



Town of Winchester  
1 Richmond Road Winchester, NH 03470

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**Minutes of the  
Board of Selectmen Meeting**  
Wednesday  
August 8, 2018

**Board members present:** Ben Kilanski, Jack Marsh, Herbert Stephens and Gloria Leustek. Also, present LT Mike Tollett and Rick Meleski.

**First order of business: Public Hearing**

The Chairman opens meeting at 7:00 pm. Selectman Kilanski stated what the public hearing is for-*The Town of Winchester will hold a public hearing on August 8, 2018 at 7:00 p.m. at the Winchester Town Hall. The public hearing will address an article to be placed on the warrant for the upcoming August 21, 2018 Special Meeting of the Town. The purpose of such meeting is to cure a procedural defect relating to a warrant article passed at the 2018 Annual Meeting of the Town that authorized the issuance of up to \$3,350,000 to be used to finance a new 500,000-gallon water tank and water main improvements on Richmond Road, Clark Road and Old Chesterfield Road. Such procedural defect relates to the requirement to hold a public bond hearing on or before the third Tuesday in January.*

Selectman Marsh makes a motion to open the public hearing. Selectman Stephens seconds the motion. The motion carries 4-0. No comment from the board. Open to the public. Ken Cole said that there is grant we received for the part of the project and we will have to get a loan too. Will the proposed amount be offset by the grant? Selectman Kilanski stated yes.

Bill McGrath asked that the water main on Richmond Rd will be a 12-inch line that will connect to a 10-inch line. Rick stated yes, from Hawkins Rd to Plumb Pak Drive.

Mike Coope stated that the amount of \$3,350,000 will be offset by the grant, that was before we were awarded the grant. Now that we know we will received the grant, shouldn't we minus the amount of the grant. Selectman Marsh said that we have to take the total for the bond. Selectman Kilanski added that the grant will reimburse the loan.

Ken asked if Plumb Pak would benefit from this project. Rick stated no but the property owners on Richmond Rd will because when Plumb Pak does their fire protection test it creates low pressure and/or no water for the water users on Richmond Rd.

Selectman Kilanski said that Rick has been working on other funding. Rick added that we applied SRF funding and scored in the middle of all the applicants. Part of us scoring low is the towns debt to service and the low w/s rates.

Mike Coope asked with the growth of businesses will the new tank meet the water demands. Rick stated that the tank is a two-cell and at a higher elevation the customers will benefit. Mike asked about mapping the system. Rick said the town received an asset management grant for \$20,000 to map the system. It will show the size of the lines, pipe material, gate valves etc. This will help the town later when applying for funding for projects. Mike asked if the rates will have to increase to help pay for the project. Rick stated yes, and that Tata Howard is working on a rate study for the town. Mike asked with the w/s rate increase will there be more abatements. Selectman Marsh said that most of the abatements are leaks or a pool filling. Rick added that the user still pays for the water, but the abatement is applied to the sewer portion of the bill.

Selectman Stephens makes a motion to close the meeting. Selectman Marsh seconds the motion. The motion carries 4-0.

#### **Second order of business: Minutes & New Business**

The board reviews the minutes of 8-1-18 for approval. Selectmen Stephens makes a motion to approve the minutes. Selectman Marsh seconds the motion. The motion carries 3-0-1.

RED Committee Chair Jason let the board know that the RED Committee has taken on Dinner on the Bridge this year, September 29<sup>th</sup>. Jason asked the board to close the bridge from 2-11pm. Selectman Marsh made a motion to approve closing the bridge 2-11pm. Selectman Leustek seconds the motion. The motion carries 4-0.

The Jones Road project is required to have a Phase I Environmental Site Assessment done. Karey reached out to several companies for quotes and received 2, GZA-\$2,500 & TLMC-\$6,300. The GZA agreement has been sent to the attorney and to our Insurer for review. Selectman Kilanski made a motion to hire GZA and allow Karey to sign the agreement. Selectman Stephens seconds the motion. The motion carries 4-0.

Thursday August 9, 2018 at 4pm JB Mack-SWRPC has set up a meeting with Encore Renewable Energy to look at the Tannery Property for a solar project.

Wings of the Dawn sent a letter to the board asking if the town would like to have a metal box labelled "Dispose of Lead Fishing Tackle" at our transfer station. There is no cost to the town for the box. The board agreed to allow the box at the transfer station.

Water & Sewer Warrant for the 2018 3<sup>rd</sup> Q billing was received in the amount of W-\$79,127.32 & S-\$95,951.95. Selectman Stephens makes a motion to approve the warrant. Selectman Leustek seconds the motion. The motion passes 4-0

The Planning Board nominated Sara Carbonneau to represent Winchester as a Commissioner to SWRPC. Selectman Stephens stated that Sara would be an asset to the Town of Winchester. Selectman Stephens makes a motion to approve Sara as Commissioner for Winchester to SWRPC.

