



Town of Winchester
1 Richmond Road Winchester, NH 03470
Minutes of the
Selectmen Meeting
Wednesday
November 13, 2019

Board members present: Roberta Heinonen, Ben Kilanski, Jack Marsh, Herbert Stephens and Gloria Leustek. Also, present Amy Bond, Chief Tollett, Dale Gray, Rick Meleski and Captain Ford.

First order of business: Budget Work Session

The Chairman opens the work session at 6:00 pm. Worldwide Computers-Bruce & Peter went over the what they provide for the town. Bruce stated that he spoke to Chris Roberts-Crime Star and they have not move their program to the cloud. So, they have added more memory to the server hoping we can get a couple more years out of the server. The license costs are per person not department. Amy said the phone cost have gone down 50%. Selectman Kilanski makes a motion to approve GGB -\$195,108. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Kilanski said at the budget meeting Theresa stated that she would like to see the up to 3% merit come out of each individual salary lines and should be put into a sperate line item under Perscnnel Admin. Leaving the 1% COLA because everyone will receive it. Not everyone will receive the whole 3% merit. Amy said the amount for the 3% is \$27,711. Selectman Kilanski makes a motion to approve creating a new line under Personnel Admin for the 3% merit and to make the changes to all the departments salary line to reflect the 1% COLA only. . Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Kilanski makes a motion to revisit the Police Budget. Selectman Stephens seconds the motion. The motion carries 5-0. Chief Tollett needs to increase contracted services by \$1400 for Watch Guard. Selectman Kilanski makes a motion to approve the Police budget with the increase. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Kilanski makes a motion to approve Heath Agencies -\$76,508. Selectman Leustek seconds the motion. The motion carries 4-1.

Second order of business: Minutes

The board reviews the minutes for 11/6/19. Selectman Kilanski makes a motion to approve the minutes. Selectman Leustek seconds the motion. Motion carries 4-0-1.

Third order of business: New Business

Dale asked the board about putting railings to 3 store fronts on Main St. and what the liability is if we attach them to the building. Board would like a legal opinion from NHMA.

Tata & Howard contract for upgrades to the WWTF septage & dewatering system. The Board would like Attorney Mayer to review.

Reminder the board has been invited to visit the Brattleboro Wastewater Treatment Plant to see the new Shinncci Dryer. Thursday @10am

DRA sent the Education Tax for 2020. Winchester is require to assess the sum of \$492,344=
\$1.95 per 1000.

Selectman Heinonen made a motion to nominate Margaret to the SWRPC Economic Commission-EDAC. Selectman Kilanski seconds the motion. Motion carries 5-0.

Selectman Stephens made a motion to approve Karey's time off. Selectman Kilanski seconds the motion. Motion carries 5-0.

Selectman Marsh makes a motion to approve raffle permit for the Winchester School Booster. Selectman Kilanski seconds the motion. Motion carries 5-0.

Selectman Kilanski makes a motion to approve the letter to NHDOT asking that the town will not have to pave the trench at the end of each day. The cost to do this is not feasible to the project and could put a stop to the project. Selectman Stephens seconds the motion. Motion carries 5-0.

Selectman Marsh makes a motion to return the \$109,647.47 in Municipal Aid to taxation. Selectman Kilanski seconds the motion. Motion carries 5-0. Selectman Heinonen let the board know that the School will hold their public hearing on the schools Municipal Aid on Nov 18th @ 6:30 at the school and on Nov 25th for the special meeting.

The Board was given an update on the town car. Bagster Auto stated that it will not pass inspection and gave a report on what was wrong with the car. Board tabled

The board reviews and approves the following financial documents:

Correction from last week's meeting on which trust account should be used. Selectman Marsh made a motion to approve the request from Evergreen Cemetery Trust-\$715.00 paid to Keene Monument. Selectman Kilanski seconds the motion. Motion carries 5-0.

Selectman Kilanski made a motion write off the Police detail due to the company filing bankruptcy in the amount of \$532.50. Selectman Leustek seconds the motion. The motion carries 4-0.

Fourth order of business Board comment:

Janice Roy sent Gloria a message. Janice thanked the Highway Dept for a great job they did on the cleanup.

Selectman Kilanski reminded the Board the Budget Committee will be meeting with Department heads on Saturday Nov 16th @9am.

Fifth order of business Public comment:

Chief Tollett let the board know the PD made an armed robbery arrest today. Det. Carrier is a huge asset to the town, he made the case and arrest.

Captain Ford asked the board if the Ambulance could have an internet cable run upstairs to the day room. Selectman Leustek said that she had the cable and they could have it. Selectman Kilanski stated that he would take a look at it. Captain Ford want to clarify that part-time doesn't receive Holiday pay. Selectman Marsh stated that is correct. Captain Ford stated that it will hard to find people to cover the holiday shifts. Amy said that the PD & Town Beach part-time employees do not receive holiday pay. Chief Tollett said that if part-time employees were paid time and half, they would be more likely to work, and it would save the PD money. Selectman Kilanski would like to look at the cost of paying PT holiday pay.

Amy asked the board to close early Thanksgiving Eve & Christmas Eve. Selectman Heinonen made a motion to close at 2pm. Selectman Stephens seconds the motion. Motion carries 4-1.

Mike Coope asked if the clock wasn't this week and if it was possible to make the illumination brighter. Selectman Kilanski said that he hasn't had time to wind the clock. It has been chiming but will need some working on the timing and would look at what they could do on the lighting.

Selectman Heinonen let the board know that John Gomarlo has sent a letter to SWRPC resigning from the Transportation Committee, Brownfield Committee-as of 12/31/19 and the Board of Directors-as of 6/30/20.

Sixth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Marsh makes a motion to enter nonpublic session under (a, b & c). Selectman Stephens seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually, and the board convenes in non-public at 7:50 pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 8:14pm.

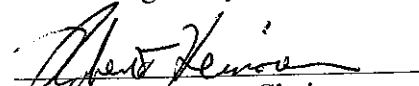
The board promoted Penny Witherbee to Lieutenant and Mike Prentice for seasonal plowing for the Highway.

Selectman Kilanski makes a motion to adjourn at 8:16pm. Selectman Leustek seconds the motion. The motion carries 5-0.


Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:



Roberta Heinonen, Chairman



Karey Miner, Administrator