



Town of Winchester  
1 Richmond Road Winchester, NH 03470

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**Minutes of the  
Selectmen Meeting**  
Wednesday  
April 18, 2018

**Board members present:** Ben Kilanski, Jack Marsh, Roberta Fraser, Herbert Stephens and Gloria Leustek. Also present Dale Gray, Gus Ruth, Chief Phillips, Dick Lapoint Sr. and Rick Meleski.

**First order of business: Minutes**

The Chairman opens the meeting at 7:00 pm. The board reviews the minutes of 4-11-18 for approval. Selectmen Fraser makes a motion to approve the minutes. Selectman Leustek seconds the motion. The motion carries 5-0

**Second order of business: New Business**

The Board was going to review the quotes to repair the Fire Station & Conant Library roofs this week. Selectman Fraser had stated that anything over \$10,000 has to be a seal bid and an ad posted in the paper. The board will place an ad and review the bids in a few weeks.

J.B. Mack-SWRPC reached out to the board to see if we are still wanting to do a solar array and to see if we would like some help with putting a meeting together with experts in this field. The board is very interested.

DOT responded to the letter the board sent last month. The State is willing to postpone the resurfacing on RT 119, but would like to be informed on the water main upgrades. The issue with 51 Keene Road would not be a State issue. The sidewalks and driveways are not maintained by the State.

Selectman Fraser made a motion to approve abatement for map 2 lot 58 in the amount of \$268.79. In error it was entered twice in the system. Selectman Leustek seconds the motion. The motion carries 5-0

Selectman Fraser made a motion to approve a Gravel Tax for map 12 lot 23 and map 15 lot 51 in the amount of \$566.44. Selectman Marsh seconds the motion. The motion carries 5-0

Selectman Fraser made a motion to approve a Timber Tax for map 8 lot 30 in the amount of \$2,082.43. Selectman Stephens seconds the motion. The motion carries 5-0

An Intent to Excavate was submitted for map 12 lot 23.

Selectman Fraser made a motion to approve an abatement for map 12 lot 36-A1 in the amount of \$4,001.30. The trailer was removed from the property in 2010. Selectman Stephens seconds the motion. The motion carries 5-0

The board received a concern letter about 3 dangerous trees on Richmond Road. Selectman Kilanski stated that the trees don't belong to the town but to the property owners or because the trees are on RT119 a State road, they could be in the States right away.

The Board tabled the MDS contract until next week.

The board received a legal opinion on who is entitled to the funds from the timber cut at the Musterfield Park & Stone Mt Business Park. Because Musterfield Park is a Town Forest and managed by CC they are entitled to the funds and Stone Mt has a purchase and sales agreement, so they receive the funds. Selectman Marsh asked Gus when will the Cemetery be cleaned up. Gus said that Hopkinton Forestry will be coming back to do the grubbing, but not sure when. Selectman Marsh said it needs to be cleaned up so the Cemetery can open. Selectman Stephens would like to know when the fence will be repaired. Gus stated he sent a letter to Hopkinton about the repair to the fence. Selectman Fraser said that we should contact our Insurance Company to have them contact their Insurance Company.

**The board reviews and approves the following financial documents:**

Selectman Fraser makes a motion to approve a TD Bank gift card for the payment to renew our dot.gov domain. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Fraser makes a motion to approve the purchase from Motion Industries in the amount of \$3,577.01 for a conveyor extension into the sewer sludge dumpster. Selectman Stephens seconds the motion. The motion carries 5-0. Rick stated that with the extension he hopes to change to a 40 yard dumpster, which would be less trucking fees.

Amy has asked the board to increase and update the EOC pay. This is a policy and the board sets policy. Selectman Fraser makes a motion to approve the pay increase. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Fraser makes a motion to approve the tractor rental from HP Fairfield's in the amount of \$10,300. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Fraser makes a motion to approve 2 TD Bank cards to purchase buoys for the Town Beach in the amount of \$1,189.70. Selectman Leustek seconds the motion. The motion carries 5-0. Selectman Fraser added that they only last about 4 years.

Margaret let the board know the ARM Grant applications for the 2 culverts on Back Ashuelot Rd. have been submitted. Dale added that Rob Hitchcock had gone down and shot the grades for the 4 sided culvert and now has concerns with the State's culvert will not be able to handle the water level.

**Third order of business Board comment:**

Selectman Fraser asked if the board had any issue with putting up a basketball hoop at the own Beach. The board has no issue with it. Selectman Kilanski thought he might know where to get a hoop donated. He will let the board know.

Selectman Fraser would also like to start working on getting bids on the handi-cap ramp and look at having the concrete wall repaired too. There is \$17,000 set aside for the ramp, which will not be enough to do both. Selectman Stephens said that he will bring in the information on the ramp next week.

Selectman Leustek reminded everyone Saturday is the Food Festival 10-2 and Town Clean-up day 9-1.

**Fourth order of business Public comment:**

Dick Lapoint informed the board that he found fuel pump for the generator in the amount of \$882 and the mechanic is not going to charge for his labor. Selectman Kilanski would like to table until next week so he can shop around.

Selectman Fraser stated that on Sunday, May 27, 2018 the lifeguards are going to have a water rescues class at the Town Beach.

**Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)**

Selectman Fraser makes a motion to enter nonpublic session under (a, c & e ). Selectman Stephens seconds the motion. The motion carries 5-0. A roll call vote was taken and members vote "yes" individually and the board convenes in non-public at 7:47 pm.

**Sixth order of business: Adjournment**

The board reconvenes in public session at 9:00 pm.

Selectman Fraser made a motion to seal the e minute. Selectman Stephens second the motion. The motion carries 5-0.

Karey updated the board about the LCHIP Grant for the church steeple. The intent letters is due May 18<sup>th</sup> and the application is due June 22<sup>nd</sup>. Jack Munn-grant writer is working on it and plans on coming to town May 4<sup>th</sup> for a meeting. Karey added that she will be working on getting estimate to attached to the grant application.

Paul Hubner might be interested in becoming the Clock Custodian.


Selectman Fraser makes a motion to adjourn at 9:10pm Selectman Stephens seconds the motion. The motion carries 5-0.

Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:

  
Ben Kilanski, Chairman

  
Karey Miner, Administrator