



Town of Winchester
1 Richmond Road Winchester, NH 03470
**Minutes of the
Selectmen Meeting**
Wednesday
October 16, 2018

Board members present: Roberta Heinonen, Ben Kilanski, Jack Marsh and Gloria Leustek. Also, present Dale Gray, Amy Bond, Margaret Sharra, Jim Tetreault, Richard Lapoint, Chief Tollett, Captain Ford and Rick Meleski.

First order of business: Budget Work Session

The Chairman opens the meeting at 6:00 pm.

Selectman Kilanski makes a motion to approve Town Clerk-\$108,681. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve Emergency Mgmt.-\$15,936. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve Land Use-\$79,603. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve Health-\$5,897. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve Police-\$636,770. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve Highway-\$551,108. Selectman Leustek seconds the motion. The motion carries 4-0. Selectman Marsh makes a motion to cancel the weather software. Selectman Kilanski seconds the motion. The Motion carries 4-0

Selectman Kilanski makes a motion to remove the Highway Block Grant from the budget and to leave a \$1.00. Place it as a warrant article and open a checking account. Selectman Leustek seconds the motion. The motion carries 4-0

Selectman Kilanski makes a motion to approve Water-\$309,604 & Sewer-\$389,439. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Marsh makes a motion to approve Debt Services-\$135,626. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve Executive-\$80,929. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve Financial-\$116,890. Selectman Leustek seconds the motion. The motion carries 4-0.

Tabled Government Building.

Second order of business: Minutes & New Business

The Chairman opens the regular meeting at 7:00 pm. The board reviews the minutes for 10/9/19. Selectman Kilanski makes a motion to approve the minutes. Select Leustek seconds the motion. Motion carries 4-0

Chief Tollett and Principal Carey have been working on the Emergency Operation Plan. They would like to schedule a workshop with Town Admin, Highway, Emergency Management, ELMMCC staff and Police to come up with a Reunification Plan. The meeting will run about hour and half. The date and time will be announced soon.

2 quotes for the Conant Library Roof were submitted. 603 Roofing-\$24,540 and WCRC (Walker Roofing)-\$72,350. Tabled until there is a full board.

Selectman Kilanski made a motion to approve the 2019 Audit Agreement with Vachon & Clukay. Selectman Leustek seconds the motion. The motion carries 4-0

Senator Jay Kahn sent a letter to the board giving information on the State Budget that was recently passed. Winchester will receive \$228,583 in unrestricted revenue redistribution and \$1,701,814 in additional education funding for a total of \$1,930,397 in municipal aid for 2020-2021.

The board reviews and approves the following financial documents:

Selectman Kilanski makes a motion to approve the Culvert repair capital reserve request to SVE in the amount of \$135.00. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve the Fund Balance Policy. Selectman Leustek seconds the motion. The motion carries 4-0. Amy stated the last time it was done was 2012 and there has been no changes.

Amy gave the board the 2020 Health & Dental agreement letter to review and sign. It is not due until December 13th. The board will review for next week's meeting.

Third order of business Board comment:

Selectman Kilanski makes a motion to 4 loader tires and a Waste Oil Tank out to bid. Minimum bid for the oil tank-\$100 and \$400 for the 4 tires. (\$100 a tire). Selectman Marsh seconds the motion. Motion carries 4-0

Selectman Kilanski has no update on the clock.

Selectman Marsh asked Dale if the next time they have a load of hot top to fill in the hole near the Post Office. Dale stated it's not the Towns parking lot. Karey will reach out to the property owner to see what can be done.

Fourth order of business Public comment:

N/A

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Kilanski makes a motion to enter nonpublic session under (b). Selectman Leustek seconds the motion. The motion carries 4-0. A roll call vote was taken, and members vote "yes" individually, and the board convenes in non-public at 7:30 pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 7:40 pm.

The Board hired Michael White to the Ambulance.

Selectman Kilanski makes a motion to approve the Landfill budget-\$311,759. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve Legal-\$75,200. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve Other Government Buildings-\$3,300, Patriotic-#1,100, SWRPC-\$5,000, Street Lights-\$28,000 and Recreational-\$1.00 Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve Town Beach-\$33,851. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve Property Records-\$34,692. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Kilanski makes a motion to approve Insurance-\$67,262. Selectman Leustek seconds the motion. The motion carries 4-0.


Selectman Heinonen makes a motion to approve Conservation-\$2,277. Selectman Kilanski seconds the motion. The motion carries 4-0.


Selectman Kilanski makes a motion to adjourn at 8:05pm. Selectman Leustek seconds the motion. The motion carries 4-0.

Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:


Roberta Heinonen, Chairman


Karey Miner, Administrator