



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Board of Selectmen Meeting**
Wednesday
November 7, 2018

Board members present: Ben Kilanski, Jack Marsh, Roberta Fraser, Herbert Stephens and Gloria Leustek. Also, present Amy Bond, John Gomarolo, Rick Meleski, LT Tollett, Sherry Willard, Captain Ford, Dale Gray, Thayer Library and Conant Library.

First order of business: Work Session

The Chairman opens the meeting at 6:00 for a Budget work session with Landfill, Cemetery, Thayer Library and Conant Library.

Selectman Fraser makes a motion to approve the **Landfill** budget for \$303,703. Selectman Leustek seconds the motion. The motion carries 5-0. Selectman Kilanski asked why the electricity was increased. John stated that the rate increased and that electric heaters are being used during the winter. Selectman Kilanski asked John to call MDS and make sure they have oil to heat with all winter. John informed the board that he will be retiring soon. The board created a new line item for glass with \$5,500.

Selectman Fraser makes a motion to approve the **Conant Library** budget for \$88,168. Selectman Leustek seconds the motion. The motion carries 5-0. Rick Durkee let the board know that Nov 13th at 7pm they will be meeting with an engineer to discuss climate control for the building.

Thayer Library is Tabled until 11/14/18. The board would like the Treasurer present for questions.

Bill McGrath-Cemetery did some research on the Trust Fund and how it's been used over the years. Bill would ask the board to not present a warrant article this year for \$18,000. The court paperwork dated 3/24/1998 stipulates that we can only draw out the net interest less \$7,000. \$7,000 of interest must remain in the account each year. Bill recommended that we don't withdrawal any monies for 3 years and would like to table the budget until next week, so he and Sherry can put together a new budget. Selectman Marsh thanked Bill for the information. The agreed to table until next week.

Selectman Stephens makes a motion to approve the **Town Beach** budget for \$32,350. Selectman Fraser seconds the motion. The motion carries 5-0.

Selectman Fraser makes a motion to approve the **Health Agencies** budget for \$75,210. Selectman Leustek seconds the motion. The motion carries 4-1. Line item added for CVTC for \$500.

Selectman Fraser asked Dale if the Highway budget that was approved was going to be enough because there are several line items that are over. The budget should be at 63.6% and its 41.23%. Dale stated that the culvert line is over drawn because of the large SVE engineering bills for the 2 culverts that need to be replaced. Amy recommended to transfer the SVE billed amounts form Dale's budget and create a new line item in legal for engineering costs. Selectman Marsh asked Dale for a list of any other culverts that are larger than 4ft that we will need to have engineered plans for. Dale stated that at this time there are none that will need repairs.

Public Hearing:

Selectman Marsh makes a motion to open the public hearing. Selectman Leustek seconds the motion. The motion carries 5-0. Notice is hereby given that the Town of Winchester Board of Selectmen will hold a public hearing on **Wednesday, November 7, 2018 at 7:00pm** in the Winchester Town Hall for the purpose of accepting and expending from the NH Highway Safety Agency \$2,553.00-STEP (Selective Traffic Enforcement Patrols), \$3,831.00-DWI Patrols, \$679.00-Operation Safe Commute and \$301.00-Join the Clique. This is a 100% Highway Safety Grant. Selectman Stephens makes a motion to close the public hearing. Selectman Leustek seconds the motion. The motion carries 5-0. Selectman Stephens makes a motion to accept and expend all the grants received. Selectman Leustek seconds the motion. The motion carries 5-0.

Second order of business: Minutes & New Business

Selectman Kilanski wanted to thank the Fire Dept, Police & Ambulance for handing Halloween candy and Det. Mike Carrier for dressing up as Spiderman.

The town car needs some work done and the quote we receive was for \$1,309.00. The board would like to get another quote.

Water & Sewer Warrant for the 2018 4th Q billing was received in the amount of W-\$75,968.21 & S-\$96,103.38. Selectman Marsh makes a motion to approve the warrant. Selectman Stephens Leustek seconds the motion. The motion passes 5-0

Selectman Stephens makes a motion to sign Vachon & Clukay audit contract. Selectman Leustek seconds the motion. The motion carries 5-0.

The board reviews the minutes of 10-24-18 for approval. Selectman Marsh makes a motion to approve the minutes. Selectman Leustek seconds the motion. The motion carries 4-0-1

Intent to cut for map 1 lot 16 and map 2 lot 55-2-77

The Budget Committee will meeting with the School Board on Dec 11th, 13th & 18th @6pm at the school.

Selectman Fraser makes a motion to approve the VFW Super bowl raffle permit. Selectman Marsh seconds the motion. The motion carries 5-0.

Selectman Fraser makes a motion to hire St Jean Auction to auction the 4 tax deeded properties. Selectman Stephens seconds the motion. The motion carries 5-0.

Margaret would like to put together a public forum for the 10year update to the Charrette of 2008. It could be an opportunity for the town officials and residents to present and collaborate on what the Charrette was in 2008, what did we accomplished, how did we do it, what were the impacts, what haven't we done and what do we want to do next. The board agrees to plan the forum.

