



Town of Winchester
1 Richmond Road Winchester, NH 03170

**Minutes of the
Board of Selectmen Meeting**

Wednesday
March 20, 2019

Board members present: Roberta Heinonen, Ben Kilanski, Jack Marsh, Herbert Stephens and Gloria Leustek. Also, present Dale Gray, Chief Tollett, Captain Ford, Jim Tetreault and Rick Meleski.

First order of business:

Selectman Marsh made a motion to elect the same officers to the committee & board's as last year with one change, Ben Kilanski as the Selectmen's Rep to the Budget Committee. Selectman Leustek seconds the motion for discussion. Selectman Heinonen stated that she would like to be Chairman as she is the out going Selectmen. Selectman Marsh amended the motion for Selectman Heinonen to be Chairman. Selectman Leustek seconds the motion. The motion carries 5-0.

Public Hearing:

Selectmen Heinonen states that the board has a 2 public hearing tonight. 1st hearing is for unpaid water & sewer bills to be lien per RSA 38:22. Selectman Kilanski makes a motion to open the public hearing. Selectman Stephens seconds the motion. The motion carries 5-0. Jim spoke in favor of why water/sewer bills need to be lien and the new policy needs to be put in place. Payment plans are not be kept. With our Attorneys recommendation this new policy will help going forward and any old bills the attorney will be sending a letter to the property owner. No public or board comment. Selectman Kilanski makes a motion to close the public hearing. Selectman Stephens seconds the motion. The motion carries 5-0. Selectman Kilanski makes a motion to approve the new policy per RSA 38:22, lien water/sewer bills. Selectman Kilanski seconds the motion. The motion carries 5-0.

2nd hearing is for the purpose of accepting and expending additional funds from the NH Highway Safety Agency Operation Safe Commute-\$319.00. Selectman Marsh makes a motion to open the public hearing. Selectman Stephens seconds the motion. The motion carries 5-0. Chief Tollett stated that the State add addition funds to give departments. No public or board comment. Selectman Kilanski makes a motion to close the public hearing. Selectman Leustek seconds the motion. The motion carries 5-0. Selectman Kilanski makes a motion to accept and expend the addition funds. Selectman Stephens seconds the motion. The motion carries 5-0.

Second order of business: New Business

The board review the report from Steven Morse-Building Inspector on the Ashuelot Fire Station. Selectman Kilanski had spoken to Steven and with the engineered plans that were already done and a new architectural drawing with today's standards & codes will be need enough to move forward and will be helpful for bidding purpose. Selectman Kilanski stated that he has talked to an architect about the project and will ask if they would donate their time.

Intent to excavate was submitted by Mitchell Sand & Gravel.

Intent to cut was received for 410 Burt Hill Rd.

Selectman Kilanski made a motion to approve the tax abatement for Gunn Mt. Rd. in the amount of \$140.00. Selectman Leustek seconds the motion. The motion carries 5-0. The camper is registered.

Selectman Kilanski made a motion to approve the Tata & Howard agreement for the new waterline, water tank and booster station. Selectman Marsh seconds the motion. The motion carries 5-0.

City of Keene is hosting a meeting with Keene Delegation to keep informed on legislative proposals and discuss issues on Tuesday April 2nd @6pm.

Avitar recommended denying 3 abatements and approved 2. Selectman Kilanski makes a motion to approve the recommendations from Avitar to deny Rossi. Selectman Stephens seconds the motion. The motion carries 5-0. Selectman Kilanski makes a motion to approve the recommendations from Avitar to deny 2 and approve 2. Selectman Marsh seconds the motion. The motion carries 5-0. Selectman Marsh makes a motion to sign the 2 rebates. Selectman Stephens seconds the motion. The motion carries 5-0.

State of NH-DRA determined that the Town of Winchester equalization assessment-sales ratio for land, buildings and manufactured housing is 101.7% for the 2018 tax year.

