



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Board of Selectmen Meeting**
Wednesday
October 24, 2018

Board members present: Ben Kilanski, Jack Marsh, Herbert Stephens and Gloria Leustek. Also, present Amy Bond, Rick Meleski, Margaret Sharra, Peg Tatro, Jim Tetreault, LT Tollett, Det. Mike Carrier, Sherry Willard, Captain Ford, Dale Gray, Thayer Library and Conant Library.

First order of business: Work Session

The Chairman opens the meeting at 6:00 for a Budget work session with the Department Heads.

Selectman Stephens make a motion to approve the **Town Clerk/Tax Collector** budget for \$102,612. Selectman Leustek seconds the motion. The motion carries 4-0. Jim stated that the office has collected over \$700,000 in revenues and \$44,217.50 are fee's.

Selectman Marsh makes a motion to approve the **Welfare** budget for \$75,104. Selectman Leustek seconds the motion. The motion carries 4-0. Selectman Marsh makes a motion to approve the **Welfare Salary** budget for \$9,609. Selectman Leustek seconds the motion. The motion carries 4-0.

Cemetery is tabled until 11/7/18.

Selectman Kilanski makes a motion to approve the **Land Use** budget for \$76,639. Selectman Stephens seconds the motion. The motion carries 4-0.

Thayer Library is Tabled until 11/7/18. Kim has a new budget and needs to present it to the Thayer Trustee's. The Library was able to lower the propane cost and lock in at \$2.26.9 with L&G. Karen Berthiaume asked the board if Highway could plow a larger space for parking. Selectman Kilanski stated that it would tear up the lawn. The board asked Karen to talk to Dale to come up with a solution.

Selectman Marsh makes a motion to approve the **Highway** budget for \$538,374. Selectman Stephens seconds the motion. The motion carries 4-0. Decreased the diesel line by \$5,000 and level funded the budget.

Selectman Kilanski makes a motion to approve the Police Dept. budget for \$593,773. Selectman Stephens seconds the motion. The motion carries 4-0.

Conant Library is Tabled until 11/7/18.

Selectman Kilanski makes a motion to approve the Water budget for \$297,797. Selectman Stephens seconds the motion. The motion carries 4-0.

Selectman Leustek makes a motion to approve the Sewer budget for \$382,077. Selectman Marsh seconds the motion. The motion carries 4-0.

Selectman Stephens makes a motion to approve the Insurance budget for \$58,950. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve the Personal Admin budget for \$542,891. Selectman Stephens seconds the motion. The motion carries 4-0.

Selectman Stephens makes a motion to approve the Conservation budget for \$2,500. Selectman Leustek seconds the motion. The motion carries 4-0.

Second order of business: Minutes & New Business

The board reviews the minutes of 10-17-18 for approval. Selectman Leustek makes a motion to approve the minutes. Selectman Marsh seconds the motion. The motion carries 3-0-1

The board opened the Conant Library sealed bid. L & B Roofing-Kevin Butler in amount of \$56,290. Board will table until next week after reviewing the proposal.

No Board of Selectmen Meeting next week-10/31/18. It is the 5th Wednesday.

The Town Hall office will be closed from 12-1 on Monday 10/29/18 for training.

Pre-construction meeting for the Fire Station roof on November 14th at 5pm.

The proposed Comcast line extension on Manning Hill & Curtis Rd. will start in 2019. They have applied for the pole licenses.

The board agreed to allow metal detection on town property. Not near in the Cemetery.

Lorraine Burrdo, Executor of Hubert Crowell Estate at 90 & 15 Allen Hill Rd came back to the board to see if the town was going to help with the cost of fixing the waterline. Selectman Kilanski stated that the board reviewed the documents and the response from the towns attorney. There is an easement granting a waterline from the road back through the field to 90 Allen Hill. It grants permission for the owner, her heirs and assigns and/or the town to enter the property for maintenance. It doesn't say it is the towns respectability to repair the line. Lorraine asked why there is no fire hydrant on Allen Hill Rd. Law states there should be a hydrant every 500 ft. Selectman Kilanski stated that there is no watermain on Allen

Hill to connect a hydrant to. This is an existing old water system and the laws were different back when these homes were built. Rick added that 15 is granting 90 Allen Hill and easement, not the town.

