

**Minutes of the
Board of Selectmen Meeting
Wednesday
August 24, 2016**

Board members present: Chairman, Roberta Fraser, Herbert C. Stephens, Jack Marsh, Ben Kilanski and Raymond Williams. Also present the Fire Warden Tim Pelkey, Fire Chief Barr Kellom, Chief Phillips Water/Sewer Superintendent Rick Meleski, and Highway Dale Gray.

First order of business:

The Chairman opens the meeting at 7:00pm.

Second order of business: Business and minutes

The board reviews the minutes of 8-17-16 for approval. Selectmen Marsh *makes a motion* to approve the minutes with a few spelling changes. Selectman Williams seconds the motion. The motion carries 5-0.

Tim Pelkey is here to discuss 3 bids for a Skid Tanker Unit. \$13,715, \$13,761 & 14,496. We have \$15,000 in the budget just for this piece of equipment. Selectman Marsh asked Tim which one he preferred. Tim stated the cheaper one. It has the highest pressure and can be to us within 2 to 3 weeks. Also the unit can slide in out of the truck. Selectman Stephens approves the Darley @\$13,715. Selectman Kilanski seconds the motion. The motion passes 5-0.

Selectman Fraser states there is an issue with the Old Westport Road culvert. We spoke last week and asked Karey to respond to DES. Basically they are not happy with the culvert we put in. It needs to be approved for a 100-year storm and engineered stamped. Robert Hitchcock who did the work does not want to stamp it for the 100-year storm. We are going to have to hire an engineer. Selectman Marsh read the letter and Rob Hitchcock would submit a letter supporting the replacement but not the 100-year storm standard. Why did we pay him then? Selectman Fraser states that he didn't do the complete engineering we just asked him to look at it to see if it was "in kind". Dale adds that DES said that the pipe is not big enough. Selectman Marsh stated that the whole deal was to say yes or no to if this culvert is good enough. Dale states that the State doesn't agree with it. Selectman Marsh adds the State would agree if Rob signs off on it. Dale states yes if Rob signs off on the 100-year storm. Selectman Fraser said that Rob hadn't done the whole engineering so he doesn't know if it would hold up. Selectman Marsh asked are you suggesting we get a new engineer for another \$2500 or have Rob continue and start from the beginning. Dale states that Rob is already into it so I would let Rob continue. Selectman Fraser said we are probably looking at \$100,000 for the whole thing. Selectman William asked what is the down side if the state doesn't accept it. Selectman Fraser states fines and they could take away our highway block grant. Selectman Marsh how much to put a bigger pipe in? Dales says they don't want a larger pipe they want a box culvert. Selectman Fraser states that the new standards are bottomless. Dale adds it's a tier 2 road so it requires engineering. Selectman Kilanski states we have no way around the engineering plans we have to do it. Dales wants to let the board know we have 3 more that need work too. Back Ashuelot is a tier 2 road and it will require the same as this one. Selectman Fraser lets the board know we have 60 days to have the engineering plan done. Selectman Kilanski asked how quick Rob can get this done. Dale said he would have to get started now. Selectman Williams asked how much would the engineering study cost? Dale was not sure. Selectman Fraser stated it was \$32,000 for the Burt Hill study. So we are looking at \$15,000 to \$20,000. Selectman Williams asked if this study was in the

budget. Selectman Fraser states no this not something we planned on. Selectman Fraser asks the board if they would allow her to draw a letter up to send to a Governor Hassan and Director Plummer. Selectman Williams makes a motion to have Selectman Fraser send a letter. Selectman Stephens seconds the motion. Selectman Kilanski asks Dale to call Rob Hitchcock to see what it will cost us to do the engineer plans and if the 60 days is enough time. The motion carries 5-0. Dale asked the board to think about the other 3 culverts that will need work.

