

**Minutes of the
Board of Selectmen Meeting**
Wednesday
August 10, 2016

Board members present: Chairman, Roberta Fraser, Jack Marsh, Ben Kilanski and Raymond Williams. Also present the Police Dept. Chief Gary Phillips, Water/Sewer Superintendent Rick Meleski, and Highway Dale Gray.

First order of business:

The Chairman opens the meeting at 6:30pm @ the Town Beach. Selectman Fraser asked the board to look at the wall at the town beach. On the far right hand side at the end one section of wall is pulling away from the larger section of wall. Due to the water running off the walkway it's under mining the dirt which is making the wall pull away. Selectman Marsh believes that Dale could fill the joint with epoxy and then fill in the top with dirt. Dale agrees and will fix it. Selectman Marsh also asked if Dale could cut back some of the bushes on the far side. Selectman Fraser recesses the meeting until 7:00pm.

Second order of business: Business and minutes

Selectman Fraser reconvenes the meeting @ 7:00. The board reviews the minutes of 8-03-16 for approval. Selectmen Kilanski ***makes a motion*** to approve the minutes. Selectman Williams seconds the motion. The motion carries 4-0.

Rick gave the board a copy of the signed letter from Michelle Picard letting the Town (Water & Sewer Department) onto her property to cut 4 trees down.

Planning Board sent a letter to all the departments and committee's letting them know on 9/19/16 they will be meeting with SWRPC to discuss the town's master plan update. The planning board has decided on some sections that will be updated and will be looking for information as follows:

- HDC/BOS: Historic resource goals
- RED/BOS: Economic Development goals
- CC: Natural resource goals
- ELMMCC/BOS: Cultural & recreational goals
- W/WW/BOS: Community facility goals
- PB Population & housing goals & land use goals

Hazard Mitigation Plan is coming due in January 2017. We need to come up with a new committee. Selectman Fraser asks the Selectmen who would like to be on it from the board. Selectman Kilanski & Selectman Williams Volunteered. Selectman Fraser asked Karey to contact department heads, committee members and employee's to ask for assistance in becoming a committee member.

There is a letter from Margaret in regards to the culvert on Old Westport Road. We did receive a report from SVS back in July stating that the culvert replacement was allowed. Selectman Fraser asked Margaret & Karey to write a response and send them the report.

Sewer abatement has been received for **map 26 lot 53** in the amount of \$261.44. Selectman Marsh makes a motion to approve this abatement. Selectman Kilanski seconds the motion. The motion passes 4-0

Sewer abatement has been received for **map 26 lot 53** asking the interest be waived. Selectman Marsh makes a motion to approve this abatement if the bill is paid in full. Selectman Kilanski seconds the motion. The motion passes 4-0

Sewer abatement has been received for **map 26 lot 53** in the amount of \$55.00. Selectman Kilanski makes a motion to deny this abatement. Selectman Williams seconds the motion. The motion passes 4-0

Sewer abatement has been received for **map 25 lot 8** in the amount of \$19.05. Selectman Kilanski makes a motion to approve this abatement. Selectman Marsh seconds the motion. The motion passes 4-0

Tax abatement has been received for **map 1 lot 51** in the amount of \$1723.47. Selectman Kilanski makes a motion to approve. Selectman Marsh seconds the motion. The motion passes 4-0

Tax abatement has been received for **map 28 lot 65** in the amount of \$1831.80. Selectman Kilanski makes a motion to approve. Selectman Williams seconds the motion. The motion passes 4-0

Water & Sewer Warrant for the 3rd Q billing was received in the amount of \$167,327.59. Selectman Marsh makes a motion to approve warrant. Selectman Kilanski seconds the motion. The motion passes 4-0

Winchester Historical Society has submitted a raffle permit for 9/10/16. Selectman Kilanski makes a motion to approve. Selectman Williams seconds. The motion passes 4-0

The board reviews and approves the following financial documents:

Amy Bond has the Discount Oil contract to be signed, that was approved by the board last week.

Selectman Kilanski makes a motion to approve the M & L Asphalt in the amount of \$10,690.00. Selectman Williams seconds. The motion carries 4-0.

Selectman Marsh would like to revisit the handicap parking in front of the basement level door. Dale had started to paint it on Monday and Leroy stated to Dale that it would be an illegal spot since the entrance is not handicap accessible. I believe we should paint it black. Selectman Williams stated that the intention was for people that are ambulatory. The way I read the law is we are required to provide reasonable accommodation. The question was not removing the handicap spot but do we have to put the lines for van/wheelchair accessible. Selectman Marsh states that was not the question. Maybe we need address the lack of knowledge of the service phone. Selectman Fraser & Williams don't see any harm in having an additional handicap spot. Selectman Williams would like to see it in writing if it is illegal or not. Let's leave it there and make a decision on what Leroy comes back to us with.

