



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Board of Selectmen Meeting**
Wednesday
April 24, 2019

Board members present: Roberta Heinonen, Ben Kilanski, Jack Marsh, Herbert Stephens & Gloria Leustek. Also, present Dale Gray, Margaret Sharra, Chief Kellom, Captain Ford and Rick Meleski.

First order of business: Minutes

The board reviews the minutes of 4-17-19 for approval. Selectman Leustek makes a motion to approve the minutes. Selectman Kilanski seconds the motion. The motion carries 5-0.

Second order of business: New Business

Plumb Pak sent a letter letting the board they finished their yearly roadside clean-up on the following roads: Forest Lake, Old Westport, Scotland, Elm, Howard, Piney Woods, Back Ashuelot & Plumb Pak Dr. There were 98 bags of trash. The Board thanked Plumb Pak.

The Cemetery Trustees have requested that funds be transferred from the Cemetery operating budget into the Evergreen general trust line in the amount of \$15,917.44. Then transfer \$17,217.44 from Charter Trust account to Evergreen general trust line. Selectman Marsh asked Mike Coope if this can be done. Mike Stated that he would verify with the Attorney that the warrant article stated 31-19a when should have said 31-19. The board tabled until we have the Attorneys opinion.

A Current Use application was submitted for Marth Duggan map 7 lot 6, 28 acres on the Winchester/Hinsdale Line. Selectman Marsh makes a motion to approve the application. Selectman Kilanski seconds the motion. The motion carries 5-0.

Tata & Howard submitted a letter to the board with the recommendation to award L. Lawrence Excavation the Jones Rd Infrastructure Improvement project. The total bid was \$299,987.47. The bid price is appropriate for the scope of work and aligns with the Engineer's estimate of constructions costs. Selectman Stephens makes a motion to approve the bid and award L. Lawrence Excavation the project. Selectman Leustek seconds the motion. The motion carries 5-0.

Tata & Howard would like to present the rate study May 8th.

Selectman Stephens makes a motion to approve the 3 Elderly Exemption: James Howland, Barbara Porter & Steve Desmond, 3 Disabled Exemption: Dawn Doyle, Karen Grandmaison & Brian Connor Special Needs and deny 2: Jon Baldvins & Sheila Batchelder. Selectman Kilanski seconds the motion. The motion carries 5-0.

Selectman Kilanski made a motion to approve a timber tax for May Kelly Trust- \$1,776.48. Selectman Leustek seconds the motion. The motion carries 5-0.

April 29th @4pm at the Town Hall bids will be opened by SVE-Rob Hitchcock for the Cranberry Culvert Project. Rob will review the bids and give his recommendation to the board by May 1st.

Selectman Kilanski made a motion to approve a timber tax for P. Mecheski- \$1,410.34. Selectman Stephens seconds the motion. The motion carries 5-0.

An Intent to cut was submitted by P. Mecheski-map 4 lot 3 and H. Dourdounas-map 12 lot 39 & 39-1.

Selectman Marsh made a motion to approve the permit to operate for Monadnock Speedway. Selectman Kilanski seconds the motion. The motion carries 5-0. Chief Kellom did state that if the bleachers were not finished for their 1st race he would not allow Monadnock to open.

Dale asked the board to allow him to hire Indus Inc. to microchip and crack seal Acorn Dr & Lake Shore Dr. Dale stated that he has spoken to Keene and they are happy with this product. Selectman Marsh asked how the price compares to chip sealing. Dale said they are close in price. The total cost is \$61,945.51. Selectman Stephens makes a motion to approve the proposal. Selectman Kilanski seconds the motion. The motion carries 5-0.

Captain Ford informed the board that when the ambulance is called and it requires a bariatric truck the town is not paid. They still treat the patient and follow the transporting unit to the hospital with their ramp equipment. There is no reimbursement from Insurance, Keene or Diluzio who collect the bill from the patient's insurance. Chief Kellom stated that he would call Keene and Diluzio to let them know they will have to find away to get their own equipment back.

