



Town of Winchester
1 Richmond Road Winchester, NH 03470
**Minutes of the
Selectmen Meeting**
Wednesday
January 8, 2020

Board members present: Roberta Heinonen, Ben Kilanski, Jack Marsh, Herbert Stephens and Gloria Leustek. Also, present Amy Bond, Dale Gray, Rick Meleski and Captain Ford.

First order of business: Public Hearing

The Chairman opens the regular meeting at 7:00 pm.

Selectman Kilanski makes a motion to open the public hearing. Selectman Marsh seconds the motion. The motion carries 5-0. Notice is hereby given that the Town of Winchester Board of Selectmen will hold a public hearing on Wednesday, January 8, 2020 at 7:00pm in the Winchester Town Hall for the purpose of accepting and expending a donation to the Winchester Ambulance to purchase a Nitrous Oxide System for \$3,750. Captain Ford explained the system is for pain management and only advanced EMT's are allowed to use it. Selectman Marsh if the tanks will be weighed and locked up. Captain Ford stated that they would be locked up and only advanced EMT's would have a key. Mike Coope asked if there was any implication for COPD patients if the Nitrous Oxide was used on them. LT Felisha Howard said it depends on the patient and their symptoms. There would be extensive training on the use of the system before anyone will be using it. Selectman Kilanski makes a motion to close the public hearing. Selectman Stephens seconds the motion. The motion carries 5-0. Selectman Kilanski makes a motion to accept the \$3,750 donation. Selectman Leustek seconds the motion. The motion carries 5-0.

Second order of business: Minutes & New Business

The board reviews the minutes for 12/18/19. Selectman Stephens makes a motion to approve the minutes. Selectman Kilanski seconds the motion. Motion carries 5-0

3 Petition warrant articles have been presented to the board:

ACCESS-\$40,000 for the purpose of supporting Youth Programming through ACCESS which supports Youth and Teen activities. Those activities include, but not limited to: 4weeks of summer camp, 4weeks of Teen adventure camps, before & after school enrichment activities and special events for the youth of Winchester and Families as a

cost which does not prohibit involvement for all families of Winchester. Beth Baldwin gave the board the 2019 report on the breakdown of income & expenses for ACCESS. Salaries are the biggest expense. Selectman Kilanski said that last year the amount was \$30,000, are there any changes in the program this year that an increase is needed. Beth said that 21C is changing the policy. The Commissioner of the Department of Education has decided that 21C's should not be collecting monies from families. With the changes will not be able to charge the fees for summer camp. The increase will be used for summer camp and camp will be free to residents. Selectman Marsh asked if Beth new if the school had figured out where the funds were that the school gave ACCESS several years ago. Beth said that they are working on finding what those funds were earmarked for. It is down to about \$71,000 and there is no backup. Selectman Kilanski asked if ACCESS had \$71,000 in their account to give back to the school if they confirm the school overpaid. Beth stated no but would work with the school on a payment plan. This happen in 2014 and its 6years later that we are trying to fix the situation. Selectman Gloria would like to see a budget for 2020. Beth stated she would get that to the board.

ELMMCC-\$55,000 for the purpose of subsidizing recreation in the Town of Winchester to be paid to the E.L.M. Memorial Community Center on a contractual basis. Frank Linnenbringer-Trustee explained the \$5,000 increase. The center is looking at some programs for the seniors, the number of kids participating in sports programs have increased and looking at upgrading the fields. The ELMMCC did receive a grant from Cheshire Medical- Alliance for a Heathy youth for \$1215. They will starting a 9 hole disc golf Course with those funds. Selectman Marsh would like to see a 2020 budget and the number of kids in the programs.

Winchester Historical Society- \$5,000 to be given to the Winchester Historical Society for the purpose of operating and maintaining the Sheridan House so that this museum may continue to preserve the history of Winchester for benefit of the public.

Dale received 3 quotes pricing for a new loader: Volvo in the amount of \$125,700 with a trade amount of \$26,000, John Deere 544L in the amount of \$136,086 with a trade amount of \$27,500 and Case in the amount of \$142,500 with a trade amount of \$25,000. Selectman Stephens asked Dale what loader he preferred. Dale stated that he would like to try the Volvo. Also, added that we have \$21,000 in the capital reserve account for equipment. Selectman Marsh stated the Volvo lease has the lower interest of 3.12%. Selectman Kilanski made a motion to place the Volvo 5year lease with the trade in the amount of \$110,700 using \$15,000 from the capital reserve acct. Selectman Stephens seconds the motion. The motion carries 4-1.

After reviewing the warrant articles, Attorney Mayer would like to change the wording of the Highway Block article. Selectman Stephens makes a motion to approve the change. Selectman Marsh seconds the motion. Motion carries 5-0

Selectman Stephens makes a motion to approve the loan extension with Community National Bank for the water line and water tank project. Selectman Kilanski seconds the motion. Motion carries 5-0

Avitar has asked to set up a meeting with the BOS and DRA-Brenda Pabon to go over the 2020 reval. The board asked for a Wednesday Night at 6pm.