Selectman Kilanski would like to purchase a trash container for the park. We have several things going on in the park these days. After the music in the park I have been going around and making sure the trash is picked up. It would be nice for people to have somewhere to put their trash. Quill has one for \$221.99. Selectman Williams states why not two, one for each side of the park. Selectman Kilanski makes a motion to purchase 2 trash containers. Selectman Williams seconds the motion. The motion carries 4-0.

Third order of business Public comment:

Jim Lewis filled the board in a few things that were happening at the school.

1. Mr. Horton board chair submitted a resignation. The board is in the process of advertising the opening until 9/2/16.
2. The school audit was been completed.
3. The school is having a mobile app developed.
4. They are looking to have all the glass on the ground level coated with a film that will make shattering and entrance more difficult. 3M Ultra S800 @ \$10 a square foot.
5. There is a newsletter going out on Monday.
6. They are happy to announce the new principal, Michael Duprey. There will be a meet and greet August 23 from 5: to 7:00.

Selectman Marsh stated a few weeks back we locked into the electricity rates. I believe Rick & Elisha were here to meet with company also to find out more about the rates. We have discussed joining the school & town to get a better rate. Maybe have Elisha contact Karey to get the information. Selectman Fraser states the company has gotten a hold of Elisha and received a different rate.

Jim also wanted to let everyone know there is CAST meeting tomorrow @ Applewood at 9am.

Barry Montgomery would like to request the Selectmen to attend Thursday night public hearing on the Ridgeline application and hopes that they would oppose this application. The portion that faces our property is the back stop for the bullets and I feel that it will make my property worthless. I will be opposing it. Selectman Marsh states as board members we are not allowed to make any public commit how we feel either way on an application. Because if the decision is appealed it could come before the select board and the State looks at it as we already made our minds up and can't put a fare ruling on it.

Robert Luestek submitted a raffle permit for the RED Committee for a 50/50. Drawing is 8/20/16. Selectman Williams makes a motion to approve. Selectman Kilanski seconds motion. The motion passes 4-0

Trevor Croteau asked the board with all the calls that we have for the ambulance and the amount of time our ambulance can't go and Di Luzio has to come down, has the board ever thought about contracting out or doing something different. Selectman Marsh says they have discussed this issue and will be discussing it in the near future. Selectman Fraser also states it's in the works. Trevor stated that the website needs to be updated with the correct selectmen.

Fourth order of business: Non public under RSA 91:A3119(a)(c)

Selectman Williams *makes a motion* to enter non public session under (a)(c), Selectman Kilanski seconds. The motion passes 4-0. A roll call vote was taken and members vote "yes" individually and the board convenes in non-public at 7:35 pm.

Fifth order of business: reconvene

The board reconvenes in public session at 8:55 pm.

Selectman Marsh *makes a motion* to seal the minutes under (a). Selectman Williams seconds the motion. A roll call vote was taken and members vote "yes" individually. The motion passes 4-0.

Dale let the board know that he had been working on Curtis Road, ditching, grading and fixing the water bars. Within a few days one for the property owners on Curtis road had filled in the water bars right after they had cleaned them up. This has now forced the water to come back onto the road which has eaten away the side of the road that we just fixed. The water bars are there to help with the water to drain off the main road and out into the woods. Dale states that the water is not doing any damage to this person's yard or driveway. It's going into the woods and into a swap. These water bars have been there for year and years. Selectman Marsh states there must be a RSA or something that allows us to have the water bars. Dale is not sure if it is illegal or not. The water bars have always gone onto his property. Selectman Marsh asks Karey to look into this and get legal advice on how to handle this issue. Is it in the town's legal right to ditch water off a town road and onto private property?

Karey asked about the employee review. She states that Highway, Finance and water/sewer have passed theirs in. I would like to have the rest of the departments to complete the evaluations and hand them in. The board agrees and asks Karey to contact the department heads.

Selectman Kilanski would like to have name tags made for the selectmen. The white look nice and standouts. With the town logo. Selectman Williams makes a motion to get name tags for the selectmen. Selectman Fraser seconds the motion. The motion passes 3-1.

Sixth order of business: Adjournment

Selectman Kilanski makes *a motion* to adjourn at 9:05 pm. Selectman Williams seconds. The motion carries 4-0.

Minutes respectfully submitted:
Karey Miner, Interim Administrator

Minutes approved by the board on:

Minutes signed by:


Roberta Fraser, Chairman


Karey Miner, Interim Administrator