



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Board of Selectmen Meeting
Wednesday
June 20, 2018**

Board members present: Ben Kilanski, Jack Marsh, Roberta Fraser, Herbert Stephens and Gloria Leustek. Also present Rick Meleski.

First order of business: Public Meeting

Selectman Kilanski let everyone know we have a public hearing for an OHRV grant money received from NH Fish. Selectman Fraser makes a motion open the public hearing. Selectman Stephens seconds the motion. The motion carries 5-0. Chief Phillips explains the OHRV Grant in the amount of \$1080.00. The grant is for patrols with a 4 wheeler on the railroad beds and Pisgah State Park. 3 shift that total 24 hr @\$10hr. Selectman Fraser makes a motion to close the public hearing. Selectman Leustek seconds the motion. The motion carries 5-0. No questions from the public. Selectman Leustek makes a motion to accept the OHRV Grant and allow Chief Phillips to sign the grant documents. Selectman Fraser seconds the motion. The motion carries 5-0.

Second order of business: Open Sealed Bids

Selectman Fraser asked why the board decided to put the Fire Station roof back out to bid. It is not fair; the bid amounts were made public. Selectman Marsh stated that we only received 2 bids for the fire Station, when we had asked companies to give the town a quote we had 4 quotes. Due to a computer error A.L. Johnson & Son never knew about the having to submit a sealed bid. Selectman Fraser stated that it was posted in the paper. Selectman Kilanski stated that he had spoken to Bart Mayer and said that the town can reject the bids and put it back out to bid. Selectman Fraser stated that she doesn't agree with rejecting the bids even though it's legal. Selectman Marsh makes a motion to reject the 2 bids that were received last week. Selectman Leustek seconds the motion. The motion carries 4-1. Selectman Kilanski opened the 3 new bids for the Fire Station roof. Melanson \$67,625, Jancewicz & Son \$71,463 and Al Johnson & Sons \$56,570.10. The board tabled their decision until next week to review & compare all bids.

Third order of business: Minutes & New Business

The board reviews the minutes of 6-13-18 for approval. Selectmen Leustek makes a motion to approve the minutes. Selectman Stephens seconds the motion. The motion carries 4-0-1

NH Fish & Game asked to place a bear trap in the Stone Mt Business Park. WEDC-Mark Tigan has given permission. The Winchester Police Department will also be notified that the trap is there and asked to patrol the area. Officer Hannett stated that it will be posted for people safety.

Karey has been working with our Bond Council-Renelle L'Huilier on the water tank/water main project. After review the towns bond hearing was not in compliance with the RSA 40:13. The hearing was 1 day late. To be able to move forward the town would need to hold a special meeting. Karey has spoken to Bart and he stated that it is up to our Bond council if they feel it's necessary to hold a special meeting. Selectman Fraser makes a motion to hold a special meeting for the water tank/water main project. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Fraser makes a motion to approve the recommendation from Avitar on map 34 lot 19 in the amount of \$766.00. Selectman Leustek seconds the motion. The motion carries 5-0.

Rick and Karey submitted 5 pre-applications for NHDES Drinking Water State Revolving Fund (DWSRF) & Drinking Water & Groundwater Trust Fund (DWGTF) for water infrastructure improvement Projects. Back Ashuelot Rd, Warwick Rd, Richmond Rd, Elm St & Piney Woods/Parker St are the 5 projects.

Selectman Fraser made a motion to approve the sewer abatement for 20/2 & 26/70 for pool fillings. Selectman Stephens seconds the motion. The motion carries 5-0.

The board reviews and approves the following financial documents:

Selectman Fraser made a motion to approve the purchase of two new dash & body cameras, plus instillation in the amount of \$12,870.00. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Fraser makes a motion to approve Forestry Payroll in the amount of \$347.81. Selectman Stephens seconds the motion. The motion carries 3-0-2

The board agreed to table the Worldwide Computer contract until our attorney reviews the document.

Reminder that July 4th is a Wednesday, so Board of Selectmen's meeting.

Patricia Marazoff-32 Richmond Rd spoke to the board on her father behave and read a letter with his concerns with the culvert that goes under Richmond Rd. The water is getting closer to the home and they have to run a pump in the basement all the time. Selectman Marsh stated that it is a State culvert and they should be maintaining it. Dale added that the State needs to clean the trench that is on their property and the Russell's property. The State stopped maintaining it 5 or 6 years ago. Selectman Fraser stated that the town could help by sending a letter to the State from the Select Board. Selectman Kilanski added that Karey would get some contract numbers to call.

Dale asked the board to approve having the side stairs redone by Northfield Fab & Machine in the amount of \$3,000. The base and the stairs need all new metal. Dale asked if it should be Diamond plated

instead of metal. It was not recommended because it would be slippery. Selectman Stephens made a motion to approve the metal work by Northfield Fab. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Kilanski said that the sidewalk slab and the Transfer Station slab came out real nice.

Fourth order of business Board comment:

Reminder Music in the Park this Thursday night at 6pm.

June 23rd the ELMCC is having their 80th Anniversary Celebration. At 3pm will be Fire Dept v Police Dept softball game. Selectman Leustek said that the Farmers Market will be setting up at the ELM too.

Selectman Stephen told the board that they need to sign the MDS contract before July 1st. Selectman Kilanski would like to have MDS, John Gomarolo & the Town of Richmond come next Wednesday for a meeting and go over the contract.

Selectman Marsh stated that the Tannery Bridge looks good.

Selectman Leustek thanked the Fire Dept for their help.

Fifth order of business Public comment:

Mike Coope gave the board a suggestion of comparing the old bids to the new bids. Also read the email Karey had sent about the phone system-Skype. Mike still has concerns SILK codec and the bandwidth. Also that the server is cross country. Selectman Fraser said that she knows someone at PC Connection and will ask them what they think or connect them with Mike.

Sixth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Fraser makes a motion to enter nonpublic session under (c & e). Selectman Leustek seconds the motion. The motion carries 5-0. A roll call vote was taken and members vote "yes" individually and the board convenes in non-public at 7:57 pm.

Seventh order of business: Adjournment

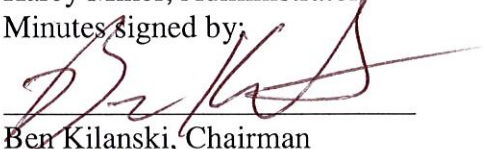
The board reconvenes in public session at 8:18 pm.

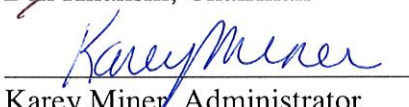
Selectman Stephens makes a motion to adjourn at 8:20 pm Selectman Leustek seconds the motion. The motion carries 5-0.

Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:


Ben Kilanski, Chairman


Karey Miner, Administrator