



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Selectmen Meeting**
Wednesday
April 11, 2018

Board members present: Ben Kilanski, Jack Marsh, Roberta Fraser, Herbert Stephens and Gloria Leustek. Also present Dale Gray, Margaret Sharra, Dick Lapoint Sr. and Rick Meleski.

First order of business: Minutes

The Chairman opens the meeting at 7:00 pm. The board reviews the minutes of 4-4-18 for approval. Selectmen Fraser makes a motion to approve the minutes. Selectman Leustek seconds the motion. The motion carries 5-0.

Second order of business: New Business

The board tabled the MDS contract until next week. Selectman Kilanski would like to confirm that this contract still stands.

Margaret has asked the board to approve her moving forward with the grant application for the sidewalk project and send out a RFP to get a firmer price on the cost of the project. Last week Monadnock Alliance for Sustainable Transportation (MAST) accepted our letter of intent. Applications are due June 29, 2018 and the project would need to be implemented by December 31, 2018. It would not cost anything to apply for the grant and if approved we could go back to the voters in March and hopefully ask for a lower amount of money. The board agreed for Margaret to move ahead with the application and RFP. Selectman Kilanski asked if the grant requires a match from the town. Margaret was unsure and would look at the grant.

41 Town Beach Road submitted an abatement for \$162.76. This is the 2nd abatement filed. Rick's recommendation would be to deny. Selectman Fraser makes a motion to deny the abatement. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Fraser made a motion to appoint Denis Murphy II to the RED Committee and Suzanne Boisvert as a full member for 1 year to the Planning Board. Selectman Stephens seconds the motion. The motion carries 5-0.

Farmer market vendor form was submitted by Ken Cole. Selectman Kilanski let Ken know that the application goes to the RED Committee not the Select Board. Selectman Leustek informed Ken that the Local Food Festival is full and can't accept any more vendors. Ken Cole stated that he didn't want to sell anything but want to hand out information on "preemption of local regulation"(house bill 1233). Selectman Leustek said that Ken should talk to The Monadnock Farm & Community Coalition because they might be already handing out info on this.

Selectman Fraser made a motion to approve an Elderly Exemption for map 29 lot 22 & map 15 lot 15-2 and Disabled Exemption for map 15 lot 9. Selectman Leustek seconds the motion. The motion carries 5-0

Selectman Fraser makes a motion to approve Karey's time off. Selectman Leustek seconds the motion. The motion carries 5-0

Selectman Fraser made a motion to approve a timber tax for map 2 lot 55-7 in the amount of \$378.68. Selectman Marsh seconds the motion. The motion carries 5-0

Avitar recommended abatements for map 15 lot 28-2 in the amount of \$127.00. Selectman Fraser makes a motion to approve the recommendation from Avitar. Selectman Marsh seconds the motion. The motion carries 5-0. Selectman Fraser makes a motion to approve the denied abatement from Avitar. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Fraser makes a motion to approve the revised recommendation from Avitar on map 34 lot 53 in the amount of \$433.00. Selectman Stephens seconds the motion. The motion carries 5-0.

The Board will review the quotes to repair the Fire Station & Conant Library roofs next week.

Intent to Cut was submitted by Lynette Croteau-Scotland Rd., William McGrath-Lake Shore Dr., Corey Dyer-Fullam Pond & Ken Short-Warwick Rd.

The board signed the 79E covenant and application for Soni-96 Main St.

Winchester History of Music kiosk 32x48 sign will be displayed by the Conant Library in the next few weeks. Karey asked the board to confirm the location. The board asked Dale & Karey to look at the best location for the sign.

The board agreed not to move forward with the franchise fee from Comcast. The fee would be put back onto the subscribers and the board is against this.

The Town Attorney gave the board legal statement along with court cases on towns working on water lines on private property. "There is nothing illegal about this as long as the work done is subordinate and incidental to public needs, and the town is compensated for all costs incurred." Selectman Fraser stated the town needs to be compensated for all the costs. Selectman Kilanski said we need to review the policy in place and make sure it's updated. Rick stated that we do have something in our regulations and we use the FEMA rates. The cost on parts should be looked at. Hinsdale just went up to 15% on the markup on parts used. Selectman Fraser asked if we could look at other towns to see what they charging. Rick added that he would also like to look at the user rates at this time too.

Tata & Howard will be here in 2 weeks to discuss how we should change the rate to for residential, commercial and industrial. Rick has most of this information already and he will put it together for the board to review to help create a better policy.

