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**Winchester Conservation Commission Meeting June 2016**

**Present were: Gus Ruth, Bonnie Leveille, Norm Sims, Beth Pelton, Paul Hubner, Jon Baldvins, John Hann, Tom Turant, Ken Cole.**

Meeting was called to order at 7:01PM.

May minutes were reviewed. Motion was made to accept the minutes as read. Motion passed.

**Wulff Property Encroachment:**

Pictures of a fence and landscaping behind the fence were passed around. The fence and landscaping are located on the 50' right of way managed by the CC. Maps, deeds and tax map were reviewed to ascertain if the encroachment assessment was accurate. CC discussed how to approach the landowner. It was decided to write a letter stating the findings and ask the landowner to come to the next CC meeting to resolve. Norm will write a draft of a letter and email to members for approval.

**Property Inspections:**

Norm has done a spread sheet to maintain data for Inspections of properties owned or managed by the CC. He entered the Wulff property information but stated that there needs to be a physical file in the CC office of all documents and the inspection.

The CC will do Musterfield Park next. John and Gus stated that there are trees that are dying or dead that need to be removed. They also stated that the picnic tables that were in poor condition were cut up and can go in the dump compactor. Gus stated that Irene will go to the Registry of Deeds for a copy of the Musterfield Park deed. Bonnie and Irene will go through CC files in the office for Property files.

Mim Johnson was to do the Forest Lake property. She has not been at recent meetings to see if that was accomplished. It was stated that the dock needs to be repaired either this year or next.

**Natural Resource Inventory:**

The CC needs to have SW come and address how to best do the update.

**Water Tank:**

There was a discussion of the potential sites for a water tank including the Gravel pit and Hawkins Road (Tim Hill property). Tate and Howard has stated that there is elevation at the Hawkins Road site. There is not enough elevation at the gravel pit site to support serving other than the proposed Industrial Park. It was decided that the CC could advise on any property owned or managed by the CC but the decision is not up to the CC. The

**May 2016 CC minutes cont.**

Tim Hill property was purchased with the idea that it was a potential site for a town water tank.

Paul Hubner stated that he has been going to properties that he knows of. He did work at the route 10 canoe launch. He also did work at the Dan Cole Pavilion and canoe launch where he did a lot of clean up and cutting. He stated there is lot of poison ivy at the site. He also has mowed at the Gardiner Mountain property but stated that the bridge needs work.

**Membership:**

Tom Turant, Bonnie Leveille, Jon Baldvins, Beth Pelton and Ben Kilanski all have terms that end in 2016. A motion was made and passed to approve new terms for these members. Motion passed. Gus would notify Jim Tatro.

Motion to adjourn at 8:25PM.

Submitted by:

Bonnie Leveille, Secretary

