



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Board of Selectmen Meeting**
Wednesday
January 2, 2019

Board members present: Ben Kilanski, Jack Marsh, Roberta Heinonen, Herbert Stephens and Gloria Leustek. Also, present Amy Bond, Margaret Sharra, Chief Tollett, Rick Meleski, Captain Ford, Maryan Platz and Dale Gray.

First order of business: Work Session

The Chairman opens the work session at 6:00pm to discuss the personnel policy. Selectman Heinonen would like to revisit the discussion from last week on PTO days. Currently we give 6 sick days & 2 personal days. If we go to PTO days, it would be giving everyone basically 8 vacations to use however. After a discussion the board agreed to leave the 6-sick day with the option to rollover up to 240 hours.

The 2 personnel days can be used in 2-hour increments but will not rollover and will be considered worked hours and overtime will be applicable. This will start July 1st, 2019. Selectman Marsh would like to revisit vacation time and said that it should be left up to the Dept Head to make that decision. Also, for emergency personnel for Fire or EMS leaving to go to a call should be up to the Dept Heads. Page 7-L, Board agreed to remove the last sentence and replace it with an employee during working hours may respond to a call with the Dept Heads approval. Selectman Heinonen would like to add a dress code to the policy for the Town Hall Offices stating Business casual. After discussion Selectman Kilanski asked each selectman if they were in favor it was 1-4 not in favor. Karey will email the NHMA for wording on the changes made.

Second order of business: Minutes & New Business

The board reviews the minutes of 12-26-18 for approval. Selectman Leustek makes a motion to approve the minutes. Selectman Stephens seconds the motion. The motion carries 5-0.

Board reviewed the Warrant Articles: (recommend or not recommend)

1. Operating budget-\$3,494,901 Default budget-\$3,512,598-

Motion to recommend by Selectman Heinonen & Selectman Leustek 2nd. The motion carries 5-0.

2. Water budget-\$297,797- Motion to recommend by Selectman Heinonen & Selectman Leustek 2nd. The motion carries 5-0.
3. Sewer Budget-\$382,077- Motion to recommend by Selectman Heinonen & Selectman Stephens 2nd. The motion carries 5-0.
4. Fire Truck payment-\$74,198- Motion to recommend by Selectman Heinonen & Selectman Stephens 2nd. The motion carries 5-0.
5. Dump Truck payment-\$29,118- Motion to recommend by Selectman Stephens & Selectman Heinonen 2nd. The motion carries 5-0.
6. Culvert Fund-\$20,000 Motion to recommend by Selectman Heinonen & Selectman Leustek 2nd. The motion carries 5-0.
7. Grant Writer-\$5,000 Motion to recommend by Selectman Heinonen & Selectman Leustek 2nd. The motion carries 5-0.
8. Church Steeple-\$25,000 Motion to recommend by Selectman Heinonen & Selectman Leustek 2nd. The motion carries 5-0.
9. Town Building Fund-\$20,000 Motion to recommend by Selectman Heinonen & Selectman Leustek 2nd. The motion carries 5-0.
10. Assessing Update-\$17,530 Motion to recommend by Selectman Marsh & Selectman Heinonen 2nd. The motion carries 5-0.
11. State Road-\$10,000 Motion to recommend by Selectman Heinonen & Selectman Stephens 2nd. The motion carries 5-0.
12. Invasive Plants-\$5,000 Motion to recommend by Selectman Heinonen & Selectman Stephens 2nd. The motion carries 4-1.
13. Picklefest-\$800 Motion to recommend by Selectman Heinonen & Selectman Leustek 2nd. The motion carries 5-0.
14. Abolishing Historic District- Motion to recommend by Selectman Heinonen & Selectman Leustek 2nd. The motion carries 4-1.
15. Cranberry Bog Culvert-\$285,488 Motion to recommend by Selectman Heinonen & Selectman Leustek 2nd. The motion carries 5-0.
16. Sidewalk replacement-\$59,378 Motion to recommend by Selectman Heinonen & Selectman Leustek 2nd. The motion carries 3-2.
17. Ambulance Fund- Motion to recommend by Selectman Marsh & Selectman Stephens 2nd. The motion carries 5-0.

Selectman Heinonen makes a motion to approve the payment to Charter Trust-Invasive Plant-\$4,107 and CC-\$2,137. Selectman Stephens seconds the motion. The motion carries 5-0.

Budget Committee meeting Jan 8th @6pm at the School. Agenda Town & School Warrant Articles.
Budget Committee Public Hearing Jan 10th @6pm at the Town on Town & School budgets.

Selectman Marsh makes a motion to approve a Gravel Tax map 6 lot 4 in the amount of \$2. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Heinonen makes a motion to sign the Assessment Preservation Guidelines for the \$4500 grant received for the church steeple. Selectman Marsh seconds the motion. The motion carries 5-0.

Selectman Heinonen makes a motion to approve Sara Carbonneau as the Brownfields Advisory Committee member for Winchester. Selectman Marsh seconds the motion. The motion carries 5-0.

Selectman Heinonen makes a motion to approve the timber tax for map 9 lot 34-1-\$625.90, map 9 lot 34-\$251.51, map 8 lot 69-1-\$1,540.42 & map 9 lot 24-1-\$90.56. Selectman Marsh seconds the motion. The motion carries 5-0.

The board reviews and approves the following financial documents:

Selectman Marsh makes a motion to approve the 941. Selectman Heinonen seconds the motion. The motion carries 5-0.

Selectman Marsh makes a motion to approve CAG in the amount of \$299.00. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Marsh makes a motion to approve paying the TAN in the amount of \$1,002,236.11. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Marsh makes a motion to approve closing the Citizen Banks accounts. Selectman Stephens seconds the motion. The motion carries 5-0. There are 3 accounts, one will be re-open at TD Bank and the other 2 amounts will be put into the general fund.

Third order of business Board comment:

Selectman Kilanski would like Rick Durkee to come and talk to the board about the Conant Library.

Selectman Marsh asked to have Jack Munn come to a meeting and give an update on the grants.

Selectman Kilanski and Karey gave an update on the Solar project on the Tannery property. Encore has been working with DES on the layout of the panels and the permits that will need to be placed.

Fourth order of business Public comment:

Mike Coope asked Selectman Kilanski any word on the town clock. Selectman Kilanski said no. He has been trying to get a hold of Paul Hubner.

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Heinonen makes a motion to enter nonpublic session under (a & c). Selectman Leustek seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually and the board convenes in non-public at 7:53pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 8:50pm.

Selectman Heinonen makes a motion to seal the minutes under a. Selectman Leustek seconds the motion. The motion carries 5-0.

The board accepted Laura Hubbard resignation. We will post the position for 2 weeks.

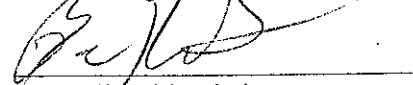
The board will continue the work session next Wednesday Jan 9th @ 6pm.

Selectman Leustek makes a motion to adjourn at 8:52pm. Selectman Stephens seconds the motion. The motion carries 5-0.

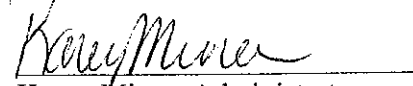
Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:



Ben Kilanski, Chairman



Karey Miner, Administrator