

**Minutes of the
Board of Selectmen Meeting
Wednesday
December 19, 2018**

Board members present: Ben Kilanski, Jack Marsh, Roberta Heinonen, and Gloria Leustek.
Also present Lt. Tallett, Rick Maleski, Captain Ford, and Margaret Sharra.

First order of business: Minutes.

The board reviews the minutes of 12-12-18 for approval. Selectmen Heinonen makes a motion to approve the minutes, Selectman Leustek seconds the motion. The motion carries 4-0.

Second order of business: Business.

Chairman Kilanski announces the School and Town budget hearing is scheduled for 1/10/19.

The board reviews the flyer for the 4 properties to be auctioned.

The board schedules a meeting with reps from Conant Library, Denis Murphy and Rick Durkee for 12/26/18 at 7pm to discuss an engineering report.

The board schedules a work session 6pm on 12/26/18 to review the personnel policy.

The board reviews a fireworks permit submitted for 4 Adams Court for 12/31/18. Selectman Heinonen makes a motion to approve, Selectman Leustek seconds the motion. The motion carries 4-0.

The board reviews a water abatement of \$45.82 for 27 Forest Ave. There was a billing error. Selectman Heinonen makes a motion to approve, Selectman Leustek seconds the motion. Motion carries 4-0.

The board reviews a timber tax levy in the amount of \$5228.01 for map 7, lot 47. Selectman Heinonen makes a motion to approve, Selectman Leustek seconds the motion. The motion carries 4-0.

The board reviews a request from Margaret to hold a hearing on a request from map 30 lot 7 for tax relief under RSA 79:E. The board agrees to 1/9/19.

The board reviews warrant articles for the 2019 session:

- To see if the Town will vote to raise and appropriate \$74,198.00 (seventy-four thousand, one hundred ninety-eight dollars) for the second-year lease payment on the Fire department's pumper truck. **The board agreed with this article**
- To see if the Town will vote to raise and appropriate \$29,118.00 (twenty-nine thousand, one hundred eighteen dollars) for the 4th year lease payment on the 2014 Freightliner dump truck, plow and sander package. **The board agreed with this article. Comments; this W/A and the previous one are both ones we have to do.**
- To see if the Town will vote to raise and appropriate the sum of \$20,000 (twenty thousand) to be placed into the existing non-lapsing Capital Reserve Fund for the purpose of repairing culverts. **Selectman Marsh briefly considered decreasing the amount, but it was determined that even though the town is receiving grant money for the Cranberry culvert, we still need to raise \$300,000 to replace the Jones culvert. The present balance in the fund is \$70,000. The board agreed with this article.**

- To see if the Town will vote to establish a Capital Reserve Fund account under the provisions of RSA 35:1III for the purpose of hiring a grant writer and raise and appropriate the sum of \$5,000 (Five thousand) to be placed into this fund with the Board of Selectmen being agents of said fund? **The wording needs to include non-lapsing. The board agreed with this article.**

- To see if the Town will vote to raise and appropriate the sum of \$25,000 (twenty-five thousand dollars) to be placed into the existing non-lapsing Capital Reserve Fund for the purpose of repairs to the church steeple where the Town clock it sits? **Discussion: there is presently \$50,000 in the fund. It appears the town will need between \$70,000-\$90,000. The steeple is in better shape than first thought. The town did receive approval of grant money for a professional assessment of the steeple. Then the town can apply for L-Chip funding for the repair. Selectman Marsh is concerned it won't pass because of our high tax rate. Selectman Heinonan has faith it will. The board agreed with this article.**

- To see if the Town will vote to raise and appropriate the sum of \$20,000 (twenty thousand dollars) to be placed into the existing non-lapsing Capital Reserve Fund for the purpose of upgrades for Town owned building's? **The board agreed with this article.**

- To see if the Town will vote to raise and appropriate \$17,530.00 (seventeen thousand, five hundred and thirty dollars) to be placed in the existing non-lapsing Capital Reserve Fund established under Article 16 at the March 2006 Town Meeting for the purpose of performing the assessing update or revaluation of the real estate in the Town of Winchester scheduled for 2015-2020. (Majority vote required)
The board agreed with this article.

