



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Selectmen Meeting**
Wednesday, October 28, 2020

Board members present: Ben Kilanski, Jack Marsh, Herbert Stephens, James Rokes Sr. and Gloria Leustek. Also, present Sherry Willard and Rick Meleski.

First order of business: Minutes

The Chairman opens the meeting at 7:00 pm.

The board reviews the minutes for 10/21/20. Selectman Leustek makes a motion to approve the minutes. Selectman Stephens seconds the motion. Motion carries 5-0.

Second order of business: New Business

Selectman Kilanski asked the board to review the capital reserve accounts and draft a list of warrant articles with amount to discuss next week.

Tuesday, November 3rd is Election Day. Selectman Kilanski asked who will be available. Selectman Stephens stated he will be there all day, Selectman Leustek will be there at 1pm and both Selectman Marsh & Rokes will be there after 5pm.

George Born with the LCHIP program will be doing a final walk through of the Church Steeple on Thursday, October 29, 2020 @12.

Intent to excavate map 4 lot 2-S Scofield Rd and map 6 lot 4-Scotland Rd.

Selectman Rokes makes a motion to approve a gravel tax on map 4 lot 2-S Scofield Rd and map 6 lot 4-Scotland Rd. in the amount of \$142.54. Selectman Marsh seconds the motion. Motion carries 5-0.

Selectman Rokes makes a motion to approve a timber tax on map 7 lot 4-Pisgah State Park in the amount of \$.56 cents. Selectman Marsh seconds the motion. Motion carries 5-0.

Water/sewer was received from 15 Main St., the board tabled.

Selectman Rokes makes a motion to approve the Request for Information (RFI) letter to broadband providers on coverage in Winchester. Selectman Stephens seconds the motion. Motion carries 5-0.

The board reviews and approves the following financial documents:

Selectman Marsh makes a motion to approve a rebuilt pump for the sewer dept. in the amount of \$3,013.44 paid to Maher. Selectman Leustek seconds the motion. Motion carries 5-0.

Selectman Rokes makes a motion to approve the water tank request payment to Haluch-\$436,669.41 and Tata & Howard-\$27,556.00. Selectman Leustek seconds the motion. Motion carries 5-0.

Selectman Marsh makes a motion to approve payment from the Church Steeple capital reserve account Granite State glass in the amount of \$495.00. Selectman Leustek seconds the motion. Motion carries 5-0.

Selectman Marsh makes a motion to approve payment to Avitar Assoc. from the Assessing & Reval capital reserve fund in the amount of \$19,470.00. Selectman Stephens seconds the motion. Motion carries 5-0.

Selectman Marsh makes a motion to approve a payment to Home Depot-\$459.02 & WB Mason-\$215.99 from the Cemetery Building Donation Acct. Selectman Leustek seconds the motion. Motion carries 5-0.

Selectman Marsh makes a motion to approve this year's audit contract from Vachon Clukay & Company. Selectman Leustek seconds the motion. Motion carries 5-0.

Board comment:

Selectman Kilanski reminded everyone Halloween is Saturday night and the ELM Center is having a Trunk or Treat. The Fire Dept will be attending the event.

Selectman Leustek stated that the RED Committee is having a scarecrow contest Saturday 5-7.

Selectman Rokes thanked Selectman Stephens for cleaning and sealing the roof on the gazebo.

Henry Parkhurst came to speak to the board as a Cemetery Trustee. The Trustees voted to raise the rates at the Cemetery starting April 1, 2021. Brendan Hubbard-Trustee did some research of other towns and their rates. Single Plot purchase will go from \$300 to \$350 (cornerstones included) and Double Plot purchase will go from \$400 to \$450 (cornerstones included). To Open and Close a Cremation Burial will go from \$75 to \$125 and To Open and Close a Full-Size Burial will go from \$350 to \$400. Burial rate increases will apply to those who die after April 1, 2021. The Trustee appreciate all the work that Sherry and the crew does at the Cemetery. The Trustee's would like the Select Board to consider naming the new building "Evergreen Cemetery Administration Building" rather than the "shed". The Trustee's would like to Thank Gary Rokes for the new building and they will have an open house in the spring.

Mike Coope asked if the board should revisit the payment for the plexiglass. Mike spoke to Mike Duke they both think that we wouldn't need all the plexiglass. Selectman Kilanski stated that he rather pay the bill and then get a credit. Mike also gave Mike Duke the info for the where the milk glass can be found for the clock face.

Public comment

Kevin Bazan stated that the board should start to think about this year's Deliberative session with COVID and to contact the State about what the Town & School should be doing to prepare for both sessions. Selectman Kilanski said that he and Denis Murphy did talk about it a little and Denis has made a call to the State.

Natalie Quevedo stated that the Town Moderator appoints people to work at the poles, RSA 658:2. Selectman Kilanski said that if the board had anyone in mind to fill in to contact Denis. Natalie said that its not for you to put it in Denis's head it for Denis to appoint. Also there is RSA 658:5 that allows alternates. Do you have alternates. Selectman Kilanski said no.

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Leustek makes a motion to enter nonpublic session under c, d & e. Selectman Rokes seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually, and the board convenes in non-public at 7:35pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 8:40pm.

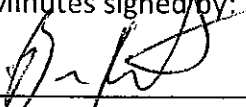
Selectman Marsh makes a motion to seal the minutes under c & e. Selectman Rokes seconds the motion. The motion carries 5-0.

Selectman Leustek makes a motion to adjourn at 8:43pm. Selectman Stephens seconds the motion. The motion carries 5-0.

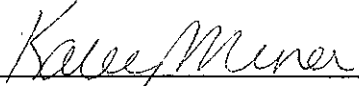
Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:



Ben Kilanski, Chairman



Karey Miner, Administrator