

**Historic District Commission
Meeting Minutes
29 August 2016**

Meeting called to order at 7:03 pm by Chair Denis Murphy.

Members present:

Denis Murphy, Chairman
Mike Doherty (Representing the Planning Board)
Roberta Fraser (Representing the Board of Selectmen)
Valerie Cole - Alternate
Mike Coope - Secretary

Members not present:

Julia Ferrari - excused

Guests:

Dylan Eastman and Charles Hood representing Ashuelot Land & Water Co., LLC.

Opening Statement by Chairman:

The Chair announced that this special meeting was called as a courtesy to the applicant regarding work to be performed at 100 Main Street (Map 26, Lot 21).

Reading of the Agenda

Approval of Minutes

- Motion: By Mike Doherty to approve the minutes for 08 August 2016.
Seconded by Roberta Fraser.

Vote: All in favor.

Resolved: Motion carried.

Discussion of Application before the Commission

Mr. Eastman and Mr. Hood discussed work which they would like to perform on the building at 100 Main Street (Map 26, Lot 21).

They stated that there is a need to replace the windows given the fact that replacement windows were installed into rotting window frames. Discussion ensued about the painting of the house, doors and trim. The colors were selected from the Sherwin Williams color palette for historical buildings. Additional discussions centered around the replacement of the columns holding up the awning on the front of the building, the placement of a decorative wooden flag over the front entrance and between the upper floor windows.

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Additional discussion followed on their desire to replace the lawn with pavers in order to preserve an aesthetic appeal to the entrance of the building, thereby eliminating continual damage to the lawn by heavy rainfall, foot traffic and salt and debris from snow removal activities.

The possibility of installing planters to break up the view of a large slab area was also discussed.

Valerie Cole suggested that approval be given for the work at 100 Main Street (Map 26, Lot 21) with the exception of the paver installation, until a determination can be made about possible approval from other boards.

After a call for additional discussion by the board and receiving none, The Chair entertained a motion to approve the work at 100 Main Street (Map 26, Lot 21) with the exception of the pavers, which would be discussed at our next meeting.

- So moved: By Roberta Fraser seconded by Valerie Cole.

Vote: All in favor.

Resolved: Motion carried.

Discussion of recorded meetings

Mike Coope stated that he had received a visit to his home on 29 August 2016 by Mr. Paul Dobbs, who had requested all of the recordings of the public hearings regarding the demolition of 14 Michigan Street (Map 26, Lot 89). He said that he had informed Mr. Dobbs that in lieu of a specific board policy, the recommendations of the New Hampshire Municipal Association were followed, meaning that when the commission had approved the minutes of the meeting, the recording was erased in order to make room for the next meeting. He also told Mr. Dobbs that it was his own personal recorder used as an aid in preparing the minutes.

Mr. Dobbs was informed that all requests for minutes and recordings if any were to be made to the Town Hall.

Roberta Fraser stated that members of the public going to commission members private residences was inappropriate, and that activity could be construed as Ex parte communication regarding a matter before the board. She also said that while a visit was inappropriate, there is no way to stop it, and members of the public should be directed to the entire HDC.

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- Motion: By Denis Murphy to follow the practices of the Board of Selectmen with respect to the disposition of recordings in which the recording will be erased when the minutes are approved by the board.
Seconded by Mike Doherty

Vote: All in favor.
Resolved: Motion carried.

A request was made by Valerie Cole to replace the failing asphalt shingles on a portion of her roof with the existing green metal roofing that was previously approved.

- Motion: By Denis Murphy to approve the replacement of the asphalt shingles with the previously approved green metal roofing.
Seconded by Roberta Fraser.

Vote: All in favor.
Resolved: Motion carried.

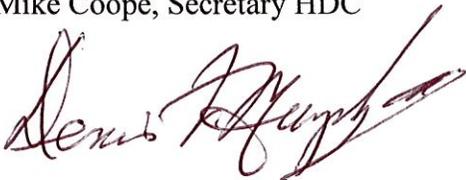
Having no other business before the board, The Chair entertained a motion to adjourn.

- So moved: By Mike Doherty seconded by Roberta Fraser.

Vote: All in favor.
Resolved: Motion carried.

Meeting adjourned at 20:00 29 August 2016.

Respectfully submitted,
Mike Coope, Secretary HDC

A handwritten signature in red ink, appearing to read "Denis Murphy". The signature is written in a cursive, flowing style.