

**Minutes of the
Board of Selectmen Meeting
Wednesday May 4, 2016**

Board members present: Chairman, Roberta Fraser, Jack Marsh, Herb Stephens, Ben Kilanski and Ray Williams. Also present the Water/WW Superintendent Rick Meleski, Highway Superintendent Dale Gray, Fire Chief Barry Kellom and Land Use Administrator Margaret Sharra.

First order of business: Open meeting and non public under RSA 91-A:3II(c)

The Chairman opens the meeting at 6:05pm. Selectman Fraser *makes a motion* to enter non-public session under (c). Selectman Kilanski seconds the motion. A roll call vote is taken and the members vote "yes" individually and the board convenes in non-public at 6:08pm.

Second order of business: Reconvene

The board reconvenes in public session at 6:50pm. The board takes a 40 minutes recess from non-public session.

Third order of business: Reconvene

The board reconvenes at 7:55pm to public portion. Selectman Marsh *makes a motion* to seal the minutes under (c). Selectman Kilanski seconds the motion. The motion carries 5-0.

Fourth order of business: Business and minutes:

Selectman Marsh *makes a motion* to approve the minutes of April 27, 2016. Selectman Kilanski seconds the motion. The motion carries 5-0.

The board discusses the preconstruction meeting with NHDOT for upcoming work.

The board reviews a volunteer application for the beach committee submitted by Robert Browne. Selectman Marsh *makes a motion* to appoint Robert Browne. Selectman Kilanski seconds the motion. The motion passes 4-1.

The board reviews an application to sell raffle tickets submitted by the Arlington Grange. Selectman Marsh *makes a motion* to approve. Selectman Kilanski seconds the motion. The motion carries 4-1.

The board discusses the training agreement for employees. Selectman Fraser thought this was for new hires. Selectman Kilanski says this is the same for Ambulance and Fire personnel. The PD, Ambulance and Fire already have agreements and are now being used. He would like every time someone goes for training they commit to the town another year of work. There is further discussion on limiting it to a dollar amount not just training. The board agrees it should be all employees but some feel ongoing training should not be included. Selectman Kilanski feels for expensive classes around \$3000 should require employees to sign agreement. Chief Kellom was asked if any of his classes were mandatory. He replies the ones he highly recommends are the PPE? And SBA? Nothing is stated for certain training. He confirmed that his guys going to training next month would not be affected by this. Selectman Fraser agrees with an agreement for a \$3000 class but not a \$178 class. It is confirmed there is a contract in place for new hires. The board will decide on a dollar amount next week.

There is a discussion on the purchasing of the new fire truck. Selectman Fraser called HGAC to find out there would be a fee of \$2000 to purchase a fire truck using HGAC. Only this time there is a fee when a

motorized vehicle is purchased. There is no cost to join. HGAC does all the leg work for assisting town in purchasing, getting the specifications, and getting bids on fire trucks, police vehicles and other municipal machinery. This competitive purchasing program let all manufacturers submit bids for the truck you want. After a pre bid meeting HGAC does the rest. Chief Kellom wants the Pierce truck specifications and Pierce is part of this program. Selectman Kilanski believes this is the best deal and he has read this contract for many times in the past few months. This program relieves the town of obtaining bids. The bidding is done through the company. Selectman Fraser instructs Barry to contact Pierce and inform them the town is working with HGAC. Selectman Kilanski **makes a motion** for the town to join HGAC program. Selectman Williams seconds the motion. The motion carries 5-0. Chief Kellom informs the board that since the ordering is taking place later in the year than planned the 2016 specs are now required instead of 2009. This means the price would probably increase. Selectman Kilanski **makes a motion** for Chief Kellom to contact Pierce and tell them to give a quote using HCAC pricing. Selectman Stephens seconds the motion. The motion carries 5-0.

An elderly exemption is submitted by Irene Clark and a disabled exemption is submitted by Kayla Mitchell for approval. Selectman Marsh **makes a motion** to approve. Selectman Stephens seconds the motion. The motion carries 5-0.

An intent to cut is submitted by Ted Wallock for map 2 lot 58 and a notice to excavate submitted by Sandra Cook for map 1, lot 81 for approval. Selectman Marsh **makes a motion** to approve. Selectman Kilanski seconds the motion. The motion carries 5-0.

A timber yield tax for three properties: map 12 lot 38-2, map 6 lot 39 and map 2 lot 49 for a total of \$8315.16 has been submitted for approval. Selectman Kilanski **makes a motion** to approve. Selectman Stephens seconds the motion. The motion carries 5-0.

The current use application submitted by Esther Wallock will wait until next week because of questions on the acreage amount.

A retirement party for Sharon is scheduled for June 22 from 12pm-1pm.

Selectman Fraser reads a letter from Attorney Little representing Mitchell Sand & Gravel regarding their assessment after an abatement request. It is recommended a joint meeting with Avitar, Mitchell and the Selectmen would be in order. The board agrees. Loren at Avitar will be contacted.

Two purchase orders are submitted for approval for the 1) waterline upgrade for 270 Hinsdale Road (\$6461.30) and 2) replacing a hydrant in front of Thayer Library (\$3801.95). Selectman Kilanski **makes a motion** to approve. Selectman Stephens seconds the motion. Selectman Fraser discusses these with Rick Meleski. The whole project should come to the board for approval. Portions under three thousand dollars should not have been approved previously by the town administrator. She does not want the purchasing policy circumvented. Rick and Selectman Fraser discuss this further. This work will not be done until after the manhole project is done.

Rick informs the board the water study project has begun. It is done between midnight and 4am.

Rick and Selectman Stephens went to RI last week to check on the new water truck being made. It should be delivered next week. It looks great.

The board approved the list of town personnel who can call the NHMA for legal advice. Selectman Marsh **makes a motion** to approve. Selectman Stephens seconds the motion. The motion carries 5-0.

Fifth order of business: Public comment

Chris Steadman of the Pipeline Coalition updates the board on the status of Kinder Morgan. Just because they suspended their effort does not mean it is withdrawn. The coalition is sending letters asking FERC to deny the application. He offers sample letters for the board to consider sending. He then asks about the status of the trust fund set up for the coalition legal funds. He has received checks to deposit. He is to get with Sharon next week.

Sixth order of business: Non public under RSA 91:A3119(a)(b)(c)(e)

Selectman Marsh **makes a motion** to enter non public session under (b)(c)(e). Selectman Kilanski seconds the motion. A roll call vote was taken and members vote "yes" individually and the board convenes in non-public at 8:40pm.

Seventh order of business: reconvene

The board reconvenes in public session at 9:55pm. The minutes under (a)&(e) are not sealed. Selectman Williams **makes a motion** to seal (c) minutes. Selectman Kilanski seconds the motion. The motion carries 5-0. The Selectmen will meet at 8am on Monday the 9th.

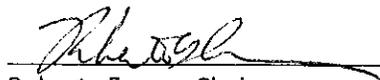
Eighth order of business: Adjournment

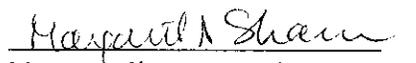
Selectman Kilanski **makes a motion** to adjourn. Selectman Stephens seconds. The motion carries. 10pm.

Minutes respectfully submitted:
Margaret Sharra 5/5/16

Minutes approved by the board on: 5/11/16

Minutes signed by:


Roberta Fraser, Chairman


Margaret Sharra, LU Administrator