



Town of Winchester  
1 Richmond Road Winchester, NH 03470

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**Minutes of the  
Board of Selectmen Meeting**  
Wednesday  
March 27, 2019

**Board members present:** Roberta Heinonen, Ben Kilanski, Jack Marsh, Herbert Stephens and Gloria Leustek. Also, present Captain Ford, Margaret Sharra and Rick Meleski.

**First order of business: Minutes**

The board reviews the minutes of 3-20-19 for approval. Selectman Kilanski makes a motion to approve the minutes. Selectman Stephens seconds the motion. The motion carries 5-0.

**Second order of business: New Business**

School Board member Lindseigh Picard & Superintendent Dassau gave the board an update on the school filing suit with Conval against the State of NH on the funding they are not receiving. Friday March 29<sup>th</sup> @9am is the court date. The school will come to the BOS meeting every 4<sup>th</sup> Wednesday to update the board. Lindseigh invited the board to come and update the school board either the 1<sup>st</sup> or 3<sup>rd</sup> Thursday of the month.

Mel Perkins sent a thank you letter to the 2 town employees that stopped and helped him with the sand.

Intent to excavate was submitted for map 4 lot 2 & map 6 lot 4/ Roy.

Sylvia Ponce sent a thank you letter to the Police Department thanking Officer Jalava & Officer Edson for notice smoke at her home.

Chief Tollett gave the board a letter with the changes he would like to see for the increase to the fines in the parking ordinance. \$20.00 for the offence and \$40.00 for the 2<sup>nd</sup> offence. The fees we currently have are low and are not cost effective if it is taken to court. Board agreed to hold a public hearing April 10<sup>th</sup> @7pm.

The board tabled the appointment papers for the Thayer Library. Karey will look at the RSA to see if the board signs the appointment papers.

Selectman Marsh made a motion to nominate Stone Mt Business environmental site assessment to SWRPC to use funds from the Brownfield program. Selectman Kilanski second the motion. The motion carries 5-0.

Selectman Kilanski made a motion to approve a timber tax for map 2 lot 2 in the amount of \$4,306.09. Selectman Stephens seconds the motion. The motion carries 5-0.

**The board reviews and approves the following financial documents:**

Amy let the board know that we are over our pre pay heating oil amount. All automatic deliveries are stopped.

The lease paperwork for the new police vehicle is tabled. The board would like to look for a better percentage rate.

Selectman Stephens made a motion to approve the Jones Rd Infrastructure-CDGB payment reimbursement to the water capital reserve account in the amount of \$15,344.16 & \$6,100.00. Selectman Leustek seconds the motion. The motion carries 5-0.

**Third order of business Board comment:**

Selectman Kilanski let the board know the budget committee met to fill the vacant 1 year seat. The committee decided to post the vacant seat until May 1<sup>st</sup>. Volunteer interest forms will be due May 1<sup>st</sup> and the committee will meet May 8<sup>th</sup> to choose a new member.

Drug Free Youth Coalition is applying for a grant. Selectman Kilanski asked the board if they would sign a letter of support for the Drug Free Coalition and the work they do in Winchester. Selectman Heinonen made a motion to sign the letter. Selectman Marsh seconds the motion. The motion carries 5-0.

Selectman Leustek asked Selectman Kilanski about the clock and a code to the building. Selectman Kilanski will talk to Missy tomorrow.

Selectman Stephens let the board know the Emergency Management meeting on Monday was a good meeting. NorthStar took over the closing of VT Yankee and the town would still collect funds until 2020.

Selectman Marsh stated that he found 1000 gallon gas tank and will get a price.

Selectman Kilanski informed the board that he spoke to the person that could do the drawing for the renovations of the Ashuelot Fire Station and said he would donate his time.

Selectman Leustek stated that Dale spoke to MDS and there will be no extra charge for all the blue bags we fill at the town wide clean-up day. Also, MDS will drop a 30 yard container in the town hall parking lot for that day.

Margaret stated that all the funding has come together for the Stone Mt Business Park and she has been working with Mark-WEDC, Jack Munn, NH Community loan fund and Attorney on the closing of the property. Looks like the end of April. Margaret asked the board to allow her to submit a letter of intent to apply for the Northern Boarder Grant. These funds would be used towards the rail trails; cutting back brush, drainage. The board agreed to submit a letter of interest.

Rick gave the board an update on the Jones Rd project. It will go out to bid tomorrow. Tata & Howard will have a 50% design of the Richmond Road waterline project soon and that will go to bid this summer. The water tank and booster station will go out to bid this fall. Tata & Howard will be applying for a feasibility study grant to look at the relining the ditches, an upgrade to the dewatering system & screwpress machine. Rick asked the board to increase his credit card limit to \$5000. Selectman Kilanski made the motion to increase w/s card to \$5000. Selectman Stephens seconds the motion. The motion carries 5-0.

**Fourth order of business Public comment:**

Bill McGrath-Cemetery Trustee gave the board an update. Bill met with the Trustees of the Trust Fund along with Charter Trust to go over the trust accounts. Any money & interest deposited into the Evergreen Trust Fund from sale of lots that are not apart of the 1998 lawsuit will need to be transferred into the Cemetery General Maintenance Fund. Charter Trust will have a list and make the transfer. The Board of Selectmen will need to decide if the funds from the sale of the lots goes into the towns General Fund or into the Cemetery Maintenance Fund. Bill spoke to the Attorney General's Office and the board will need to amend the original March 10, 1998 article #11 to say, "to see if the town will vote to create an expendable trust under the provisions of RSA 31:19 pursuant to the court's order dated March 16, 1998." Selectman Heinonen stated that we cannot amend the until article next March. Bill asked the board if we would want to change the fee schedule for the sale of the lots and gave examples of other towns. Also, do we sell or lease the land and the fee we receive is it for the sale of the lot or care of the lot? Selectman Marsh stated that we never use to charge for the lots. Selectman Kilanski stated that he would not be in favor of an increase. Some people can't afford the cost now.

Mike Coope stated that Marcie from Charter Trust would be moving the accounts to the general maintenance account. 1998 to present. Mike said with respect to the rewriting of the warrant article RSA 31:19 states we have to provide such wording as indefinitely, perpetual or until rescinded. Mike added that Terry Knowles from Department of Justice said that monies transferred from the Evergreen expendable fund everything up to \$7,000 does not have to go to the voters per the court order. Mike stated that we might need Bart to petition the court to remove 3 names from the common funds that we are unable to find any information for.

Mike Coope wanted to commend the water/sewer department for the quick turn around on fixing the valve that was sticking out of the ground due to the frost.

Mike Coope asked if the update to policy book was finished. Selectman Kilanski stated that he was almost done typing it.

The board agreed to keep the w/s part-time position open for 2 weeks and put it back in the paper.

**Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)**

N/A

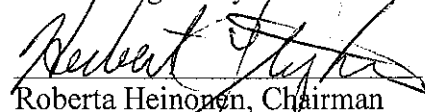
**Sixth order of business: Adjournment**

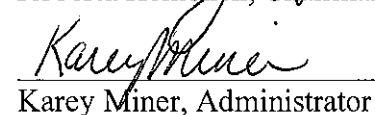
Selectman Kilanski makes a motion to adjourn at 8:10pm. Selectman Stephens seconds the motion. The motion carries 5-0.

Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:

  
Roberta Heinonen, Chairman

  
Karey Miner, Administrator