



Town of Winchester  
1 Richmond Road Winchester, NH 03470

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MINUTES of the  
BOARD OF SELECTMEN  
Wednesday, April 20, 2016

**Board Members Present:** Chairman Roberta Fraser, Jack Marsh, Herbert Stephens and Ben Kilanski. Also present: Margaret Sharra, Land Use Administrator.

**1<sup>st</sup> Order of Business: Open Meeting and Acceptance of Minutes**

The Chairman opens the meeting at 7:00pm. Selectmen Kilanski noted two corrections were needed in the minutes. Paragraph relating to RSA 79-E to vote seconded and passage is not in the minutes. Under 5<sup>th</sup> order of business need to add Selectman Kilanski asked for the director of the Historical Society to come in and speak to the board about the dinner on the bridge. Selectmen Marsh *makes a motion* to accept the minutes with the changes. Selectmen Kilanski seconds the motion. The motion passes 4-0.

**2<sup>nd</sup> order of business: Non-public under RSA 91-A:2 & 3(a)(c)**

Selectman Marsh *makes a motion* to enter non-public session under (a)(c). Selectman Stephens seconds the motion. A roll call vote is taken and members vote "yes" individually and the board convenes in non-public session at 7:05pm.

**3<sup>rd</sup> order of business: reconvene**

The board reconvenes in public session at 7:55pm. The minutes under (a)(c) have not been sealed. The Chairman announces that Sharon Haley submitted her request for retirement for June 23<sup>rd</sup>. The board accepted it and will advertise for the position internally from April 25<sup>th</sup> to May 2<sup>nd</sup> and if not filled will advertise outside until May 17<sup>th</sup>.

**4<sup>th</sup> order of business: business**

The board addresses the vacant position on the Select board. The Chairman will ask each applicant in the audience to come forward and answer a few questions. Why do you want to be a Selectman? What experience do you have?

**Mr. Leustek:** *It is his civic duty to help the town. He wants to create public awareness and get more public involvement in the attendance of the meetings. He has not sat on any board until recently on the RED committee. He is now the Chairman and runs a tight ship. He is making things happen. He is continuing to educate himself in studying economics and is an avid history person. He has a lot of knowledge and knows what is going on.*

**Mr. Williams:** *He believes it is his civic duty to help the town. He was not born here, he is from NJ. He sees where communication needs improvement and wants to help. He was a policeman for 25 years in NJ and is retired. He then spent 10 years with the department of justice oversees fighting terrorism. He has managed budgets over 8 million dollars and believes his experience is an asset to the board.*

**Mr. Pratt:** *He has been a police officer for 28 years. He has lived in town his whole life. He believes in working with the Selectmen and the employees. It is ok to disagree but working together is critical. He wants to see and help the town move forward into the future.*

**Mr. Corliss:** *He graduated from Thayer and spent years in the service. He has been on the Board of Directors at New beginnings Co-op. He is self employed. He knows time restraints and budgets because he runs his own business. He believes he can help and move things forward. He would also like to educate the people on the issues in town.*

**Mr. Doherty:** *He would like to help focus on the downtown. Here has lived here 11 years. He wants to work to improve the tax base. His goal is to get people to stop in Winchester. He likes to be part of helping out.*

Selectman Marsh states this decision is nothing personal toward anyone. He still personally feels that anyone who put the time and effort into running for this office in the elections should be in the front running. He hopes anyone who is not chosen will run next year. Selectman Fraser agrees nothing in this process is personal. She did announce that she does have a problem with anyone airing "dirty laundry" on social media. Winchester has had enough negative publicity even when things are positive. She does not want the appointed person to be negative; positive makes Winchester a better town. Selectman Marsh *makes a motion* to nominate Ray Williams. Selectman Fraser seconds the motion. The motion passes 4-0. Chairman Fraser has the oath of office and offers to swear Mr. Williams in and to sit on the board. Denis Murphy, moderator, is in the audience and swears Mr. Williams in. Mr. Williams sits on the board. (Selectman Williams decided not to vote tonight).

The board thanks the Highway Superintendent for the nice job with the drainage work at the school. They also thank the Wastewater and Water Superintendent for the good work on the water break.

The board reviews the new training agreements for the police, ambulance and fire departments. The Chairman reads the town's attorney's comments and he has approved these agreements. Selectman Kilanski *makes a motion* to approve all three agreements. Selectman Stephens seconds the motion. The motion passes 4-0.

The board reviews a request to change the status of a two family home to a single family. The property card and photos are submitted. Selectman Fraser *makes a motion* to approve. Selectman Marsh seconds the motion for discussion. Members do not think board approval for this is necessary. The motion passes 4-0.

