



Town of Winchester  
1 Richmond Road Winchester, NH 03470

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**Minutes of the  
Board of Selectmen Meeting**  
Wednesday  
June 5, 2019

**Board members present:** Roberta Heinonen, Ben Kilanski, Jack Marsh, Herbert Stephens and Gloria Leustek. Also, present Captain Ford, Chief Tollett, Dale Gray and Rick Meleski.

**First order of business: Minutes**

The board reviews the minutes of 5-22-19 for approval. Selectman Leustek makes a motion to approve the minutes. Selectman Kilanski seconds the motion. The motion carries 5-0.

**Second order of business: Minutes & New Business**

Dick Thackston-114 Main St has asked the board for some advice and help with his sewer line on Main St. that is plugged with roots. Dick stated that he has had issues in the past and has been able to clean it out. This time they are not able to get through roots. The repair will involve digging the road and sidewalk and is looking for some help. He is not comfortable or knowledgeable with digging up Rt 10 or the sidewalk. Rick stated that he can help with trying to find where the line connects to the sewer main, but there are no drawings. Rick recommends that once they find the information they wait until the sidewalk project starts to make the repairs. The board agrees to have Rick help with finding the line and the connection. Then bring the information to the board to make any further decisions.

Selectman Kilanski made a motion to approve the intent agreement with New England Solar Garden to start the process for a solar array at the capped landfill. Selectman Stephens seconds the motion. The motion carries 5-0.

Rick gave the board an update on the solar array at the Wastewater Treatment Plant. He would like to move forward with Revision Energy. The board agreed to have legal review the contract. Rick stated that he also has Tata & Howard reviewing the contract too.

Selectman Kilanski made a motion to approve the firework permits for: S. Ponce/Parker St-7/4, R Dingman/Old Westport-7/5 and G Charbonneau/Ashuelot St-6/20. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Kilanski made a motion to approve the Oath of Office for Jo-Anna Sauriol-Thayer Library Trustee and Joe Faloretti-CC. Selectman Leustek seconds the motion. The motion carries 5-0.

RED Committee submitted a raffle permit for a 50/50 during the Music in the Park series. Selectman Stephens seconds the motion. The motion carries 5-0.

Intent to cut map 7 lot 47-State of NH

Selectman Kilanski made a motion to approve a tax abatement for town owned land in the amount of \$20.00. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Stephens made a motion to approve the agreement with Frank Lucius Construction for the Cranberry Bog Culvert Project. Selectman Leustek seconds the motion. The motion carries 5-0.

The State of NH Liquor Commission gave the town notice that Silver Arrow Winery LLC has sent in an application for a wine manufacture liquor license located at 144 Main St.

Amy-Financial/HR gave the board a Hiring Process policy to review and put into place. Selectman Stephens made a motion to approve the Hiring Process. Selectman Kilanski seconds the motion. The motion carries 5-0. Chief Tollett has agreed to do the towns background checks instead for sending them out, which saves the town \$25 per background. Selectman Stephens made a motion to approve Chief Tollett/Police Dept processing the background checks. Selectman Kilanski seconds the motion. The motion carries 5-0.

**The board reviews and approves the following financial documents:**

Selectman Kilanski made a motion to approve Hamshaw Lumber request from sewer capital reserve account in the amount of \$941.00. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Marsh made a motion to approve a request from water capital reserve account in the amount of \$9,133.00/Ferguson(Jones Rd project) and \$6,534.66/Granite State Rural Water. Selectman Kilanski seconds the motion. The motion carries 5-0.

Selectman Kilanski made a motion to approve CDBG-Jones Rd request in the amount of \$44,010.00/Tata & Howard & \$1,947.00/SWRPC. Selectman Marsh seconds the motion. The motion carries 5-0.

Selectman Kilanski made a motion to approve Evergreen Expendable Care Fund-annual planters in the amount of \$504.25. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Kilanski made a motion to approve Ambulance Billing Fund-\$368.82, DARE checking-\$523.06 and RED Fund-\$100.00 & \$325.00. Selectman Leustek seconds the motion. The motion carries 5-0.

**Third order of business Board comment:**

Selectman Leustek let everyone know the Music in the Park Series starts next Thursday.

Selectman Heinonen announced that the Town Beach is open

**Fourth order of business Public comment:**

Rick let the board know that Sunday the 3<sup>rd</sup> Screw press pilot machine will be at the plant and would encourage the board to stop by and see how it operates. RMI has new technology on a dyer system that Rick stated he would be interested in adding onto the screw press. Rick stated that Casella has threaten to stop take the sludge do to the odor. Rich is looking at other options and chemicals to help with the smell. Tata & Howard will be in town doing boring on Richmond Rd next week.

Captain Ford asked if the architect finished the Ashuelot Fire Station yet. Selectman Kilanski stated that he did and that he had made some changes and sent it back to have fixed. Selectman Heinonen asked that Selectman Kilanski send them to Karey so the board can also review them. Captain Ford stated that he found a set of SOG's from a town in MA and he is working on editing them to fit Winchester.

Mike Coope asked the board to approve Val Cole as a Full HDC member. Selectman Kilanski makes a motion to approve Val as a full HDC member. Selectman Leustek seconds the motion. The motion carries 5-0. Mike

also asked Selectman Kilanski about the clock. Selectman Kilanski said he is working with Brian to fix the issue.

**Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)**

Selectman Kilanski makes a motion to enter nonpublic session under (a, b, c & e). Selectman Stephens seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually, and the board convenes in non-public at 7:47pm.

**Sixth order of business: Adjournment**

The board reconvenes in public session at 9:12pm.

Selectman Kilanski makes a motion to seal the minutes under (c & e). Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Stephens stated that the Fire Dept donated a trailer to the Cemetery, so they can haul the tractor.

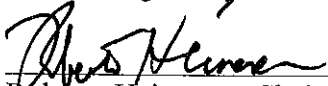
The board approved hiring 2 new Highway Employees Michael Parrot & Michael Weldon.

Selectman Kilanski makes a motion to adjourn at 9:24pm. Selectman Leustek seconds the motion. The motion carries 5-0.

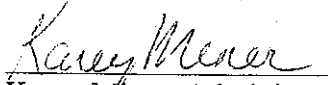
Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:



Roberta Heinonen, Chairman



Karey Miner, Administrator