Margaret Sharra has asked the board to allow her to sign the ARM Funding Grant & the FEMA Grant application. Selectman Stephens makes a motion to approve Margaret to sign the grants. Selectman Leustek seconds the motion. The motion passes 4-0. Traffic counts are part of the grant application. Paul Morehouse Sr will be doing the counts for us. Also, Margaret wanted to thank Paul for his help.

A Few weeks ago, the board asked LT Tollett to look at having Epi-pens in the police cruisers. After some research and talking to the Cheshire Medical Chief of EMS. We are not allowed to carry them or administer them.

**The board reviews and approves the following financial documents:**

On May 2, 2018 the board approved the Water Rate Study and the Surveying & Aerial photo mapping. The board signed the withdrawal from water capital reserve fund in the amount of \$13,402 & \$1,250.

Selectman Leustek makes a motion to approve DiLuzio Ambulance in the amount of \$11,430.80. Selectman Marsh seconds the motion. The motion carries 4-0. Selectman Kilanski let the board know that Rob DiLuzio and Barry talked, and Rob stated that the rates will be an increasing.

2018-2019 Heating prices based on 27,500 gallons of #2 fuel & 1,500 gallons of kerosene:

Barrows- Fuel \$2.489 per gal	Discount- Fuel \$2.299 per gal
Kerosene \$2.829 per gal	Kerosene \$2.999 per gal
Bob's- Fuel \$2.59 per gal	Dead River- no offer
Kerosene \$2.91 per gal	Swanzy Oil- no offer

Selectman Marsh makes a motion to award Discount Oil for the 2018-2019. Selectman Gloria seconds the motion. The motion carries 4-0.

**Third order of business Board comment:**

Selectman Kilanski would like Karey to call Jancewicz & Son to have the roof done before Picklefest. Also to call MDS to clarify business dumping trash.

Selectman Stephens said that Bonnie at the dump stated that the slabs were not letting the water drain. Selectman Kilanski stated that he showed MDS the work that was done and they said it look good.

**Fourth order of business Public comment:**

Rick Meleski asked the board to have a work session in 2 weeks, August 22<sup>nd</sup> at 6pm to go over the plans for Jones Roads. The plans are not complete, they are about 50% done. The board agreed to meet the Aug 22<sup>nd</sup> at 6pm. Rick let the board know he will be having a different kind of screw press coming to the plant for a free trial in the next few weeks. Selectman Stephens asked if Rick had thought about doing something with sludge. Rick stated that it is very tricky process. You will have to have to find a place for the bunkers to store the product, have chemicals to treat it and keep the smell under control. Selectman Kilanski stated that is not in favor of this process.

Bill McGrath made a comment on the Fire Station Roof being done in November. The work being done has a warranty. So, if there was an issue it would be covered.

Ken Cole asked about the Tannery property and confirmed the time of the meeting was 4pm. Ken also asked that when there are documents that the Trustees of the Trust Funds have to sign that there could be more details given.

Mike Coope had asked Karey to make sure that Amy has the minutes to the BOS meeting and highlight anything that has to do with the Trustees of the Trust Funds. Not all the members come to the meetings and it would make it easier. Mike asked Rick from the study being done, will there be enhancements to monitor the stations for leaks. Rick said that the stations have alarms now and if the water levels drop in the tanks they will know.

Abba Wermen asked why spend a lot of money on hiring a new Chief of Police. Selectman Kilanski stated that we didn't spend a lot of money and only placed an ad in the paper for 2weekends. Abba asked why not hire within the dept. Selectman Kilanski stated that there was a long discussion last week with the public input.

**Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)**

Selectman Leustek makes a motion to enter nonpublic session under (b & c). Selectman Stephens seconds the motion. The motion carries 4-0. A roll call vote was taken, and members vote "yes" individually and the board convenes in non-public at 8:07 pm.

**Sixth order of business: Adjournment**

The board reconvenes in public session at 8:53 pm.

The board hired Mike Clark to the Ambulance.

The board hired Penney Witherbee to the Police Department.

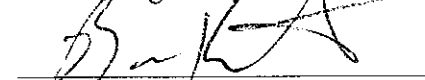
Karey let the board know that the road in the Cemetery has some damage from the rain. Dale said he would give the milling material from the Parker St project to fix the road and hire M&L Paving to roll the material on the road in the amount of \$1300. Selectman Marsh stated that the funds could come from Evergreen Cemetery fund. Karey stated that she will inform the Trustees.

Selectman Stephens makes a motion to adjourn at 9:05 pm Selectman Leustek seconds the motion. The motion carries 4-0.

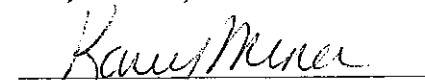
Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:



Ben Kilanski, Chairman



Karey Miner, Administrator