



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Board of Selectmen Meeting**
Wednesday
July 18, 2018

Board members present: Ben Kilanski, Jack Marsh, Roberta Fraser, Herbert Stephens and Gloria Leustek. Also present Rick Meleski and Dale Gray.

First order of business: Sealed Bids

The Town received 2 bids for Highway's 4 paving projects, Lane & Mitchell Sand & Gravel. Mitchell Sand & Gravel bids was for \$281,435

Lane was not a bid. It was a payment for Police Detail for the Winchester, CT.

Dale stated that he doesn't have the amount in his budget and he would need to cut back on one of the projects. Rob Mitchell said he would do the job for \$269,000. Selectman Fraser made a motion to award the Bid to Mitchell Sand & Gravel in the amount of \$269,000. Selectman Stephens seconds the motion. The motion carries 5-0.

Second order of business: Minutes & New Business

The board reviews the minutes of 7-11-18 for approval. Selectmen Fraser makes a motion to approve the minutes. Selectman Stephens seconds the motion. The motion carries 5-0

Selectman Marsh made a motion to approve a Firework permit for Jones Rd on 7/28/18 @8:30-10pm. Selectman Leustek second the motion. The motion carries 5-0

Selectman Fraser made a motion to not to use the PA-28 form. Selectman Marsh second the motion. The motion carries 5-0

Selectman Fraser made a motion to approve the Gravel Tax on map 6 lot 23 in the amount of \$95.60. Selectman Stephens seconds the motion. The motion carries 5-0.

Intent to excavate for map 6 lot 23 was submitted and signed by the board.

The board reviews and approves the following financial documents:

Selectman Fraser makes a motion to approve the GASB 75 contract for the 2018 audit in the amount of \$2,400. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Fraser makes a motion to approve carrying over encumbered funds in the amount of \$39,005.57. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Fraser makes a motion to approve RED Committee manifest totaling \$1,800 to pay 6 bands for the music in the park series. Selectman Leustek seconds the motion. The motion carries 5-0

Selectman Fraser made a motion to approve the Town beach reimbursement for the food cart in the amount of \$130.99. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Fraser makes a motion to approve a DARE reimbursement to Wendy Rawling in the amount of \$78.41. Selectman Leustek seconds the motion. The motion carries 5-0.

Last week the board accepted Chief Phillips resignation as of Aug 1st. The board discussed using MRI Recruitment Services to oversee and screen any candidates. The price ranges from \$5,000-\$15,000 depending on the scope of services. The board will review the information and will revisit it next week.

Third order of business Board comment:

Selectman Fraser would like to clarify that last week talking to MDS, they stated that they were not aware of the issues out at the Transfer Station and put the blame on John. That information given was incorrect and that John did let them know when there were issues.

Selectman Marsh stated that the beach had some erosion from the heavy rain and it was closed for ½ the day.

Dale said that the town roads held up well, only a few areas that need to be repaired.

Fourth order of business Public comment:

Rick gave the board an update on Union St, the job went very well. The Sewer plant will be trying out a Screw Press to see how it works instead of replacing the centrifuge. The conveyor was installed and is working great. The town's backhoe is out of service and a technician came down to look at it. It looks to be the transmission gears 1 & 2 or the clutch. It will need to be sent to the Milton CAT Garage and torn apart. Dale stated that it could take 2-3 weeks to get it back. Selectman Marsh said with the money we spent on that backhoe they should help the town the cost or give us a loaner to use. Rick and Dale had looked at a 305 CAT excavator & trailer that is for sale for \$37,500. Water/Sewer & Highway would split the cost. The seller said that they could rent it for \$250 a day to try it out. The board agreed to rent it for a day.

Ken Cole asked the board if they saw the request he sent in a few weeks ago asking who was the author of the Stone Mt Business Park handout given the day of the deliberative. Karey stated that she verbally

told him Margaret Sharra with the help of Mark Tigan. Ken asked the board if they felt that it was a proper response. The board said yes. Karey stated that she would put in writing.

Kevin Bazan-Winchester Picklefest gave the board an update on this year's festival. It's will be September 22nd. There is a website this year where people can find out information or get the vendor form, Winchesternhpicklefest.org. Kevin asked the board to close off part of Parker St & Durkee St from 9-4. Selectman Fraser made a motion to close off the Parker & Durkee. Selectman Marsh second the motion. The motion carries 5-0. Also, this year they are working on shuttles run by ACCESS from the school and VFW. Karey let Kevin know that the Conant Library will not be using the Town Hall this for the book sale, so it will be open to use.

Kim Gordan from Thayer Library came to discuss some issues and start a dialog on how to fix the issue. When it rains hard the water floods the basement, it looks like a water fountain. Its coming from up above on the hill down the road and the roof. The State drainage needs to be repaired. Selectman Marsh thought maybe a curb to direct it away from the building. Selectman Kilanski asked if gutters would help. Kim said there is know where for the water go. Selectman Marsh said he would stop out to look at. Selectman Kilanski said that we need to look at the Hazard Mitigation Plan to see if this area is in the plan.

Mike Coope let the board know they will be having a replacement meeting on Wed July 25th @5pm. Also, a few weeks back Missy from WGYB gave the board a presentation on creating a Winchester App. Mike thought it would be good to add the MDS fee schedule to the app and may at the Farmers Market. Mike asked if MDS could change the fee without notice. Selectman Kilanski stated that they in the contract they need to come to the board. Mike has a concern with the fireworks that are going off near the town center for hours and hours. It was very smoking to the point it was hard to see the houses and so loud the windows shook.

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Fraser makes a motion to enter nonpublic session under (c). Selectman Leustek seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually and the board convenes in non-public at 8:10 pm.

Sixth order of business: Adjournment

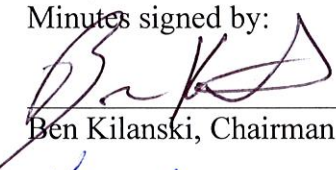
The board reconvenes in public session at 8:39 pm.

Selectman Fraser makes a motion to adjourn at 8:41 pm Selectman Stephens seconds the motion. The motion carries 5-0.

Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:


Ben Kilanski, Chairman


Karey Miner, Administrator