- To see if the Town will vote to raise and appropriate the sum of \$10,000 (ten thousand dollars) for the Town's share of State road grant reconstruction costs for bridges and place it in the existing non-lapsing Capital Reserve Fund established at the March 2006 Town Meeting under Article 19 for that purpose. (Majority vote required) **The board agreed with this article.**

- To see if the Town will vote to raise and appropriate the sum of \$5,000.00 (five thousand dollars) to be placed in the existing non-lapsing Capital Reserve Fund established at the March 2012 Town Meeting under Article 15 for the purpose of treating exotic invasive plants in Forest Lake. (Majority vote required) **Discussion: This treatment has had great success. Spent about \$16,000 on it last year. The cost is divided by three: 1/3 CC, 1/3 NHDES and 1/3 taxpayers. The board agreed with this article.**

- To see if the Town will vote to raise and appropriate the sum of \$800.00 (eight hundred dollars) to support the annual Pickle Festival? **The board agreed with this article.**

- Are you in favor of abolishing the Historic District as proposed by the Board of Selectmen? **The board agreed with this article. They then discussed timeframe for submission of warrant articles. The time for Zoning Amendments has passed.**

- To see if the Town will vote to raise and appropriate \$285,488 for the purpose of the Cranberry culvert replacement, \$215,488 to come from a NHDES ARM grant, and the balance of \$70,000 to be withdrawn from the Culvert Repair Capitol Reserve Fund? **Discussion: Margaret explains her conversation with Bart relating to the amount of the appropriation. We have an engineer's**

estimate of cost for the replacement. We were trying to get it out to bid in January, so we would have an amount for deliberative in case it needed to be amended. We are not getting the documents from NHDES until January, so there is no way to get bids. Bart said that if the bids came in over the \$250,488 amount we would have to cut back on the job, which I was concerned could jeopardize the grant funding. He also suggested increasing the amount and hope for the best. If it comes in less, then a lesser amount would come from the Capital reserve account. We do have the \$70,000 in the account for this purpose. The board agreed with this article but wanted to add either a culvert number or an address to it.

- To see if the Town will vote to raise and appropriate \$ 59,378 for the purpose of replacing the sidewalk on the west side of Main St. (beginning at #104 heading north approximately 200 feet), \$22,032 to come from a MAST grant, \$5,018 from Town in-kind services and the balance of \$34,300 by taxation? **The board agreed with the article.**

Selectman Heinonan makes a motion to place these articles as written, with proper wording from our attorney, on the ballot. Selectman Leustek seconds the motion. Motion carries 4-0.

Lt. Tollett asks the board if he can submit a warrant article next week. Yes.

Margaret informs the board there are four Zoning Amendments, sign & solar ordinance changes and 1 petitioned article to re-zone property on the Northfield line from Rural Residential to Commercial. The hearing is 1/7/19.

The Chairman let's all know the last date of petitioned warrant articles is 1/8/19 and 1/4/19 for money articles.

The Chairman will get with our attorney to have him write the warrant article for the Ambulance department change that was agreed upon last week. Selectman Marsh makes that motion, G. Leustek seconds. The motion carries 4-0.

Third order of business: Other.

Barry Kellom and Selectman Kilanski met an engineer at the Ashuelot Fire station today to review the building. It went well. There will need to be new windows upstairs and fire protection updates. The engineer will have something to Barry by Friday and then a more detailed report after the first of the year. Selectman Heinonan will get with Jack Munn, grant writer, to see if there is any funding for this renovation.

Fourth order of business: Public comment.

Mike Coope express his thanks the board for a well done discussion and compromise last week relating to changes in the Ambulance Department.

Margaret asks the board if the town employees can leave early on Monday 12/24. After a brief discussion, Selectman Heinonan moves to close at 2pm, Selectman Leustek seconds. The motion carries 3-1.

Fifth order of business: Non-Public under RSA 91-A:3II (a)(d)(e).

Selectman Heinonan makes a motion to enter nonpublic session under (a,d,e). Selectman Marsh seconds the motion. The motion carries 4-0. A roll call vote was taken and all members vote "yes" individually and the board convenes in nonpublic at 7:47pm.

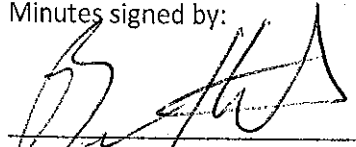
Sixth order of business: Adjournment.

The board convenes in public session at 8:33pm. Selectman Heinonan makes a motion to seal (e) minutes of 11/28/18 and 12/19/18. Selectman Leustek seconds the motion. The motion carries 4-0. Selectman Leustek makes a motion to adjourn, Selectman Heinonan seconds the motion. The motion carries 4-0.

Minutes respectfully submitted:

Margaret Sharra, Land Use Administrator

Minutes signed by:


Ben Kilanski, Chairman