Chief Phillips is here to discuss the video systems for the police cars. Selectman Fraser stated that the board had a few more questions from last week discussion. What would it cost to have 4 video systems installed, why only 1 bid, what happens to the old cameras. We feel that we should have cameras in all the vehicles. Chief Phillips states that it would be \$20,000 to put cameras in all the cars. These are a nice training tool but no one is using them in the county other than Sheriff's Dept. In the past year ½ we have had 1 only request to review camera footage. Overall I like the idea of having cameras but not to the point that we are spending money quickly. We can try to get 1 one year then a second one the next year and we could try getting grants to purchase them. The other thing that is not considered with these cameras is someone has to sit down and view each camera. The old cameras are not worth fixing. We sent 2 off we got them back and within 6 weeks they broke down again. This not just our Town, the other towns are having the same issues. The 1st of the year there will be new laws coming out with restriction on the use of these cameras. If a person asks not to be recorded, you will have to shut it off. My thought is yes it's a great training tool, but if I'm going to get a camera I would want to get a warrantee with it. Selectman Fraser asked the chief why he didn't let the board know he took them out. We could have purchased 2 in last year's budget. Chief Phillips stated we didn't feel the cameras were a must have. No one else is using them. There are more important priorities. If I felt that we need them I would have come to the board. Selectman Williams ask how many hours a week does the department have a single patrolman on duty. Chief Phillips states quite a bit. Selectman William adds that my point. If an officer is alone and has a camera it could be evidence if it's ever questioned. Selectman William asked how much would it cost to put video cameras in the cars. Chief states \$5000 for just the cameras in one car, no body cams. The body cameras are around \$800 a piece. Selectman Kilanski asked how many places did you contact. Chief Phillips stated 2 Taser & Watchguard. These are the 2 main suppliers of the cameras. The one thing I like about Watchguard is there are no annual fee and a larger hard drive. It's a good tool to have for quality insurance. Selectman Marsh asks what is your next step. Chief Phillips would like to save some money this year to buy them. My goals is not to appropriate any money. Selectman Marsh adds let's try to work on some grants. Chief Phillips lets the board know that it would be a year from this October before he would eligible for any grant money. Also there is a good possibility that there will be Federal grant money next year for small towns. Selectman Fraser would like to entertain a motion to purchase 1 camera with a body camera @\$6400 in October and we will be revisiting this again. Selectman Stephens makes the motion. Selectman Williams seconds the motion. Selectman Marsh has a question on what if the officer doesn't shut them off. Chief Phillips will sit with the board a come up with a policy & procurer on the use of the cameras. Motion carries 5-0

Water abatement has been received for map 34 lot 23 in the amount of \$81.60. Selectman Kilanski makes a motion to approve this abatement. Selectman Williams seconds the motion. The motion passes 5-0

Timber warrant has been received for map 7 lot 12 in the amount of \$175.70. Selectman Kilanski makes a motion to approve the timber tax. Selectman Marsh seconds the motion. The motion passes 5-0

Timber warrant has been received for map 12 lot 42 in the amount of \$272.52. Selectman Kilanski makes a motion to approve the timber tax. Selectman Williams seconds the motion. The motion passes 5-0

Timber warrant has been received for map 5 lot 70 in the amount of \$258.02. Selectman Kilanski makes a motion to approve the timber tax. Selectman Williams seconds the motion. The motion passes 5-0

The board reviews and approves the following financial documents:

Selectman Kilanski ***makes a motion*** to approve to purchase a 2012 Ford F250 to replace the pumpkin truck in the amount of \$5500.00, Selectman Williams seconds. The motion carries 5-0.

Firework permits have been received for: Fred Parody on Headland Rd for 8/27 & 8/28 @9pm and Kevin Maxwell on Stone Mt Road for 9/4 @8pm. Selectman Kilanski makes a motion to approve both firework permits. Selectman Stephens seconds the motion. The motion passes 5-0

Fire Chief Barry Kellom is here to ask the board to add a few items back to the fire truck that he feels is very important to have. On spot chains \$4110, Foam system \$7724 & additional Emergency lights \$2438. The total for all 3 is \$14,272. Selectman Stephens agrees with Barry that these items are important to have on the truck.