The board reviews and approves the following financial documents:

Selectman Fraser makes a motion to approve internal transfer in the amount of \$127.52 Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Fraser makes a motion to approve JWC Environmental from sewer capital reserve in the amount of \$13,339.38. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Leustek makes a motion to approve State of NH from sewer capital reserve in the amount of \$27,312.08. Selectman Marsh seconds the motion. The motion carries 5-0.

Selectman Marsh makes a motion to approve the Certified Ambulance Group Inc. in the amount of \$571.72. Selectman Leustek seconds the motion. The motion carries 5-0

Selectman Marsh makes a motion to approve the Certified Ambulance Group Inc. in the amount of \$389.69. Selectman Leustek seconds the motion. The motion carries 5-0

Selectman Marsh makes a motion to approve the Certified Ambulance Group Inc. rate increase of 3.2%. Selectman Leustek seconds the motion. The motion carries 5-0

Third order of business Board comment:

Karey asked the board to allow her to sign off on a NH Preservation Alliance grant application for the church steeple. NH Preservation Alliance- Andrew Cushing and Jack Munn will be here 11/8/18 at 10m to look at the steeple. Selectman Leustek makes a motion to allow Karey to sign the grant. Selectman Fraser seconds the motion. The motion carries 5-0.

Fourth order of business Public comment:

Stacy Corliss stated that several signs are being order from the highway budget. I feel that the Highway budget is being hit with a lot of expense that don't pertain to them. Not sure where the decision are being made, but for the board to criticize Dale and ask why he is over in certain line items. Selectman Marsh said that the whole board has not criticized Dale. Stacy said that the number of signs that are hung up and down the road from Rite Aid to Sunrise Village is astronomical. The sand and gravel that is over budgeted. My concern on that is projects that are being done that don't necessarily pertain to highway dept. I am back to where I addressed the board a number of weeks ago about the budgets. Whether or not transfers are being done between departments. I was told by Roberta that it is a bottom line budget and we don't worry about transfers. Then asking Dale for explanation on why he is over budgeted on some of the line items. Selectman Fraser said that the budget is 23% above what it should be, that was my question. I had looked at it and said it was \$19,000 for SVE and that explained it. Stacy said that was SVE but is over on sand & gravel. There are project that were done that highway was not reimbursed for. You can't have both ways and not transfer and say it's a bottom line budget. It's either a bottom line or not. Selectman Fraser asked Dale what projects were done that needed gravel. Stacy said where did the funds come from for fixing the sidewalk. Was it budgeted in this year's budget? Selectman Fraser stated that it would have been in maintenance and repairs. Stacy asked who paid for the gravel to fill the whole for the sidewalk? Dale said it came out of supplies. Stacy said Margaret stated that the town owns the sidewalk and the business owns the dirt under the sidewalk. If they own the dirt why did it come out of highway and then ask why he is over budget. Couple years ago, there was work done at the school, did they reimburse the town. Dale stated yes, they did. Stacy asked what about the gravel that was used for the lower part of Main St. for the sidewalk. Was it budgeted. Selectman Fraser said no. Stacy asked why was it not transferred. Selectman Fraser said from where. Stacy said where ever, it wasn't a highway job. Selectman Fraser it would be budgeted for up keep and repairs. Stacy said it not up keep. It's hard for Dale budget if the funds are not coming from the appropriate spots.

Paul Morehouse Sr wanted to make a point that there are 14 or 15 crosswalk related signs. They are there for the safety. We can't take them away. Selectman Kilanski said Stacy was talking about how much money there is in all the signs up and down the road and asked where the money came from to pay for it. Not that we to take down signs. Selectman Fraser said that Dale should tell us that there is no money in my budget to pay for it. Dale said that he has brought it up before. Stacy wanted to make a comment that she wasn't saying the signs need to come down. It was on how we bought the signs and as the topic comes up the board just buys signs because someone thinks we need them. Paul said the crosswalk signs are necessary. Stacy said what about the crosswalk signs that are in the road and keep getting hit by the State plowing. How can we stop that? Selectman Kilanski said that last year we removed them out of the road before the storm.

Stacy said that the signs are a small aspect of the money that is spent, but if you would stop and look at all the small amounts its adds up and it will make a difference in the taxes. Stacy thanked Selectman Marsh for voting no on the Heath Agencies budget. It is important to reaching out to the originations and ask the other town what they are giving. Selectman Marsh said that they did come in and answered several questions I had and they had good information. They all had the numbers together to give us. It was just one I questioned. It needs to be divide equally.

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Fraser makes a motion to enter nonpublic session under (b, c & e). Selectman Stephen seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually and the board convenes in non-public at 8:09pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 8:57pm.

Selectman Fraser made a motion to seal the minutes under "e". Selectman Stephens seconds the motion. The motion carries 5-0.


The board hired Tom O'Brien to the Highway Dept.

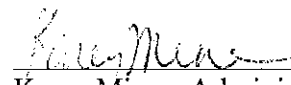
Selectman Fraser makes a motion to adjourn at 9:00 pm. Selectman Leustek seconds the motion. The motion carries 5-0.

Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:


Ben Kilanski, Chairman


Karey Miner, Administrator