

Town of Winchester  
Minutes  
Board of Selectmen  
3-25-20

**Board members present:** Ben Kilanski, Jack Marsh, Herbert Stephens, James Rokes, Sr., and Gloria Leustek. Others present, Dale Gary, Barry Kellom, Zach Ford and Margaret Sharra.

**First order of business: Minutes**

The board reviews the minutes of 3/18/20 for approval. Selectman Leustek makes a motion to approve, Selectman Stephens seconds. The motion carries 5-0.

**Second order of business: Business**

The board reviews the information from NESG and from the WEDC regarding a solar array on the landfill property. The PUC is changing their rules come April/May timeframe and will be more stringent. It would be in everyone's best interest to get the application submitted prior to the changes. So time is of the essence to finalize the lease and a PILOT. The contract for the lease has been adjusted many times by town counsel and appears to be in final order. One item regarding "hazardous waste" must be removed. Selectman Marsh makes a motion to approve the lease subject to confirmation of all changes by our attorney are included, Selectman Leustek seconds. The motion carries 5-0. The board also agreed to plan on finalizing the PILOT next week. Margaret informed the board of the letter from EDA approving the engineering plans for Stone Mtn.

The WEDC is applying for a grant from Northern Borders for the electrical service into Stone Mtn Business Park and they need a letter from the board supporting that. Selectman Kilanski makes a motion to submit a letter, Selectman Stephens seconds. The motion carries 5-0. Margaret informed the board of the letter from EDA approving the engineering plans for Stone Mtn.

An Intent to excavate is signed for map 3, lot 32. Selectman Marsh confirms with Dale it is believed the trucks will travel through Richmond's Roads.

Selectman Stephens makes a motion to approve and sign the MS232, Selectman Leustek seconds. The motion carries 5-0.

Selectman Marsh makes a motion to approve funds from the Ambulance billing fund be transferred to the general fund in the amount of \$13160.23 for February and \$12968.13 for March, Selectman Leustek seconds. The motion carries 5-0.

Selectman Stephens makes a motion for \$1096.16 be paid from the Town owned building capital improvement fund to FW Webb for Thayer library repairs. Selectman Leustek seconds. The motion carries 5-0.

Selectman Stephens makes a motion to deposit \$5462 from the Sewer state grant & aid into the Sewer capital reserve fund. Selectman Leustek seconds. The motion carries 5-0.

Selectman Stephens makes a motion to submit the Forest Fire reimbursement in the amount of \$262.02. Selectman Leustek seconds. The motion carries 5-0.

The Health Officer, Margaret, updates the board on COVID-19. She summarizes. It appears all departments have adapted to the parameters of COVID-19. Supplies are still concerning but over all the town is in good shape. She explains state labs are still backed up and swabs are in limited supply. Applewood and the school are doing very well. The school delivered 250 lunches on Monday to students. Chief Tollett received 40 hand made face shields from a resident.

Dale asks the board if he can begin advertising for the vacant position in the Highway crew. They said yes and Karey can do that next week. Margaret then asks if we can set up interviews for the Open Building Inspector position. The board would like to see the applications.

Chief Kellom asks about the ladder to the steeple in the church. Ben needs to measure for the replacement. He knows someone who may donate a ladder. The town cannot pay for the ladder. Barry asks to be told the outcome because he has an idea that might help.

**Third order of business: Non-public under RSA 91-A:3II (a)(b)(c)(d)(e)**

Selectman Marsh makes a motion to enter non-public session under (a)& (c). Selectman Leustek seconds. The motion carries 5-0. A roll call vote is taken, and all members vote yes individually. The board convenes in non-public at 5:24pm.

**Fourth order of business:**

The board reconvenes in public session at 5:55pm. As motioned by Selectman Marsh and Seconded by Selectman Leustek. The motion carries. Selectmen Kilanski announces the resignation of Zach Ford as of 4/5/20.

Selectman Marsh makes a motion to seal the minutes under (c), seconded by Selectman Stephens. A roll call vote was taken, and all voted yes individually.

Selectman Marsh makes a motion to recess the meeting until 7:00pm, Selectman Rokes seconds. The motion carries 5-0. Time 6:00pm.

The board reconvened at 7:00pm.

Selectman Kilanski announces the public hearing to accept and expend a State Homeland Security Program Grant awarded to the Winchester PD in the amount of \$6000 in accordance with the provisions of RSA 31:95-b.

Selectman Marsh makes a motion to open the public hearing, Selectman Leustek seconds. The motion carries 5-0. Chief Tollett explains the grant. There is no comment from the public or the board.

Selectman Marsh makes a motion to close the hearing, Selectman Stephens seconds. Motion carries 5-0. 7:03pm.

Selectman Stephens makes a motion to accept and expend the grant, Selectman Rokes seconds. Motion carries 5-0.

Selectman Marsh mentioned that it has been about 6 months since the board last discussed the lack of lettering on the cruisers. The board explained that individually they have heard complaints about some of the cruisers not being lettered. Chief Tollett asked the board what the complaints were and by whom. He stated that he had not received any complaints or concerns about this; outside of what was discussed 6 months ago. Selectman Marsh started to make a motion and the Chief announced that he had turned on his body cam so there would be a recording of this. Selectman Marsh makes a motion to have the town owned police cruisers lettered in a way that resembles unit 5 that are on active patrol, including the police chiefs and excluding the detective's cruiser. Selectman Leustek seconded. Chester Lapoint asked the chief what were the reasons why he didn't want to letter the cruisers. The Chief said the reasons were talked about at the last meeting about it. The motion carries 5-0.

**Fifth order of business: Adjournment**

Selectman Stephens makes a motion to adjourn, Selectman Leustek seconds. The motion carries 5-0. 7:28pm.

Minutes respectfully submitted:

Margaret Sharra, LUA

Minutes signed by:

  
Ben Kilanski, Chair