The board reviews and approves the following financial documents:

Selectman Marsh made a motion to approve Ransom Consulting for testing of the AC Lawrence site in the amount of \$6,975 Selectman Leustek seconds the motion. The motion carries 4-0

Selectman Marsh makes a motion to approve an Elderly & Disabled Tax Deferral release for map 25 Lot 7. Selectman Stephens seconds the motion. The motion carries 4-0.

Third order of business Board comment:

N/A

Fourth order of business Public comment:

Bonny Class asked for clarification. Back in March I had asked about where/who is responsible at the shut off and we were told that there is no law stating that. Last week Rick said the law stated he is responsible to the curb stop/shutoff. That he can't go on private property. The Lawyer, along with court cases said that working on private water lines is not illegal work. So, is there a new law out there that's stated he has to stop at the curb stop? Selectman Marsh stated that there is no law. I think he miss spoke when he said law. Bonny said he should be careful how speaks. Because I was told one thing and she was told another. Selectman Marsh said it is town policy that we go to the curb stop. No law. Bonny said if that is the case the shut off for Jones Rd is on Scotland Rd and in the Gett's deed it allows them to take water from his watermain. So why are we touching Jones Rd private waterlines. I'm confused on how it depends on who needs what when and what they can do for one and what they can't do for another. If there is 1 policy for everyone to follow we wouldn't have all this conservancy. This is where people get confused. Jack you know you have heard from different people. What is the policy, is there one for the Town of Winchester. Selectman Marsh said in this case there was a grant awarded to upgrade the watermain for the residents on Jones Rd. The board as a unit thought it is the right thing to do if it didn't cost the tax payers money. Part of the grant was some match funds. Instead of coming up with cash to match it was spoke that we would use labor to offset. That was in the beginning now Rick & the Engineers have gone through it several times and cut it down. Some material out of the town pit which water has paid for and not sure how much more of a match we will need. Rick stated that we need to get it out to bid to give us a better idea. Selectman Marsh we are trying to get the bid down as low as we can. Bonny said that the tax payers might have to come up with some money. Selectman Marsh stated maybe not. We won't know until the bids come in. Bonny stated that it should be put on the town ballot to be voted on. Anything over ten thousand has to be put on the ballot for a vote. Selectman Marsh we don't know how much it will be yet. Bonny said that it would have to be a special meeting if it's over ten thousand dollars It states it in the bylaws/RSA's. Selectman Marsh asked Rick what is the time frame right now? We are at 95% of the engineering to be complete. Rick said they are tying up some of the loose ends and the schedule has it going out to bid in January. Bonny added that the project on the lower Main St were mis appropriations of funds because it was over ten thousand. It is still sitting in the Governor's Office and he will determine what will happen with that. If you use tax payer's monies it need to be put on the ballot. Do you see where there are different answers all the time and it gets confusing. Selectman Marsh said yes because we are going off one word, between law and policy and its being missed used.

Captain Zach Ford-Ambulance thanked all the responders Fire, EMS and Diluzio for our 5th CPR code save this year and were able to bring a patient back to life. Some responders go a whole career without one.

Mike Coope reported 4 street lights on Keene Rd have been repaired.

The Winchester Police Department will be holding a Drug Take Back Day along with WGYB on October 27, 2018 from 10-2pm in the back-Parking lot of the PD.

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Marsh makes a motion to enter nonpublic session under (a, b, c & e). Selectman Leustek seconds the motion. The motion carries 4-0. A roll call vote was taken, and members vote "yes" individually and the board convenes in non-public at 8:40pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 9:35pm.

Selectman Kilanski made a motion to seal the minutes under "e". Selectman Leustek seconds the motion. The motion carries 4-0.

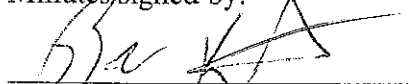
The board hired David Adams to the Ambulance Dept.

Selectman Leustek makes a motion to adjourn at 9:40 pm. Selectman Stephens seconds the motion. The motion carries 4-0.

Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:



Ben Kilanski, Chairman



Karey Miner, Administrator