Presidential Candidate party for Tulsi Gabbard reached out asking to possibly use the town hall on 1/20/20 from 6-8pm for a town hall meeting. The board agreed they could use the space.

Winchester Learning Center sent a thank you letter thanking the town for the use of the town hall to pass out Christmas presents.

Selectman Marsh makes a motion to approve the volunteer interest forms for the Ashuelot Rail Trail Committee for Dean Beaman, Steve Bracket & Sara Carbonneau. Selectman Kilanski seconds the motion. Motion carries 5-0

Public Hearing for Winchester Town & School budgets will be held on January 14, 2020 at 6pm at the town hall.

City of Keene has sent a letter asking to see if Winchester would like to participate in the annual House hold Hazardous Waste collection in the amount of \$5,879. The town has not participated in the program in several years. The board agrees not to participate.

Selectman Kilanski makes a motion to approve & sign the Closed Landfill Report. Selectman Leustek seconds the motion. Motion carries 5-0

The Town of Winchester was awarded a DES-Asset Management matching Grant in them amount of \$20,000. These funds will be used to continue the GIS mapping of the water system. Public hearing will be help 1/22/2020 @7pm.

Rick gave the board an update on the Shincci Sludge Dyer. Charlie from RMI came to the plant to look at the size of machine that will be needed for the plant. Rick will be working with Tata & Howard on looking for grant funding. Tata & Howard contract is for the feasibility study for biosolid & processing systems. Selectman Kilanski makes a motion to sign the contract. Selectman Stephens seconds the motion. Motion carries 5-0

The board reviews and approves the following financial documents:

Selectman Kilanski made a motion to approve the payment to Elite Construction in the amount of \$120.00. Selectman Stephens seconds the motion. Motion carries 5-0

Selectman Kilanski makes a motion to approve to approve the Elderly/Disabled exemption V. Felch. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Kilanski made a motion to approve the PO for Faiths Ford in the amount of \$5,000.00. Selectman Stephens seconds the motion. Motion carries 5-0

Selectman Marsh made a motion to approve the payment to Community National Bank in the amount of \$1,539.44. Interest from water line & water tank loan. Selectman Leustek seconds the motion. The motion carries 5-0

Selectman Kilanski made a motion to approve the water capital reserve request to Lawrence Excavating in the amount of \$21,806. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Kilanski made a motion to approve the request to transfer money from the water & sewer checking accounts to the water & sewer capital reserve accounts; Water-\$130,439.00& Sewer-\$104,202.00 and sign the request to the trustees to deposit into the reserve accounts. Selectman Stephens seconds the motion. Motion carries 5-0

Selectman Kilanski makes a motion to approve the Police outside activity detail in the amount of \$5,034.46 to reimburse the operating account. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Kilanski makes a motion to approve the Ambulance billing transfer to the operation budget in the amount of \$14,352.67. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Kilanski makes a motion to approve the payment to Henry Schein Medical EMS for the purchase of the Nitrous Oxide System in the amount of \$3,750.00. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Kilanski makes a motion pay the TAN in the amount of \$1,002,534.24. Selectman Stephens seconds the motion. The motion carries 5-0

Selectman Kilanski makes a motion to approve the 941 4th Q in the amount of \$74,937.77 to the IRS. Selectman Stephens seconds the motion. The motion carries 5-0

Selectman Kilanski made a motion to approve the payment to CAG in the amount of \$786.12. Selectman Leustek seconds the motion. The motion carries 5-0

Third order of business Board comment:

Selectman Kilanski said that Jeremy was still working with the insurance company on the repair of the ladder at the church.

Selectman Marsh stated that Mike Doherty had a complaint with the transfer station and the ice that was built up on the stairs to the recycling area. Selectman Marsh said he spoke to them about keeping the area shoveled and salted.

Selectman Heinonen let the board know she will be unable to make all the meeting due to a family matter and makes a motion to appoint Ben as chairman. Selectman Stephens seconds the motion. The motion carries 5-0

Fourth order of business Public comment:

Mike Coope asked to meet with Worldwide Computers to go over a few things with their proposal. Amy will set up a conference call.

Captain Ford gave an update on the Ambulance based on 2019. Over the past 5 years the number of calls has increased by 12.5%. 392 calls during the day and 267 during the evening. They have hired 7 new attendants giving a total of 15 active attendants. Selectman Kilanski said that it has all been positive feedback and it is working well. Selectman Marsh would like to meet with Captain Ford and Chief Kellom to discuss remodeling the upstairs of the PD. Due to the fact we don't have the money for the Ashuelot Fire Station renovation.

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Kilanski makes a motion to enter nonpublic session under (a, c & e). Selectman Stephens seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually, and the board convenes in non-public at 8:43pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 9:27 pm.

Selectman Kilanski makes a motion to seal the minutes under a, c & e. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Leustek makes a motion to adjourn at 9:30pm. Selectman Kilanski seconds the motion. The motion carries 5-0.

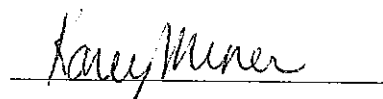
Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:



Ben Kilanski Chairman



Karey Miner, Administrator