



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Selectmen Meeting**

Wednesday, October 21, 2020

Board members present: Ben Kilanski, Jack Marsh, Herbert Stephens, James Rokes Sr. and Gloria Leustek. Also, present Amy Bond and Rick Meleski.

First order of business: Budget work session

The Chairman opens the work session at 6:02 pm.

The board met with the Thayer library trustees to discuss their budget. Jenn explained that they came up with the new budget by reviewing previous years budgets. They also removed the few items that were previously discussed. Selectman Marsh asked about their trust accounts. Amy Bond explained that the library trusts were not in with the town trusts. Selectman Marsh asked about how many people they have visiting the library. Jenn stated that they don't have a count on how many people use the library. They figure the demand based on supplies used and they have used all their supplies. Selectman Marsh makes a motion to approve the budget request for the Thayer Library of \$34,900.00. Selectman Rokes seconds the motion. Motion carries 5-0.

The board now reviews the insurance budget with Amy Bond. Amy handed out a report from Primex that explains the insurance increase. Selectman Leustek makes a motion to approve the requested budget for insurance of \$70,222.00. Selectman Rokes seconds the motion. Motion carries 5-0

The board reviews the Personal Administration budget. Selectman Stephens makes a motion to approve the requested budget for personal administration of \$523,247. Selectman Leustek seconds the motion. Discussion was had by selectman Marsh that after adding a new line for HRA he would offer a friendly amendment to remove the FLEX plan line of \$10,244.00. The amendment was accepted by selectmen Stephens and Leustek bringing the new requested budget for personal administration to \$513,003,00. Motion carries 5-0

Amy stated that she spoke with the new chairman of the Conant library trustees and he would like to move the work session with them to 11/18. The board agrees and will also move water and sewer budgets to 11/18 also.

Second order of business: Minutes & New Business

The board reviews the minutes for 10/14/20. Selectman Rokes makes a motion to approve the minutes. Selectman Stephens seconds the motion. Motion carries 5-0.

Selectman Stephens explained that himself and Mike Coope met with Mike from Steeple Works and he will be here tomorrow to install plexiglass to fix the water leak in the clock tower.

The board read a letter from Boisvert Construction stating that they will be presenting plans to the Planning board for 6 single family home lots at 119 Warwick Rd, map 5, lot 115. With this is a request for 6 new connections to the water line. Rick Meleski confirmed that there is adequate water in that area for such request. Selectman Kilanski makes a motion to support the request as long as it passes the planning board. Selectman Rokes seconds the motion. Motion carries 4-1.

Rick Meleski gave a quick report that the Richmond Rd project didn't come in under budget by enough to do the extension up to Goamko Dr. They will be fixing the sidewalks from the project. Rick is starting the mapping project tomorrow. He is also hopeful that the tree removal project will start next week.

Mike Coope thanked selectman Stephens for his help with the clock. He also asked about the broken clock face. The board agreed to have him tell Steeple Works that it needed to be replaced.

The board reviews and approves the following financial documents:

Selectman Stephens makes a motion to approve payment to Hamshaw Lumber from the Cemetery Building Donation Account in the amount of \$27.15. Selectman Leustek seconds the motion. Motion carries 5-0.

Selectman Marsh makes a motion to approve the annual maintenance contract for Zoll in the amount of \$510.00. Selectman Leustek seconds the motion. Motion carries 5-0.

Board comment:

Selectman Rokes asked about the cleaning of the gazebo roof and removal of the tree that is falling towards it. Selectman Stephens said he could do the cleaning work and the board agreed to have the highway department handle removal of the tree.

Selectman Rokes asks about the Housing Standard Ordinance. Selectman Marsh still wants to table it until he gets more info.

Selectman Leustek states that the Broadband committee met via Zoom last night. Jenn Howe spoke to this meeting with a request to use the towns grant writer. The board gives that permission. Next they are also requesting to use town funds to do a town wide mailer to be able to do a survey. Selectman Kilanski makes a motion to approve up to \$400.00 contingent on the Business Manager finding what lines the moneys can come from. Selectman Leustek seconds the motion. Motion carries 5-0.

Selectman Marsh asked the deputy welfare director if she had a report on the welfare to work program. She stated that she has not had anyone eligible for it.

Public comment:

N/A

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Kilanski makes a motion to enter nonpublic session under c & e. Selectman Rokes seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually, and the board convenes in non-public at 7:39pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 8:00pm.

Selectman Marsh makes a motion to adjourn at 8:07pm. Selectman Leustek seconds the motion. The motion carries 5-0.

Minutes respectfully submitted:

Ben Kilanski, Chairman

Minutes signed by:

Herb Stephens, Vice Chairman