Ransom Consulting Engineers and Scientists sent a proposal for the work that is required by NH DES for the AC Lawrence site. This will include 1. Inventory/verify well locations and conditions. 2. Identify by well the service and material needed to secure the wells. 3. Prepare a Groundwater Permit application. The projected cost will be \$8050. This could be decreased by \$850 if they can coordinate with the Town to provide specific services. Selectman Kilanski said he had talked to John Gomarlo about what a great job highway did with the clean up that needed to be done. Selectman Kilanski makes a motion to approve the proposal. Selectman Williams seconds the motion. The motion carries 5-0.

Third order of business Public comment:

Karen Berthuime is here from the Historical Society asking if they could have the Ashuelot Bridge sprayed down for the upcoming dinner on the bridge September 10th. Selectman Fraser let her know that the highway will be air spray it for them. Dale added we can't use water because it will go into the river and DES won't let them do it. We were down there this week cleaning up some brush and we will be painting the fence.

Cherri Rowe presented Gary Phillips a huge signed thank you card for all the help he had done with traffic the day of the crosswalk painting.

Selectman Fraser wanted to thank Friends of Public Art for all their work on the Winchester Jubilee Saturday.

Robert Spruill asked if the board had given any more thought on what they are going to do with 96 Main St. Selectman Fraser let Robert know we are looking into it and will have an answer for September 7th.

Robert Luestek wanted to let the board know that the music in the park series is over and they got really good feedback. So the plan next year is to add more Thursday. Next year it will run from June to Aug a 10-week series 6-8pm. Selectman Williams thanked the RED Committee.

Selectman Marsh let Robert Spruill know they had talked about additional parking off Main Street. One of his thoughts was the spot on the other side of the green bridge. This way it opens the parking on Main St. for the businesses. Robert stated that the RED Committee was working on some ideas too. Selectman Marsh wanted to talk to the owners of the businesses. Robert would like to have more parking and it would be a big help to the businesses. Robert thanked the board. Selectman Fraser would like to talk to the snowmobile club too because we gave them permission to use the area. Its only fare to have a discussion with the snowmobile club. Selectman Marsh adds that he has never seen any snowmobiles parked there. Selectman Fraser it was only 2 years ago we gave the snowmobile club access to park there. Dale states that he was against that because we need a place to put snow. Robert asked if the town owned the Albee house and the lot. Selectman Fraser answered no we own the house further down.

Fourth order of business: Nonpublic under RSA 91:A3119 (a)(c)(e)

Selectman Williams *makes a motion* to enter nonpublic session under (a)(c)(e), Selectman Kilanski seconds. The motion passes 5-0. A roll call vote was taken and members vote "yes" individually and the board convenes in non-public at 8:05 pm.

Selectman Fraser added that there will be no meeting next week because it's the 5th Wednesday.

Fifth order of business: reconvene

The board reconvenes in public session at 9:00 pm.

Selectman Frazer states the minutes under (a) do not have to be sealed.

Selectman Stephens makes a motion to seal one set of minutes under (e) Selectman Williams seconds the motion. A roll call vote was taken and members vote "yes" individually. The motion passes 5-0.

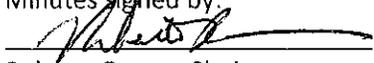
Selectman Williams asked to edit the website and add the Selectmen's email. Selectman Fraser adds we wouldn't mind paying Danielle for an extra 1 or 2 to edit the website.

Sixth order of business: Adjournment

Selectman Kilanski makes *a motion* to adjourn at 9:05 pm. Selectman Stephens seconds. The motion carries 5-0.

Minutes respectfully submitted:
Karey Miner, Interim Administrator

Minutes approved by the board on:

Minutes signed by:

Roberta Fraser, Chairman


Karey Miner, Interim Administrator