for voice to text (transcribing the meetings in live time)

\$25/month for the videos to be accessed through social media

Includes 1 wide angel lensed camera (no additional charge because town has camera)

They could have the installation completed in 10 days. Selectman Quevedo reminded the board that the budget per the warrant article is \$4,000. The 1-year cost of these services would be \$3,480. Selectman Quevedo said that a 5yr contract would make sense since all videos are archives for 5 years. This company covers all of NH, ME, and some of MA. It would be a one click record system. Selectman Sepe suggested doing a 1 yr. contract and revisit a future contract after that year to do a new one if satisfied with the services. Selectman Kilanski asked Selectman Quevedo to find out what their typical price adjustments are year to year for budgeting purposes looking to the future.

Selectman Sepe made a motion to spend up to \$4000 for a 1-year contract with Town Hall Streams and for T.A. Miner to have the download rights. Selectman Stephens 2nd the motion. Motion carries 5-0.

Selectman Kilanski made a motion to have T.A. Miner sign the contract on behalf of the board. Selectman Quevedo 2nd the motion. Motion carries 5-0.

Selectman Stephens made a motion to approve the Raffle permit for the Woman's Club Raffle of scratch tickets. Selectman Marsh 2nd the motion. Motion carries 5-0.

Selectman Kilanski read the letter from the Land Use/Code Enforcement Officer, Evan O'Connor to the board asking for permission to have access to the recording equipment/Facebook page to continue live streaming the Panning Board and Zoning Board Meetings. The board agreed to give Evan O'Connor permission to do so and Selectman Quevedo would train him in the process.

Selectman Marsh made a motion to approve the Volunteer form from Louis Fox for Zoning Board of Adjustment. Selectman Stephens 2nd the motion. Motion carries 5-0.

Selectman Sepe made a motion to approve the pole license for the two poles being replaced on Elm St. Selectman Stephens 2nd the motion. Motion carries 5-0.

Selectman Stephens made the motion to approve the MS232 in the amount of \$5,869,449. Selectman Sepe 2nd the motion. Motion carries 4-0-1.

Selectman Kilanski advised the board of a discrepancy of a Class 6 Road off Curtis Road. that a current resident does not believe it is a class 6 road. The owner of the property that would like to do a new build past the current residents on said road believe it is. Both parties have lawyers and the board agreed to have T.A. Miner get a legal opinion on the matter because the Selectboard has the power to approve or deny a new build on a class 6 road.

Selectman Kilanski thanked the public again for coming out to vote and congrats to all who were voted into new positions. The new voting machine had a few hiccups but there will be more training.

Selectman Kilanski advised the public that Winchester Selectboard did not ask State Rep. Jennifer Rhodes to vote No in the Cheshire County Delegate Budget. After Speaking directly with the source State Rep Jennifer Rhodes did not specifically name Winchester Selectboard. She is the Representative for 5 different towns.

Selectman Stephens updated the board on the State Hydro Surry & Otter Brook Dam 8-hour training went well with the Army Corp of Engineers on Tuesday, March 19th, 2024.

Selectman Quevedo asked if the board could have the Energy Committee come back in because she heard it disbanded. Selectman Kilanski asked T.A. Miner to follow up with the committee members to start the meetings back up again.

T.A. Miner asked the board if the Bank Committee was ok to do a clean out April 27th. The board agreed with no issues to the clean out.

Fourth order of business Public Comment:

Todd Kilanski, town resident advised the board that the Energy Committee has disbanded due to meeting their obligation of submitting their recommendation and contract to the board. Mr. Kilanski also advised the board that another committee would need to be formed to look into the state option.

Selectman Quevedo asked that the Committee policy be referenced due to disbanding.

Selectman Kilanski said the board would accept new volunteer forms for the energy committee if necessary.

Denis Murphy, Town Moderator let the board know that the printer on the day of voting was not compatible with the voting machine and that a new one had been ordered to rectify the problem and won't be an issue again. Mr. Murphy, Town Moderator, also asked the board to have ongoing permission to contact the NHMA for Town Moderator needs when necessary. The board agreed and asked T.A. Miner to add his name to the list. T.A. Miner will supply the board with an updated list as well.

Kelly Kilanski, town resident asked the board if the fee for the 2nd room to be live streamed could be on a case-by-case basis instead of a monthly fee. Selectman Quevedo said no, it's a monthly fee. Mrs. Kilanski told the board she liked the idea of a 1-year contract to start and revisit from there.

Nonpublic under RSA 91-A:3II

Selectman Stephens makes a motion to enter nonpublic session under "d". Selectman Marsh 2nd the motion. The motion carries 5-0. A roll call vote was taken, and all members voted "yes" individually, and the board convenes in non-public at 715pm.

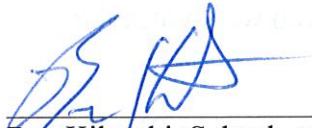
The board reconvenes in public session at 725pm.

Selectman Marsh makes a motion to seal the minutes under "d" Selectman Sepe seconds the motion. Motion carries 5-0.

Adjournment:

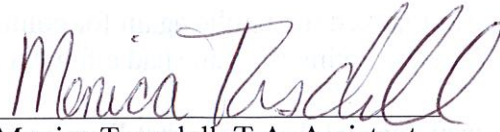
Selectman Stephens makes a motion to adjourn at 735pm. Selectman Sepe 2nd the motion. The motion carries 5-0.

Minutes signed by:

A blue ink signature, appearing to be "Ben Kilanski", written over a horizontal line.

Ben Kilanski, Selectboard Chair

Minutes respectfully submitted:

A purple ink signature, appearing to be "Monica Truesdell", written over a horizontal line.

Monica Truesdell, T.A. Assistant