



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Selectmen Meeting**

Wednesday, May 6, 2020

Board members present: Ben Kilanski, Jack Marsh, Herbert Stephens, James Rokes Sr. and Gloria Leustek. Also, present, Dale Gray, Margaret Sharra and Rick Meleski.

First order of business: Minutes

The Chairman opens the meeting at 5:00 pm.

The board reviews the minutes for 4/22/20. Selectman Leustek makes a motion to approve the minutes.

Selectman Stephens seconds the motion. Motion carries 5-0.

Second order of business: New Business

School Board Member Lindseigh Picard reached out to Karey and wanted to know if the Select Board has given any thought to using Zoom meeting platform or live streaming the BOS meetings. The School Board was going to try using Zoom at their meeting on Thursday. Selectman Kilanski stated that the 1st meeting just as the COVID-19 started was live streamed. Selectman Leustek said that Nat did the 1st meeting but wasn't comfortable with coming back due to COVID-19. Selectman Kilanski said we would need to find someone to help us with it, we can while we are running the meeting and no money in the budget to hire someone. Some of the board members don't have a computer to use for a zoom meeting. The board will think on how it could work.

Selectman Stephens made motion to approve and sign the Forest Fire reappointment list. Selectman Leustek seconds the motion. Motion carries 5-0. Selectman Stephens made motion to approve and sign the Forest Protection property Co-Operative agreement. Selectman Rokes seconds the motion. Motion carries 5-0.

Margaret gave a COVID-19 update. The COVID-19 virus continues to spread throughout the world and NH. The number of reported cases in Cheshire County is 40 and zero in Winchester. We all know this number ONLY reflects those tested. It is expected for this virus to be with us for at least a year. So, we cannot change our social distancing habits and preventive measures. Based on the Governor's order on Friday; Drive-ins, golf courses, retail, manufacturing, state parks, campgrounds, outdoor dining at restaurants, and hair salons have been granted to reopen with restrictions. The Northfield Drive-in is now owned by Steve & Julia Wiggin. They will be using the drive-in for multiple graduations this year, following the social distancing while in their cars. Campgrounds- There is an ongoing discussion with the state to understand what "members" is. I believe "members" are the seasonal campers who have permanent sites at the campground, where they are taxed on the campers that have additions, decks and patios. I interpret these as second homes. The state finally confirmed today that is correct. FLCG is operating in compliance. Town Beach- After confirming with the state today our town beach can open. They must follow the regulations provided by the state listed "as inland beaches". Margaret suggest an occupancy limit of persons, require 6ft distance between families/individuals, require regular sanitation, limit the number of persons in the bathrooms, prohibit parties or gatherings, and post lots of signage. Selectman Marsh stated that there would need to be a set limit of people allowed at the beach. Margaret agrees and sees no reason why the beach cannot open as usual on Memorial Day weekend. The board

agrees that the beach could open for Memorial Day weekend. Selectman Kilanski would like to have the Beach Committee Members met and discuss the opening of the beach so everyone is on the same page. Karey will reach out to the members.

Margaret said on a Land Use note, In talking with the PB Chairman, he and I agreed that in these very trying times that for a temporary use for the local business that they would work with everyone so they can reopen, but will need to still follow the Governor's guidelines.

Margaret stated that Gary O'Neil had reached out to the town to see if the material/debris on the property needed to be cleaned up. Selectman Marsh stated that it is a safety hazard. Maybe ask if he could put up a snow fencing for safety. Margaret said she would call DES to see if there was any funding for removal.

Selectman Kilanski said the Stone Mt Business Park bids were open on Friday. The low bidder was Mathewson Corp-\$627,735.45 and the highest was SUR-\$969,622.50. WEDC is still in the process of reviewing the bids. They plan on meeting on Friday and asked Karey to join them.

Scully Architects stated that they are in the process of creating the RFP for the Church Steeple Project and wanted the boards opinion on whether to use a General Contractor or Construction Manager for the project. For a specialized project like ours, Scully would recommend using a Construction Manager for project. The candidates would need to present their qualification and proposals. The Board along with Scully Architects would speak to each candidate and review the proposal then decide on who is the best for the project. The board agreed go with the recommendation from Scully Architects and use a Construction Manager.

Monadnock Speedway gave the Board a letter asking to hold a non-public practice session May 23rd & 30th. The race teams would only be allowed to have 5 individuals per team. Karey stated that the Governor's orders state that Racetrack are not open. Selectman Marsh stated that it's not up to the town, the State has made the decision not to open the racetracks.

Selectman Marsh made a motion to allow the food drive at Monadnock Speedway. Selectman Stephens seconds the motion. Motion carries 5-0.

