



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Board of Selectmen Meeting**
Wednesday
June 13, 2018

Board members present: Ben Kilanski, Jack Marsh, Herbert Stephens and Gloria Leustek. Also present Rick Meleski.

First order of business: Minutes

The board reviews the minutes of 6-6-18 for approval. Selectmen Leustek makes a motion to approve the minutes. Selectman Stephens seconds the motion. The motion carries 4-0

Second order of business: New Business

Selectman Marsh made a motion to award the Union, Swan Parker St project to Mitchell Sand & Gravel-\$55,290.95. Selectman Stephens seconds the motion. The motion carries 4-0. Selectman Marsh made a motion to award the S Parrish, S Scofield Mt & Broad Brook project to All States Asphalt-\$2.34 per sq yard. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Marsh stated that we only received 2 bids for the fire station, when we had asked companies to give the town a quote we had 6 or 7 quotes. Karey added that we only received 4 quotes. Selectman Marsh stated that the board is required to have sealed bids for any dollar amount over \$10,000. Barry Johnson is one for the 1st to give the town a quote. He stated that he never knew about the seal bids. Karey said that she had emailed everyone informing them that there needs to be a seal bid submitted. Barry said that they did receive an email or it might have gone to spam and they are careful opening any emails because of viruses. Selectman Marsh added that he thought it was strange they only had 2 bids. Selectman Marsh said the board has the right to reject or refuse any or all bids. Selectman Marsh makes a motion to repost the fire station roof in this weekend's paper and bids are due Wednesday June 20th. Selectman Stephens seconds the motion. The motion passes 4-0. The board asked for Karey to contact both companies to let them know.

Selectman Kilanski would like to table the Conant Library and review the bid, because they are so far apart.

Rick asked the board to allow him to finish the catwalks over the clarifiers at the plant. He had trouble with finding companies that do this type of work. Merrimack Sheet Metal had done the work for the catwalks that are in place now. They did send a quote in the amount of \$8,920.00. Rick would like the board to encumber \$8,920 for next year and he will have more time to get another quote. Selectman Kilanski makes a motion to encumber \$8,920. Selectman Marsh seconds the motion. The motion carries 4-0.

RED Committee submitted a raffle permit for a 50/50 each week during the Music in the Park series. Selectman Marsh made a motion to approve the permit. Selectman Leustek seconds the motion. The motion carries 4-0. Selectman Kilanski reminded everyone that the Music in the Park starts next Thursday at 6pm.

The Firework permit was received last week for 66 Mechanic St on 7/7, needs to change the date to 7/8. Selectman Leustek makes a motion to approve the firework permits. Selectman Stephens seconds the motion. The motion passes 4-0.

Selectman Stephens made a motion to approve the abatement for a correction on the assessment for 17/9-\$405, 26/20-\$457 & 21/20-\$1,270. Selectman Leustek seconds the motion. The motion carries 4-0.

The board approved to hold a public hearing on June 20th for accepting donation from Mark Tigan of a 14ft boat for the Fire Department to use. The board agreed to hold a hearing.

Penelope Seaver- Coldwell Banker sent a letter asking the board if the town would be interested in a conservation easement on property located at 995 Keene Rd. The owners would like to entertain the idea. The board stated that they are not but would give this to the Conservation Commission to discuss at their next meeting. Gus asked to have a copy of the letter.

Selectman Leustek made a motion to approve appointment papers for the Fire Department- Barry Kellom, Nick Pearson & Raymond Dingman. Selectman Stephens seconds the motion. The motion passes 4-0.

Selectman Stephens and Selectman Marsh will be doing the junkyard inspection in the next few days.

Gus Ruth gave an update on Musterfield Park. Gus had spoken to Wayne Young the Forester asking when Hopkinton would do the grubbing. It was suppose of been done last week but was told the equipment was broken and it would be done this week. Selectman Kilanski stated that he would call them and get some answers.

The board reviews and approves the following financial documents:

N/A

Third order of business Board comment:

N/A

Fourth order of business Board comment:

Gus Ruth would like to see the Fire Department flush the dry hydrants yearly. Selectman Kilanski stated they have flushed them, but every 2 years. Gus stated that his has not been done. Selectman Kilanski let Gus know that they will get done this year.

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Marsh makes a motion to enter nonpublic session under (b, c & e). Selectman Leustek seconds the motion. The motion carries 4-0. A roll call vote was taken and members vote "yes" individually and the board convenes in non-public at 7:30 pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 8:39 pm.

The board hired 4 part time seasonal workers for the Beach.

Selectman Stephens makes a motion to approve firework permits: Acorn Dr-7/4, Manning Hill-7/7, Keene Rd-7/6(rain date 7/8), Adams Ct-6/30 & Old Chesterfield Rd-7/7 (rain date 7/14). Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Stephens makes a motion to adjourn at 8:42 pm Selectman Marsh seconds the motion. The motion carries 5-0.

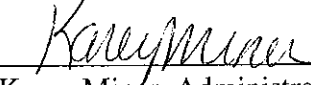
Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:



Ben Kilanski, Chairman



Karey Miner, Administrator