

**Minutes of the
Board of Selectmen Meeting**
Wednesday
June 1, 2016

Board members present: Acting Chairman, Herb Stephens, Jack Marsh and Ben Kilanski. Also present the Water/WW Superintendent Rick Meleski and Highway Superintendent Dale Gray. Absent: Roberta Frazer and Raymond Williams.

First order of business: Open meeting

The Chairman opens the meeting at 7:02pm.

Second order of business: Business and minutes

The board reviews the minutes of 5-25-16 for approval. Selectmen Marsh *makes a motion* to approve, Selectman Kilanski seconds. The motion carries 3-0.

Selectman Marsh asked Billie Jo Jackson if she was here about her rental's water/sewer bill. She said she was and that she knew the tenant had paid it. Billie Jo wanted to make sure that all bills are going to the landlords in Winchester not the tenants. Selectman Stephens they will be looking at the rules and regulations.

Selectman Stephens invites Holden Engineering & Surveying to speak about the feasibility study information for Jones Road project. With the issues in the past years of water lines freeze and/or lines breaking. The Town is willing to take on this large project and take over ownership of the water main. As it stands now the homeowners on Jones Road are responsible for the lines. Some of the changes would be to make the road wider, add new water main, new water services to each home, under drainage, ditch the southerly side, add up to 5 discharge areas. With these improvements property easements would need to be obtained from the homeowners. The new main would run along right side of the road. Septic plans would be looked at for each property to insure they won't be affected. Selectman Stephens asked the owners if they had questions. Scott Royce is worried that he will be losing more of his land if he has to move the tree in his yard. Ken Cole thanked the Town for helping with all the freezing issue they had and if the could push the discharge to the end of the road into the swamp. Rick said that would a question for the DRA. Selectman Marsh confirmed that the homeowner would not have to be responsible for the cost to connect to the water main. Rick stated that everything is included in this proposal. Selectman Kilanski asked what the next step is and what is time frame. Rick stated we have to hold the public hearing for this project which is on Wednesday June 8 @7:00pm and then apply for the grant by July 27, 2016. Selectman Kilanski recommends that all the selectman, Rick, Dale and a rep from Holden do a walk thru with the homeowners. Everyone agreed. Selectmen thanked Doug from Holden and the homeowners for coming.

The board reviews and approves the following financial documents:

Selectman Marsh *makes a motion* to approve the Ambulance Billing Fund in the amount of \$538.07, Selectman Kilanski seconds. The motion carries 3-0.

Selectman Marsh *makes a motion* to approve the payment for Jay Roy Excavating in the amount of \$550.00, Selectman Kilanski seconds. The motion carries 3-0.

Selectman Marsh *makes a motion* to approve the payment for the Revitalization Fund in the amount of \$25.00, Selectman Kilanski seconds. The motion carries 3-0.

Selectman Marsh **makes a motion** to approve the payment for the Police outside Activities Fund in the amount of \$1234.90, Selectman Kilanski seconds. The motion carries 3-0.

The board tabled Sharon's letter and the job description for Financial Office until there is a full board to discuss.

Davis & Towle was scheduled to meet with the board tonight to go over workman's comp, unemployment compensation and property liability. They have re-schedule for 6/8/16 @7:00.

The board received a concerned citizen form from Eric Austin in regards to a tow on Main Street.

The front stoop is need of repair. Last week the board gave the go ahead to fix it. Karey asked Henri and Dale if they could fix it. They both thought that asphalt might be the way to go. Selectman Marsh would like to keep it concrete. Both Marsh and Kilanski are volunteering to repair the stoop with concrete.

Water abatement has been received for map 34 lot 68 in the amount of \$360.70. Selectman Marsh **makes a motion** to approve this abatement. Selectman Kilanski seconds the motion. The motion passes 3-0

Sewer abatement has been received for map 26 lot 70 in the amount of \$27.08. Selectman Marsh **makes a motion** to approve this abatement. Selectman Kilanski seconds the motion. The motion passes 3-0

Selectman Stephens wants to make sure that the water/sewer bill's are going to the homeowners. Table this so they can look over the rules and regulations.

Third order of business Public comment

Robert Leustrek of the RED Committee gave the board a receipt for \$750 for a porta potty for a season for the Farmers Market. The committee has put a new policy in place to have a paper trail and 2 RED members sign off on any receipts. Selectman Marsh asked the hours for the Farmers Market. Mr. Leustrek stated 10-2 on every Saturday beginning June 4th.

Barry Montgomery thanked Rick Meleski and the board for a great job on the Jones Road project. Selectman Stephens also wanted to thank both Rick/water & sewer and Dale/highway for their quickness on the Ashuelot project.

Selectman Stephens asked Dale what was wrong with the backhoe and how much to fix it. Dale stated that 1st gear is not working correctly and that it might be a solenoid, \$550.00 plus \$121.00 hr while they are here. Selectman Marsh asked how old was it and if there is a warranty? Dale stated that it is 3 years old and it only had a 2 year warranty on it. Selectman Stephens asked how long would it be down for. Dale was hoping they would be here on Friday, but it looks like sometime next week. Selectman Kilanski asked if there was a back-up plan if there was an emergency. Dale would use the backhoe if needed.

Selectman Kilanski ask who is in charge of mowing the Thayer Library grass in the triangle area this year. Last year Selectman Stephens volunteered his time. Selectman Kilanski asked Henri if he would mow it and Henri would be willing to. Board tabled until next week, so they can look at last year's motion.

Amy Bond let the board know she will be making the May school payment this week, in the amount of \$480,530.50. Selectman Kilanski add that the June payment will be made later this month as tax payments are coming in and that the Town will not need a TAN this year.

Fourth order of business: Non public under RSA 91:A3119(a)(c)

Selectman Stephens *makes a motion* to enter non public session under (a)(c), Selectman Kilanski seconds. A roll call vote was taken and members vote "yes" individually and the board convenes in non-public at 7:55 pm.

Fifth order of business: reconvene

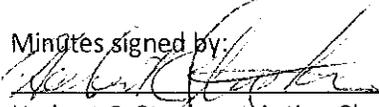
The board reconvenes in public session at 8:20pm. The minutes are not sealed.

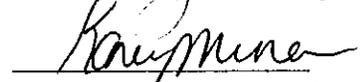
Sixth order of business: Adjournment

Selectman Kilanski *makes a motion* to adjourn. Selectman Marsh seconds. The motion carries 3-0. 8:25pm.

Minutes respectfully submitted:
Karey Miner, Interim Administrator

Minutes approved by the board on:

Minutes signed by:

Herbert C. Stephens, Acting Chairman


Karey Miner, Interim Administrator