



Town of Winchester  
1 Richmond Road Winchester, NH 03470

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**Minutes of the  
Board of Selectmen Meeting**  
Wednesday  
May 9, 2018

**Board members present:** Ben Kilanski, Jack Marsh, Roberta Fraser, Herbert Stephens and Gloria Leustek. Also present Dale Gray and Rick Meleski.

**First order of business: Work Session**

The Chairman opens the work session at 6:30 pm with Conservation Commission- John Hann, Norman Sims, John Baldvins, Bonnie Leveille, Tom Turant and Paul Hubner. The board asks Conservation to come talk about the damage to the Cemetery fence. The town reached out to the logger and had no response, so Selectman Kilanski spoke to Wayne Young the Forester and Gus Ruth. The trees along the cemetery were not in the agreement. Those trees were added on. Bonnie said at the walk through it was stated to remove only the diseased tress. Selectman Klianski said that both Wayne & Gus told him they were added to the cut. Norman Sims stated we shouldn't have to pay for it, the logger who did the damage should. The board didn't disagree. In the end it needs to be fixed and cleaned up before Memorial Day. The conservation Commission voted to hire Mark Leveille to fix the fence and Paul Hubner will do the clean-up. Selectman thanked Conservation.

**Second order of business: Minutes**

The board reviews the minutes of 5-2-18 for approval. Selectmen Fraser makes a motion to approve the minutes. Selectman Stephens seconds the motion. The motion carries 5-0

**Third order of business: New Business**

Winchester School-Dr. Genovese & Lindseigh Picard gave the board an update. The school was able to use the food service funds to pay for the roof repairs, replacing the coolers, freezer and tables. They received a grant to replace smoke detectors, the work was done during school vacation. Last month the board asked the school to look into the parents parking on the grass. Dr. Genovese stated they are working on a solution and would like to speak to the Fire Chief. They were thinking of adding space by the Preschool but would like the Chiefs approval. Dr. Genovese would like to ask Dale to consider paving Parker St this year. Dale stated that Parker St is one of the streets on his list.

Selectman Stephens approved the letter to renew the town's DUN# and Karey is the admin. Selectman Fraser seconds the motion. The motion carries 5-0

The board agreed to meet with Worldwide Computer Solution for a work session on May 23<sup>rd</sup> @6pm to go over upgrades to the computer's and phones.

Town Clerks office will be closed May 18<sup>th</sup> from 9-11:30 and May 23<sup>rd</sup> all day for training.

Karey will be out of the office May 11<sup>th</sup> & May 29<sup>th</sup>.

Selectman Fraser made a motion to use Devine & Millimet Attorney at Law as our Bond Counsel. Selectman Stephens seconds the motion. The motion carries 5-0. Selectman Fraser added that the Town has used their services in the past.

Gary Roberge-Avitar has asked the board if they would like to have Attorney Jae Whitelaw represent the town with the PSNH appeal to keep cost down. Selectman Fraser made a motion to use Jae Whitelaw Attorney for Mitchell Municipal Group. Selectman Marsh seconds the motion. The motion carries 5-0.

Avitar made an abatement recommendation for map 34 lot 66. Selectman Fraser made a motion to approve the abatement in the amount of \$750. Selectman Leustek seconds the motion. The motion carries 5-0.

Intent to cut for map 15 lot 53 & map 3 lot 22-1.

The County of Cheshire invited the board to the ground breaking ceremony of Maplewood Nursing Home on May 21<sup>st</sup> at 1:30.

Southwest Region Planning Commission invited the board to their annual meeting on June 12<sup>th</sup> at 5pm.

**The board reviews and approves the following financial documents:**

Selectman Fraser made a motion to approve 2 TD Bank cards for water & sewer both in the amount \$500. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Fraser made a motion to approve \$4,272.50 from sewer capital reserve for manholes. Selectman Stephens seconds the motion. The motion carries 5-0. Rick added that these are for the State's paving project on RT 78 and the start date was the 1 or 2<sup>nd</sup> week of June. RT 119-Richmond Rd paving will start in August. Rick had received 2 quotes to have the 9 manholes done and it will be much cheaper to do the work themselves. The board agreed.

Missy Caldwell from WGYB let the board know that they are in the very beginning stages of possibly creating a Winchester Community APP. This app would be an event calendar for the community to use to find information about the town and for upcoming events. WGYB would like for the town, school, libraries, local clubs, RED, CAST and businesses to be able to post information on. Missy stated that there would be a few members that would have access to do the updates. The board likes the idea. Missy will keep the board updated as the move forward with the app.