There was a lengthy conversation with scheduling during the day-6am to 6pm. Chief Kellom stated that he would check the schedule in the morning and if no one from ambulance was on he would call dispatch to have them tone Diluzio. What is happening is a call comes in Diluzio is toned, but then Winchester ambulance calls dispatch to take the call, which then dispatch has to call Diluzio off the call. So Diluzio is on their way and has to turn around. Rob Diluzio told Chief Kellom that if this continues he will have to start to charge a fee. Selectman Heinonen asked why Diluzio automatically being toned. Chief Kellom stated because we have no coverage, so we have to provide coverage to the towns people. Selectman Heinonen said if there are 2 of us in town we will take the call. Chief Kellom said but no one is on the schedule. The rule is that if you are in town you put yourself on the schedule. Selectman Heinonen stated it's not easy if you are in and out. Its hard to put yourself on the schedule not knowing what going on in our own lives. If we take a call, we call dispatch to cancel Diluzio. For us not to take the call is the wrong thing because we can be there right away, and we are saving the town \$250. Chief Kellom said the simple solution to this people put themselves on the schedule. So, when Zach looks at it he can tell dispatch that we have coverage. Selectman Heinonen said so you are asking us who might have a day off to commit when we are committed at night. Its very difficult. That's why we are going to paid part-time. This will go away when paid part-time is up and running. When we are in town we are thinking about helping the citizens not about Diluzio. Chief Kellom said it should be thought about because it doesn't just affect Winchester Ambulance. It affects the dispatchers who take the time to dispatch Diluzio, it affects Diluzio ambulance when it starts down here it gets turned around which could be needed in another town. Then the extra personnel to cover. Selectman Heinonen said that Robs is not putting on personnel. Chief Kellom stated we need to provide the best coverage and how to do that is when there is no one on the schedule

we have Diluzio or Northfield dispatched. Selectman Heinonen said that its not the best coverage when we are in town and we can respond. Just because Diluzio is on their way. You are asking us to commit to day coverage that we can't always do. Selectman Kilanski said that no one said anyone had to commit to day coverage. If you can commit, then you put yourself on the schedule and if you can't do it then you don't put yourself on the schedule. If there is a day no one can make a call, then we have to have another ambulance dept cover.

Selectman Heinonen stated they will be automatedly ready, they will be tone the 2nd tone not the 1st. Chief Kellom disagrees with that because there is no set time on a 2nd tone. Everyone stated 2 mins. Its unrealistic.

Dispatch are human beings. If they are busy with other calls or forget to do a re-tone. It could be 5 minutes

before a re-tone which is being added to 20 minute response time. Selectman Heinonen said why would we not respond whether we are on the schedule or not. We do not want to commit to a daytime schedule. That is why we are going part-time. Chief Kellom stated that you have signed up to provide a service to the town. Selectman Kilanski said that the town of Winchester runs 24/7, I don't care about the future and paid part-time right now. Right now, we are an on call service. I am worried about what happens when someone calls for an ambulance, who is coming? Selectman Heinonen asked what are you guys saying you want Diluzio to come unless we can put ourselves on the schedule. Chief Kellom is saying that there a schedule in place and it's in the SOP's that there is a schedule. Selectman Heinonen said not from 6am to 6pm. Chief Kellom stated that it is a 24/7

schedule. Selectman Heinonen said that's not true because that why we are going to paid part-time. Selectman Kilanski said stop with the 12 hour shift, its 24/7 on call department. Selectman Heinonen said ok then lets us be an on call department. Selectman Kilanski said you already are an on call department. Selectman Heinonen said you are saying that we need to have a schedule or Diluzio takes the calls. That's not fair. Chief Kellom said that if you put your name on the schedule you are an on call department. Selectman Heinonen stated then why are we talking about going paid part-time if we have to put our names on a schedule during the day. Chief Kellom said because we have a problem from 6am to 6pm and we need to fix that. Selectman Heinonen asked when did we start having Diluzio automatically dispatched? Chief Kellom stated over a year ago. I am asking if you are available and want to go on calls put yourself on the schedule, so we don't have to make arrangement for the 2nd ambulance to come. I never once said if you have a day off you have to be on the schedule.