The board reviews a letter from Winchester Trail Riders thanking the town for the use of the building on Forest Lake Road for many years. The Winchester Trail Riders have discontinued use of the building and given the building to the town. Selectman Kilanski knows the cemetery would like the building and the Conservation Commission will discuss this at their next meeting.

The board reviews bids on the generator maintenance. Scherbon Consolidated bid \$1955.00, Powers bid \$3285.00 and Kraft bid \$3295.00. Rick Meleski recommends Scherbon. Selectman Marsh *makes a motion* to approve Scherbon. Selectman Stephens seconds the motion. The motion passes 4-0.

The board reviews a purchase order for road work for Howard and Elm St. in the amount of \$59,640 and Burt Hill Road in the amount of \$91,260. Selectman Kilanski *makes a motion* to approve all three projects and the four purchase orders; two for M&L and two for Mitchell. Selectman Stephens seconds the motion. The motion passes 4-0.

Selectman Kilanski wants to discuss painting the street lines. He was misinformed when he made his decision last week. He just found out there are five different crosswalks the town paints on state roads. This does not include the primary intersections. Selectman Kilanski *makes a motion* to revisit the line painting decision. Selectman Stephens seconds the motion. The motion passes 4-0. There is a discussion with Dale Gray on this. The total amount to do the crosswalks and lines is \$3000. Dales says the lines need paint. Selectman Marsh would rather use this money toward repairs to the bases on dirt roads and paint next year. Selectman Marsh does not mind the crosswalks being painted but feels the lines are fine. Selectman Kilanski *makes a motion to approve the \$3000 for street painting*. Selectman Stephens seconds the motion. The motion passes 3-1.

The board discusses uniforms and carpets at the Police Department. They discuss who would clean the Police Department rugs if they were not rented but purchased. Selectman Fraser reminds the board the municipality is a business and should appear that way. The rugs are worn and dirty and she likes clean carpets. Selectman Marsh *makes a motion* to purchase rugs for the Police Department. Selectman Kilanski seconds the motion. The motion passes 4-0.

The board signs an intent to cut timber for map 12 lot 41.

A purchase order for EJ Prescott is submitted. This is for materials for the Howard street manholes. Rick Meleski speaks to this and also requests to travel to Rhode Island to address needs for the new truck. Selectman Stephens offers to go also. The board agrees. Selectman Kilanski *makes a motion* to approve the purchase in the amount of \$4946.50. Selectman Stephens seconds the motion. The motion passes 4-0.

Purchase order for Tata & Howard in the amount of \$1843.82 has been received for the Water Master plan. Selectman Stephens *makes a motion* to approve. Selectman Kilanski seconds the motion. The motion passes 4-0.

The board is asked to close the SRF fund at TD Bank since it is not longer needed. The balance is \$99.52 w/interest. Selectman Marsh *makes a motion* to approve. Selectman Kilanski seconds the motion. The motion passes 4-0.

Due to time constraints and the board's prior approval the Chairman offers to write to letter for the grant for the piano painting crosswalks. The board agrees for her to write and send it ASAP.

The board is reminded of a meeting next week at 6:00 pm with Mark Tigan of the WEDC.

The board will wait until next week for electric quotes.

Alisha Jackson, business manager for the SAU, informs the board the auditors are working on 2014/2015 year and it will take about another month the finish. The past years are all done in draft form. She said the school board agreed to pursue and electricity effort with the town. She suggests the town may not want to lock in the rate in the summer. She also did speak to the School Board about the cash flow and it seems to be ok for delay May's payment, She will need to get the approval from the board on May 5<sup>th</sup>. The school may also be able to wait a little longer on the June payment too. Kevin Bazan, school board, thanks the highway crew for the work and for cleaning up the overgrown brush. The Selectmen discuss with Kevin why the Highway crew did this work and not the schools maintenance crew. Kevin explained the collective bargaining agreement prohibits certain work. The school board is looking into delegating someone to do regular outside maintenance in the future.

Kevin Bazan announces Kinder Morgan has suspended their pursuit of the pipeline in NH. He thanks all for their efforts in fighting it.

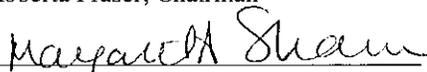
**5<sup>th</sup> order of business: adjournment**

Selectmen Stephens *makes a motion* to adjourn. Selectman Marsh seconds the motion. The motion passes 4-0. The meetings adjourn 9:00 pm.

Minutes respectfully submitted:  
Margaret Sharra, Land Use Administrator

BOS regular minutes approved by the board:

  
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Roberta Fraser, Chairman

  
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Margaret Sharra, LUA

5/4/16  
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Date signed