Selectman Fraser made a motion to apply for a grant to have a building assessment done of the church steeple. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Marsh and Dale had discussed removing the stop sign on Ashuelot St. because no one stops. Selectman Fraser is not in favor of it being removed and the police should enforce it. No vote was taken, the sign stays in place.

Dale has the street sweepers coming in Friday morning May 11<sup>th</sup> to sweep Main St. and then they will be starting to paint lines.

**Fourth order of business Board comment:**

Selectman Stephens asked the board if Monadnock Speedway could rent the sprayer and hire Brandon after hours to re-strip the track. They would buy all the paint. The board agreed to allow Monadnock Speedway to use the sprayer.

Selectman Leustek let the board know that RED will be starting Music in the Park on Thursdays, June 14<sup>th</sup> thru August 16<sup>th</sup>. Also this year RED would like to bring back the Music Jubilee Saturday, Aug 18<sup>th</sup>.

Selectman Leustek let the board know that one of the picklefest committee members found some old pictures of past picklefest's and made 3 picture frames with all the photo's and they would like to hang them in the town hall. The board agreed to hang them in the town hall.

Dale stated that he would like to order the materials for the culvert on Oak Cir. The board told him to go ahead and order the materials.

Selectman Marsh would like Dale to get a list of paving projects for next week. Old Westport Rd needs to be done before we lose the road we just repaved a few years ago.

**Fifth order of business Public comment:**

Paul Morehouse let the board know he and Paul Landry helped with some clean-up at the cemetery today. The board thanked Paul. Paul also wanted to thank all the departments for all the hard work.

Mike Doherty had some concerns at 129 Elm St with 7 unregistered vehicles and debris. Selectman Marsh stated that it would be a Code Enforcement issue and Margaret will address it with a letter.

Scott Royce asked the board about Jones Rd and where it stood. He had heard that the town didn't receive the grant money and the homeowners were going to have to pay. The board said absolutely not, that is a totally separate project on Richmond Rd.

Mike Coope asked the board to make sure they know all the details on the app. There will most likely be Development cost and other fees associated with app. Mike handed out the April statement for the trust accounts.

Bonny Class asked how does a project get done on a private property, Jones Road. Selectman Fraser stated that we have the right away. Selectman Kilanski added that the town purchased easements from the homeowners. We were directed by our Attorney to have the easements in place. Karey and Rick went door to door to have everyone sign the easements. Bonny said they had to sign. Selectmen Marsh stated no they had the choice whether to or not. If there was one owner who didn't want to sign, the

project would have come to a stop. Everyone signed off. Bonny stated that the RSA states that you are not allowed to do any work on a private road unless the town takes the road over. Selectman Fraser asked Bonny if she would like copies from the attorney on the process. Rick added that the board is responsible for taking the waterline over and maintaining it. Bonny stated who started maintaining it in the first place. Selectman Fraser said it has been maintain for a lot of years. Bonny said that Jim Harrison asked for it to be maintained. Selectman Fraser said that the town is not doing anything that is illegal. Rick added that the line was put in illegal and now we have to deal with it. Talking to legal about it, after so many years of maintaining it the town can't stop maintaining it whether we own it or not. Selectman Marsh said that he talked to Bart and it's not that black & white. After five years we take responsibility of it. It's not that clear cut.

**Sixth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)**

Selectman Fraser makes a motion to enter nonpublic session under (c & e). Selectman Stephens seconds the motion. The motion carries 5-0. A roll call vote was taken and members vote "yes" individually and the board convenes in non-public at 8:04 pm.

**Seventh order of business: Adjournment**

The board reconvenes in public session at 8:30 pm.

Terri Pratt and Brenda Sarri have resigned from the cemetery. Selectman Fraser makes a motion to accept their resignation. Selectman Leustek seconds the motion. The motion carries 5-0  
Selectman Stephens makes a motion to place an Ad for 2 seasonal cemetery labors for the next 2 weekends. Also approve the job description. Selectman Fraser seconds the motion. The motion carries 5-0

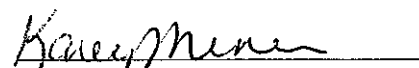
Selectman Fraser makes a motion to adjourn at 8:35pm Selectman Leustek seconds the motion. The motion carries 5-0.

Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:

  
Ben Kilanski, Chairman

  
Karey Miner, Administrator