**Budget Committee Minutes for July 24, 2023.**

**Committee members present included:** Brenden Hubbard-Chair, Kevin Bazan-Vice Chair,

Theresa Sepe-Selectman Representative, Michelle Dwight, Jake Blake-School Board Representative.

Brenden called the meeting to order at 546pm at Winchester Town Hall.

Brenden Made a motion to approve the minutes. Kevan 2nd the motion. Motion carries 3-0-2.

Theresa made a motion to appoint Brenden as Chair of the Committee. Kevin 2nd the motion. The motion carries 5-0.

Theresa made a motion to appoint Kevin as Vice Chair of the Committee.

Jake 2nd the motion. The motion carries 5-0.

Theresa let the Committee know the details regarding the Forest Lake Rd. Culvert damage and the $200,000 funds that are needed.

Karey (Town Administrator) had additional information pertaining to a water line found under the failed culvert that will need to be replaced at the same time the culvert is replaced but will cost additional unforeseen funds. The estimated additional cost for the water line replacement is between $47,003 and $107,003.

Kevin a motion to have Karey write a letter to the DRA Unreserved Fund for the Committee to sign asking for the total amount of the Forest Lake Culvert Project $307,003 to be released for the repair.

Jake 2nd the motion. Motion carries 5-0.

Brenden made a motion to adjourn the meeting. Theresa 2nd the motion. Motion carries 5-0.

Meeting adjourned @ 6pm.

Meeting notes taking by: Monica Truesdell, Town Administrator’s Assistant