



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Board of Selectmen Meeting**
Wednesday
August 15, 2018

Board members present: Ben Kilanski, Jack Marsh, Herbert Stephens, Roberta Fraser and Gloria Leustek. Also, present Margaret Sharra and Dale Gray.

First order of business: Minutes

The Chairman opens meeting at 7:00 pm. The board reviews the minutes of 8-8-18 for approval. Selectmen Stephens makes a motion to approve the minutes. Selectman Leustek seconds the motion. The motion carries 4-0-1.

Second order of business: New Business

NHMA Legislative Policy Conference will be held Friday September 14, 2018. Each Municipality has one vote at the policy conference and has asked each municipality to send a voting delegate to cast their municipality's vote. Selectman Kilanski makes a motion to appoint Roberta as the delegate to place the towns vote. Selectman Marsh seconds the motion. The motion carries 5-0.

MDS confirmed that no business trash will be allowed to be dumped. Including landlords picking up their tenant's trash. Selectman Kilanski stated that he would like MDS to visit the transfer station more often to make sure it stays picked up and clean. As of right now it is a mess.

The board approved a work session for Wednesday September 12th at 6pm to meet with Encore Renewable Energy for a possible solar array on the Tannery site. Selectman Marsh made a motion for Karey to write a letter to our State Rep Henry Parkhurst asking him to vote to overturn the Governor's vote on SB 466.

Tuesday August 21st is the Special Meeting and vote. Selectman Kilanski, Marsh & Stephens will be here all day and Selectman Fraser & Leustek will come late afternoon/evening.

Jancewicz & Son got back to the Town on moving the construction date up on the Fire Station Roof. Unfortunately, they are unable to move the date up, but guarantee that the project will be completed per the specification.

Intent to cut was submitted for map 9 lot 34.

Selectman Fraser made a motion to approve the abatement in the amount of \$465.00. Selectman Marsh seconds the motion. The motion carries 5-0.

The Board signed the oath of office for Sara Carbonneau to represent Winchester as a Commissioner to SWRPC.

The Avitar Tax Collect software now offers a paperless program. The software upgrade fee of \$250.00 per year added to the existing contract. Selectman Fraser makes a motion to sign the software upgrade contract. Selectman Leustek seconds the motion. The motion carries 5-0.

The board reviews and approves the following financial documents:

Selectman Fraser made a motion to withdrawal from Invasive Plant Capital Reserve fund in the amount of \$2,200. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Fraser made a motion for an internal transfer in the amount of \$66.09. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Fraser made a motion to make the 2nd payment for the new tasers in the amount of \$3,456.00. Selectman Stephens seconds the motion. The motion carries 5-0.

Kate McNally with Cheshire Coalition for Tobacco Communities spoke to the board about the Town of Winchester adopting an ordinance to raise the legal minimum age of sale & possession from 18 to 21. The board stated that it would be done at the State level not the town. Kate said that that is not the case. The towns have the right to have an ordinance. Selectman Marsh asked what is the RSA that allows the town to change the age. Kate said RSA 126-K. Selectman Kilanski stated that he would like to place it on the warrant for the people to vote on it. The board agreed.

Margaret Sharra gave the board an update on the "Cranberry Bog Culvert" and the "Cranberry Bog Culvert" both on Back Ashuelot Road. Each culvert has had engineered plans done. The Cranberry Bog Culvert would be 4x the size of the existing culvert. Dale stated that would now be classified as a bridge. There would be weirs placed on the end for the microorganisms to pass through. The wetlands permit was submitted last year. The cost for the Cranberry Bog Culvert would be around \$300,000. We are working on 2 grants, ARM Funding-due Aug 31st which there is a 50% shot of receiving the funds & the FEMA Grant-due Sept 9th where there is a 60% chance of receiving the funds. With each grant there are requirements that the town will have to meet if we receive the funding. The Jones Culvert is designed to be twice the width of the existing culvert. Also moving the stream to have a straighter flow of water thought the culvert. The cost for the Cranberry Bog Culvert would be around \$339,000. Fish & Game came to do a fish count study to add to the grant application. Margaret has written to the abutting properties owners informing them of the culvert projects. Also, have received supporting letters from BOS, Planning Board, Fire Dept, Highway and Emergency Management. Selectman Leustek asked why is the Jones culvert more money. Margaret stated that the work that needs to be done to straighten the stream and the concrete to form the culvert. Selectman Leustek asked about the road being closed during construction, how that will affect emergency services. Margaret stated that they have thought about that issue and do have some ideas on how they can make it work. Selectman Kilanski asked if Tout Unlimited will be able to help the town. Margaret stated that originally when they spoke to Tout

Unlimited they believed that they could help us. Now they have stated they are too busy and unable to help at this time. It was very disappointing to hear, and it felt like we were lead on.

Third order of business Board comment:

N/A

Fourth order of business Public comment:

Bill McGrath asked when the application for the Police Chief position were due. Selectman Kilanski stated yesterday was the deadline. Bill asked the board to seriously consider Mike Tollett for the Chief position. He has been the officer in charge and Gary Phillips had told he that he was grooming Mike for the Chief of Police. He deserves a shot at it.

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Fraser makes a motion to enter nonpublic session under (a, c, d & e). Selectman Stephens seconds the motion. The motion carries 4-0. A roll call vote was taken, and members vote "yes" individually and the board convenes in non-public at 7:48 pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 8:32 pm.

Selectman Kilanski makes a motion to seal the minutes under a & e. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to adjourn at 8:35 pm Selectman Stephens seconds the motion. The motion carries 4-0.

Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:



Ben Kilanski, Chairman



Karey Miner, Administrator