



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Board of Selectmen Meeting**
Wednesday
February 20, 2019

Board members present: Ben Kilanski, Jack Marsh, Roberta Heinonen, Herbert Stephens and Gloria Leustek. Also, present Margaret Sharra, Chief Kellom and Captain Ford.

First order of business:

Missy Calderwood from We've Got Your Back gave a presentation on what WGYB does for the community. The group is made up of volunteers committed to the youth of Winchester and helps to inform families and children about drugs & alcohol. Some of the activities they provide: Winchester Drug Take Back, Summer Police Academy, Girls on the Run, TAP Survey, help find resource for families, youth advocacy group, speakers in the schools, compliance checks in local stores, newsletters, RED Ribbon, recovery coach academy & meet and greets. The target age is the middle school age children and the 6,7, & 8th grade kids take the TAP survey every 2 years. Missy stated that a bill passed requiring parental permission to allow their child to take the TAP survey. WGYB is in its 9th year of their 10-year grant. Each year they receive \$125,000 to support the program. As of 2020 the program will be over due to no funding. WGYB will look for other source of funding. The board thanked Missy

Second order of business: Minutes & New Business

The board reviews the minutes of 2-6-19 for approval. Selectman Heinonen makes a motion to approve the minutes. Selectman Leustek seconds the motion. The motion carries 4-0-1.

The board reviews the minutes of 2-13-19 for approval. Selectman Leustek makes a motion to approve the minutes. Selectman Marsh seconds the motion. The motion carries 3-0-2.

Selectman Marsh makes a motion to approve signing the Environmental review for the Jones Rd Project. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Heinonen made a motion to approve the water abatement for map 5 lot 87 in the amount of \$30. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Heinonen made a motion to approve the tax abatement for map 6 lot 28 in the amount of \$3,024. Selectman Marsh seconds the motion. The motion carries 5-0. Karey Stated that it was taxed deeded and was paid when the owner redeemed the property. It was in the system in error.

Selectman Marsh makes a motion to approve Avitar's recommendation for supplementals on 52 Warwick Rd-\$420.00, 57 Warwick Rd-\$563.00 and abatements for Woodcrest Dr-\$1,428 & 68 Warwick Rd-\$316.00. Selectman Heinonen seconds the motion. The motion carries 5-0

The board reviews and approves the following financial documents:

Kulick's Market sent a proposal for the town departments to get gas at Sunoco for a discounted rate. Selectman Marsh stated that he still would like to have a tank put at the Highway Garage and he would have the price for next weeks meeting. Chief Kellom said that he would like to use Sunoco because it is difficult to get the fire trucks in and out of Mr. Mikes.

Selectman Heinonen makes a motion to approve payment to Resurrection Defense LLC-\$5,039.10 and Monadnock Ford-\$3,144.16 from the Police Outside Activity Fund. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Marsh made a motion to approve the water abatement for map 34 lot 18 in the amount of \$30. Selectman Heinonen seconds the motion. The motion carries 5-0.

The "Jones Culvert" on Back Ashuelot Rd is required to have a Historical Individual Inventory done because the culvert is over 50 years old. The cost is \$2,750.00. Selectman Heinonen makes a motion to schedule the inventory after July 1st, 2019. Selectman Stephens seconds the motion. The motion carries 5-0.

Margaret, Karey, Sarah and Mark gave some suggestions to the board on the feedback received from Economic Forum and asked the board to move forward with researching these items: 1. Update/enhance/expand our website (Karey will look at options and cost). 2. Investigate/confirm the schools rating on the real estate sites. (Margaret reached out to the school and Dick Thackston to look into this) 3. Create a Facebook page to communicate and attract the younger generation. 4. Have a newsletter twice a year sent to the whole town not just tax payers. 5. Good PR-press releases monthly. 6. Confirm the breakdown on the number of calls/crimes with the Chief. The perception is critical in promoting Winchester. The board agrees with gathering information and discussing these items further. Selectman Leustek asked about a bi-fold pamphlet with a list of business. Margaret stated that the business group has a draft copy started and will show it to the board next week.

Chief Kellom highly recommends the board to hire an engineer to draw a set of plans for the renovation of the Ashuelot Fire Station. Chief estimated the cost to be between \$15,000-\$20,000. The building was built in 1987 and the codes have changed since then. Chief stated that having plans makes it so that everyone is bidding the same on the project. The board would like to have the building inspector- Steven Morse look at the old plans and do a walk though and give the board his opinion on the building. They will revisit in 2 weeks.

Chief Kellom would also like the board to create the job description for the part-time ambulance attendants and a SOP. This way if the article passes we are ready to hire. Selectman Heinonen stated that the Town of Brookline just started a part-time ambulance service. We could ask them to share their SOP and job description. Selectman Heinonen will stop and get copies.

The board asked Karey to talk to the Chief Tollett about cleaning out the Ashuelot Fire Station.

Third order of business Board comment:

Selectman Kilanski let the board know the Drug Free Coalition had a great meeting and good turn out Monday night.

Fourth order of business Public comment:

Denis Murphy spoke to the board about purchasing a new voting machine. The machine we currently have should be updated. If it was to break there are no parts to fix it. The cost of a new machine is \$6,000. The board will review the information.

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Heinonen makes a motion to enter nonpublic session under (a, c & e), Selectman Marsh seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually, and the board convenes in non-public at 8:14 pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 8:37 pm.

Karey asked the board how article #18 should be worded for the newsletter. Board agreed that "Yes vote would allow 100% of the Ambulance revenue to be put into this fund. A No vote means the fund will stay at 80%."

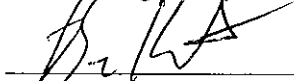
Selectman Heinonen makes a motion to seal the minutes under (e). Selectman Marsh seconds the motion. A roll call vote was taken, and members vote "yes" individually. The motion carries 5-0.

Selectman Marsh makes a motion to adjourn at 8:43pm. Selectman Leustek seconds the motion. The motion carries 5-0.

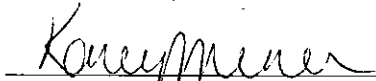
Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:



Ben Kilanski, Chairman



Karey Miner, Administrator