Selectman Rokes makes a motion to approve a timber tax for map 9/36 & 9/39-1 in the amount of \$309.36. Selectman Marsh seconds the motion. Motion carries 5-0.

Selectman Marsh makes a motion to approve a timber tax for map 9/30 in the amount of \$250.46. Selectman Leustek seconds the motion. Motion carries 5-0.

Selectman Stephens makes a motion to approve tax abatement for map 35 lot 20 in the amount of \$1,756.39. Selectman Marsh seconds the motion. Motion carries 5-0.

Selectman Marsh makes a motion to approve a water abatement for 33/13 in the amount of \$50.00. Billing error, water was off. Selectman Stephens seconds the motion. Motion carries 5-0.

Selectman Rokes makes a motion to approve 6 solar exemptions for 8/74, 4/6, 4/5, 4/53, 14/10 & 12/4. Selectman Marsh seconds the motion. Motion carries 5-0.

Rick informed the Board that on the 2" IPS water line at the end of Richmond Rd has become unreliable over the last several years and is effecting 5 water users. This becomes a health issue with not having water. There has been numerous water breaks, low water pressure and homes that don't have any water at times. In the past decade the Water Dept. has responded to 10 water breaks. There is a leak on this 2" line but it has been very hard to locate exactly where, and the town is losing water. Rick stated that he has collected a preliminary cost to replace the 2" line. Materials, sand, directional drilling, Contractor, flagging and paving at an estimated cost- \$122,040.52. Rick needs to find a solution to these effected water customers and

believes that the line needs to be replaced. The board understands that the line needs to be replaced and asked Rick to finalize the numbers and get a total cost for the project.

The board reviews and approves the following financial documents:

Tabled the Reimbursement form Evergreen Cemetery General Care Fund.

Selectman Marsh makes a motion to approve water capital reserve payment to Denis Maher Co. in the amount of \$5,240.00 and sewer capital reserve payment to Tata & Howard in the amount of \$8,970.00 & \$5,175.00. Selectman Stephens seconds the motion. Motion carries 5-0.

Selectman Stephens makes a motion to approve Ambulance billing fund to CAG in the amount of \$874.73. Selectman Marsh seconds the motion. Motion carries 5-0.

Selectman Marsh makes a motion to approve the Liquid Calcium contract of \$1.25 per gallon. 18gallons-\$22,500. Selectman Stephens seconds the motion. Motion carries 5-0.

Selectman Stephens makes a motion to approve Todd Kilanski to continue mowing-Ashuelot Triangle, Fire station & empty lot next to the Sheridan House @\$75. Selectman Rokes seconds the motion. Motion carries 4-0-1.

Third order of business Board comment:

Selectman Kilanski said he hasn't had time to install the ladder to the church. Steve Bracket volunteered to install the ladder.

Selectman Rokes makes a motion to go back to 7pm BOS meeting starting next week-5/13/2020. Selectman Stephens seconds the motion. Motion carries 5-0.

Selectman Rokes asked to get an update from Chief Tollett on the lettering for the cruisers.

Karey gave an update: Avitar was in Town last week for the start of the 2020 reval. Tax Warrant will ready for next week. The Garden club has started to clean up the downtown parks and flowerbeds. Jenny & Margaret went to Transfer Station and collected \$500 in donations. The Governor announced this week that there will be a First Responders Stipend Program. Active members from EMS, Police/Sheriff and Fire will be eligible. It will be an 8-week program that will be funded by the State.

Dale asked the Board if we would be painting the piano keys on Main St or a regular crosswalk. Selectman Stephens made a motion to paint lines not the piano keys. Selectman Marsh seconds the motion. Motion carries 5-0.

Fourth order of business Public comment:

N/A

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Marsh makes a motion to enter nonpublic session under a, b & e. Selectman Rokes seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually, and the board convenes in non-public at 6:13pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 7:40pm.

The Select Board hired Dan Robinson-Highway, Andrew Baldwin-Building Inspector/Health Officer and Brian Brunski-Cemetery.

The Select Board approved terminating Jason Riddle-Fire Dept. & resignation letter from Mike Butler-Fire Dept.

Selectman Stephens made a motion to approve the Elderly Exemption for map 17 lot 7. Selectman Marsh seconds the motion. The motion carries 5-0.

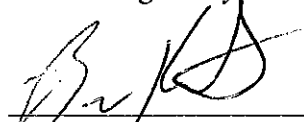
Selectman *Kilanski* makes a motion to seal the minutes under (e). Selectman *Stephens* seconds the motion. A roll call vote was taken, and members vote "yes" individually. The motion carries 5-0.


Selectman Leustek makes a motion to adjourn at 7:43pm. Selectman Stephens seconds the motion. The motion carries 5-0.

Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:


Ben Kilanski, Chairman


Karey Miner, Administrator