Selectman Heinonen asked who is watching the schedule to see who's on or not on the schedule? Chief Kellom stated that he was but has now given it to Zach to do. Selectman Heinonen said not sure what the issue is. If we are in town we answer the call and cancel Diluzio. Karey said that Diluzio will start charging the town if they get canceled and turn around. Selectman Heinonen said once we get the part-time up and running it won't be an issue. So, let's get it going, let's hire people, have the SOG in place and Ashuelot done. Captain Ford stated that he is concerned. There are other towns that tone their towns ambulance and if they don't have a crew they tone the next ambulance service. I understand wanting to service the town in best possible way. So, I understand why Chief Kellom made the dismission to have Diluzio toned when we don't have anyone on the schedule. We have made over 40% of the daytime calls but I'm concerned that Diluzio & dispatch will get tired of this and charge more. So, I suggested to Chief that we go back to we are toned 1st then Diluzio toned 2nd. Selectman Stephens said if you are available its not hard to put yourselves on the schedule. Captain Ford stated that everyone has day jobs and he has worked hard to have everyone commit to nighttime coverage. We have only missed 1 night-time call this year. It is difficult to ask for people to put themselves on the during the day when I have also have asked them commit to nightshifts. The message we are sending to Diluzio is that we are going to keep them coming at our beck an call, whether we need them or not. For a critical call Diluzio is toned automatically. So, we are talking about calls that are not deemed critical, so we are toned and then waiting the 2 minutes then Diluzio is toned. If it is more then 2 mins I feel it's a dispatch problem. We pay them \$40,000 a year we expect them to re-tones in a reasonable amount time. Selectman Marsh asked was anything resolved? The chief is the one to oversee the ambulance dept. Why don't we let him do his job. Selectman Marsh asked the chief what his

recommendation is was. Chief Kellom stated that you put yourselves on the schedule and if there is no coverage then we get coverage. It's a simple solution. That is why the schedule is there. So, people know who is on or not on. I gave it Zach to manage. Selectman Heinonen stated that is not resolved and pretty soon we will be paid part-time and this won't be a problem.

Selectman Kilanski made a motion to approve the oath of office for Ambulance: Tiffany Capen, Britney Lamontagne, Roberta Heinonen, Daniel Adams & Michael Walker. Selectman Marsh seconds the motion. The motion carries 4-0-1.

Lindseigh Picard-School Board Chair gave the board and update on the school. The lawsuit filed in March went to court and was denied, but there is another court date in June. Also 2 more schools have joined, Monadnock & Mascenic. The roof over the library has been completed. The next project is replacing the boilers and putting it out to bid. The school board welcomed Tina Perkins and Ailliea Carle as new school board members. Selectman Kilanski asked if the school purchased a used boiler. Lindseigh stated they did. Ian- director of facility found one that had only been used for 2 years and is the fraction of the cost if bought new. Selectman Kilanski asked if there was a warranty still the boiler. Lindseigh stated no but confirm and would get back to the board with more details.

The board reviews and approves the following financial documents:

N/A

Third order of business Board comment:

Selectman Heinonen asked Selectman Kilanski if had heard anything on the Ashuelot Fire Station yet. Selectman Kilanski said no. He has other projects that he is working on.

Fourth order of business Public comment:

Margaret Sharra stated that will be seeding a large area at 71 Main St. and asked the board if they would abate the sewer portion of the water/sewer bill during this time. The water will not be going down the sewer. It will be watering the new lawn. Abatements for pool fillings have been granted. Rick stated that he is not in favor of an abatement and that are regulations are clear. The board stated that in the past they have not approved any abatements for watering lawns, flowers or gardens. They have always been denied.

Jason Koerber-RED Committee gave and update on upcoming Community Day/Town Wide Clean-up Day. It will be May 4th with a lot of activities going on, ELMCC will have a 5k race, Local Food Fest and the town wide clean-up. There will be bands, cooking demo's, local fishery will be cooking & Fire Dept will also be cooking. Jason asked that the Ashuelot Bridge be closed September 7th for the annual Dinner on the Bridge. Selectman Leustek read the new mission statement from the RED Committee. The board approved.

Mike Coope asked when the Thayer Library gutters would be done. Selectman Kilanski stated that it would be done after July 1st. Mike asked Selectman Kilanski if it would be helpful if the HDC wrote a letter to Salt & Light asking to gain entrance to the church to work on the clock. Selectman Kilanski said yes it could be.

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Kilanski makes a motion to enter nonpublic session under (a & b & d). Selectman Stephens seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually, and the board convenes in non-public at 8:13pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 9:36 pm.

Selectman Stephens makes a motion to adjourn at 9:40pm. Selectman Leustek seconds the motion. The motion carries 4-0.

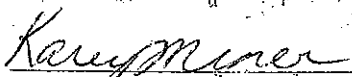
Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:



Roberta Heikonen, Chairman



Karey Miner, Administrator