The board reviews and approves the following financial documents:

Selectman Fraser makes a motion to approve Forest Fire payroll in the amount of \$175.61. Selectman Stephens seconds the motion. The motion carries 4-0-1.

Selectman Fraser makes a motion to approve the grant match to Watch Guard in the amount of \$2,510.00 for in-car video cameras. Selectman Marsh seconds the motion. The motion carries 5-0.

Amy has asked the board to increase and update the EOC pay. The board agrees to the pay increase. It is tabled until legal gives advice on the vote. 3 of the selectmen would abstain from the vote.

The board would like legal opinion on the timber cut at the Musterfield Park, Stone Mt Business Park & Cemetery. The board feels the proceeds should go to the Town not CC.

The Winchester Sprit Team has asked the board to use the parking lot for a car wash in June. The board agreed to allow the team to use the parking lot.

Dr. Genovese and Kevin Bazan for the school came to give a monthly report. Dr G would like to recognize George Whittle and how great he was with the kids. He will be tremendously missed. At this time the school will not be filling this position now. They are able to have other staff member cover the morning drop off and afternoon pick-up. The school thanked the Police Department for giving them a sign that said stop on one side & slow on the other side. Dr G asked if it would be possible to have the speed limit painted on the pavement right before you enter the school and also the in the parking lot where there are the 3 lanes. Selectman Kilanski said he wouldn't paint the speed limit by the 3 lanes, but in the entrance is ok. The board said they would give it some thought. KCS Architect will be designing the security vestibule so the school can put it out to bid. They will be getting \$125,000 in grant money for this project. Also received a grant for replacing the smoke detectors. The elementary roof has 2 leaks and they will need to be replaced. The school is in the process of getting quotes and looking at how to fund the project. The walk in coolers and freezers are 40 years old and showing their age. They will need to be replaced. Last week Dr. G received a call from the Land Water Conservation Fund. Back in the 60's the town and school purchased land using State matching funds. The letters was a reminder to the owners who received these State funds that there are certain requirements to be followed. He asked the question how does this impact us and the possible solar array on the school land. The school will need to look into the agreement with the State Fund before they can move forward. Dr G stated that he has been conducting staff valuations and it's been wonderful watching the techniques the teachers have been using. Kevin wanted to let the board now the school has been seeking other avenue's for revenue. The school does have quite a bit of land and yesterday had a meeting with a solar company to discuss their options. Selectman Marsh had asked in a previously meeting to have the school post no parking signs and/or stake the area by the preschool playground. Parents are parking there and ruining the grass. Kevin said that he would put it on the agenda for the school board meeting tomorrow night. Richard Lapoint asked the school if they have looked at a grant for a generator. Dr. G would like to have a meeting to look at what the schools role is in an emergency.

Selectman Kilanski asked if the school had done a MOU between the town & school. Dr G. stated no but would like to have one in place and work with someone at the town. Selectman Kilanski stated that Karey & Amy can work with you on this. Karey added that Dick should be a part of the discussions too and also we have our emergency management plan that has information that can be used.

Third order of business Board comment:

N/A

Fourth order of business Public comment:

Dick Lapoint informed the board that the emergency management's generator fuel pump needs to be replaced. The price given was \$3,000. He thought he would call the person who sold us the generator to see if he has one. Selectman Kilanski would not be in favor of fixing the generator. Maybe apply for a grant to replace the one we have and the new one be placed at the school. Selectman Leustek said to look to see if the Governmental Surplus had any generators. Dick & Selectman Stephens will let the board know what they find out before moving forward.

Mike Coope asked the board if they had asked Comcast to extend any lines. Selectman Kilanski said that did ask for several roads to be looked at, but they did not meet the density ratio needed. Mike reminded the board that back in the fall Dr. G and the board had discussed needing a generator and looking at the governmental surplus.

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Fraser makes a motion to enter nonpublic session under (c & e). Selectman Stephens seconds the motion. The motion carries 5-0. A roll call vote was taken and members vote "yes" individually and the board convenes in non-public at 8:20 pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 9:00 pm.

Selectman Fraser made a motion to seal the e minute. Selectman Leustek second the motion. The motion carries 5-0.

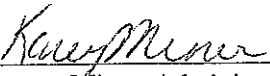
Selectman Fraser makes a motion to adjourn at 8:45pm Selectman Stephens seconds the motion. The motion carries 5-0.

Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:


Ben Kilanski, Chairman


Karey Miner, Administrator