Raffle permit was submitted by the Santa's Elves for scratch tickets worth \$250.00. Selectman Kilanski makes a motion to approve the raffle permit. Selectman Leustek seconds the motion. The motion carries 5-0. April 30th will be the drawing. The money raised will go for Christmas gifts & stockings for the kids in Winchester.

The Arlington Grange & Winchester Historical Society will be hosting a Silent Movie Night on March 29th @7pm at the Town Hall.

Selectman Stephens made a motion to send a support letter on behalf of SWRPC supporting an application for Economic Development funding. Selectman Leustek seconds the motion. The motion carries 5-0.

The board received an invoice for a cracked windshield from a citizen after he drove over the ditch on Elm St. Selectman Kilanski stated that there are signs posting the area. The board agreed not to pay the invoice.

The board reviews and approves the following financial documents:

Selectman Kilanski made a motion to approve the Jones Rd Infrastructure-CDGB payments in the amount of \$6,338.00. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Kilanski made a motion to approve the MS-232. Selectman Marsh seconds the motion. The motion carries 5-0.

Third order of business Board comment:

Selectman Kilanski informed the board that he is looking for volunteers to help with this year's Town wide clean-up for May 4th. Along with the clean-up, there will be the Food Festival and a 5k that the ELMCC will be hosting.

The board reviews the minutes of 3-13-19 for approval. Selectman Kilanski makes a motion to approve the minutes. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Stephens let the board know there is an EMS meeting on Monday March 25th @6pm in Swanzey to go over the closing of VT Yankee.

Selectman Kilanski let the board know that the Drug Free Youth Coalition had another meeting and will be sending a letter to the BOS asking for their support.

Fourth order of business Public comment:

Chief Tollett gave the board an update on the Police Dept. YTD they have made 27 arrests, which is an increase from this time last year. They have 16 open cases that Det Carrier has been overseeing. Just in February there were 7 separate interviews at the CAC in Keene for sexual assault & physical abuse against children. Det Carrier has been putting a lot of hours on working on cases and his budget shows it. But Chief stated that with his expertise he can't tell the Det Carrier not to work on these cases. He let the board know he will be watching the budget carefully. This is the 1st time in his 6 years they are able to work a case from the beginning to the end. The Prosecutors office is giving them kudos for the cases that are being presented. Det Carrier is doing a lot of good things in Winchester. Hopefully things start to slow down. Chief Tollett also let the board know that he will be working on updating and increasing the parking ticket ordinance for the board to review. The fees we currently have are low and are not cost effective if it is taken to court.

Bill McGrath apologized to the Board for accusing them of doing something illegal with the Cemetery Trust Funds. He had misinterpreted the language. Bill asked who has the authority to change the fees for the cemetery? Selectman Heinonen was not sure. Bill stated that he had done a lot of research on the trusts and talked Charter Trust & NH Charitable Trust Unit. Selectman Stephens asked Bill who gave him permission to call. It should have been brought to the board 1st, so we knew what was going on. There was a conversation with Bill and Mike Coope on the Trust Funds. Mike Coope did state that Marcie from Charter Trust would be here next week.

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Kilanski makes a motion to enter nonpublic session under (c & e). Selectman Stephens seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually, and the board convenes in non-public at 8:04pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 8:14pm.

Selectman Kilanski makes a motion to seal the minutes under (c&e). Selectman Stephens seconds the motion. A roll call vote was taken, and members vote "yes" individually. The motion carries 5-0.

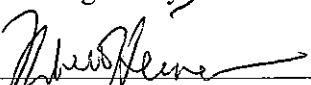
Selectman Mash stated that the RSA reads you have to have at least 35 write in votes to be nominated.

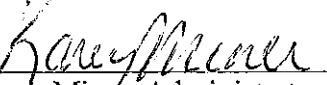
Selectman Heinonen makes a motion to adjourn at 8:20pm. Selectman Leustek seconds the motion. The motion carries 5-0.

Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:


Roberta Heinonen, Chairman


Karey Miner, Administrator