



Town of Winchester
1 Richmond Road Winchester, NH 03470

**Minutes of the
Selectmen Meeting**
Wednesday
December 18, 2019

Board members present: Roberta Heinonen, Ben Kilanski, Jack Marsh and Gloria Leustek. Also, present Margaret Sharra, Amy Bond, Dale Gray, Rick Meleski and Captain Ford.

First order of business: Minutes

The board reviews the minutes for 12/11/19. Selectman Marsh makes a motion to approve the minutes. Selectman Leustek seconds the motion. Motion carries 3-0

Second order of business: New Business

Selectman Kilanski stated that he and Tim Pelkey are getting amount together on the Ashuelot Fire Station.

Intent to cut for map 2 lot 49.

Selectman Marsh made a motion to approve tax abatement for S Parrish Coop. in the amount of \$126.00. Trailer was removed. Selectman Leustek seconds the motion. Motion carries 3-0.

Selectman Marsh made a motion to approve the LCHIP Agreement and for Roberta Heinonen to sign it. Selectman Leustek seconds the motion. Motion carries 3-0

The board reviews and approves the following financial documents:

Selectman Marsh made a motion to approve and sign the default budget in the amount of \$3,692,162. Selectman Leustek seconds the motion. Motion carries 3-0.

Selectman Leustek made a motion to approve the payment to Tata & Howard in the amount of \$14,143.40 from the Water Tank Grant. Selectman Marsh seconds the motion. Motion carries 3-0

Selectman Leustek makes a motion to approve RED Committee request to reimburse Jason Koerber-\$144.00, Sebastian Smith-\$225.00, Dominick Tralli-\$50.00 & Cheshire Flora Farm-\$80.00. Selectman Marsh seconds the motion. The motion carries 3-0.

Selectman Marsh made a motion to approve Claim #11-Jones Rd Infrastructure-CDGB payment to Lawrence Excavating-\$99,427.60, Tata & Howard-\$16,816.25, SWRPC-\$1,593.00 and Town of Winchester-\$3,355.50 . Selectman Leustek seconds the motion. The motion carries 3-0.

Selectman Marsh made a motion to approve the water capital reserve request to Lawrence Excavating in the amount of \$22,741.85. Selectman Leustek seconds the motion. The motion carries 3-0.

Selectman Marsh made a motion to approve the increase and add EMS to the Special Detail Rate to \$50.00 per hour. Selectman Leustek seconds the motion. The motion carries 3-0.

Selectman Marsh makes a motion to approve article #1-operating budget \$3,675,826, #2-Water budget \$309,604 and #3-Sewer budget \$389,439. Selectman Leustek seconds the motion. Motion carries 4-0.

Selectman Marsh is not in favor of adding money to the culvert capital reserve. Margaret reminded the board that "Jones Culvert" on Back Ashuelot will need to be done sooner than later. It will fail its just a matter of time. The engineering plans, permits and approval from the Army core of Engineers have sign off on it. Selectman Marsh said he and Dale talked and came up with a solution for the culvert.

Selectman Kilanski made a motion to approve the warrant article correcting the 1990 Ambulance capital reserve fund which now names the selectman as the agents of the fund. Selectman Heinonen seconds the motion. The motion carries 4-0.

Selectman Marsh made a motion to approve placing \$5,000 into the existing Ambulance capital reserve fund. Selectman Kilanski seconds the motion. Motion carries 4-0.

Selectman Marsh made a motion to approve placing \$15,000 into the existing Highway Equipment capital reserve fund. Selectman Kilanski seconds the motion. Motion carries 4-0.

Margaret let the board know that Dean & her had attended the final meeting for the Rail Trail study. They discussed how each town should create a committee and twice a year have a joint meeting with all the surrounding committee and go over the projects, grants and share ideas. Margaret stated she spoke to Steve Brackett and he is willing to take on the Ashuelot Rail Trail Committee and already has 5 people interested in being part of the committee. Margaret asked the board to support placing a warrant article on the ballot to fund the rail trails. Selectman Marsh made a motion to approve creating a new committee "Ashuelot Rail Trail Committee". Selectman Kilanski seconds the motion. Motion carries 4-0. Selectman Marsh made a motion to create a new capital reserve fund to maintain/repairs to the Ashuelot Rail Trail and place \$10,000 in the fund. Selectman Leustek seconds the motion. Motion carries 4-0.

Dale asked the board to have a warrant article for a new loader. The current 1997 loader need \$6,000 in new rims and the transmission is slipping. Dale has pricing for a 2020 John Deere 544L in the amount of \$136,086 with a trade. The trade in value for the old one is \$27,500.

Selectman Marsh would like to see a quote from the Volvo dealer in MA. The board will review the quotes at the next meeting Jan 8th.

Selectman Marsh made a motion to sign a letter addressed to DES-Fish & Game asking for their assistance in obtaining a decision from NHFG regarding the snake study. Selectman Heinonen seconds the motion. Motion carries 4-0.

Rick gave the board an update on the Shincci Sludge Dyer. Charlie from RMI came to the plant to look at the size of machine that will be needed for the plant. Rick will be working with Tata & Howard on looking for grant funding.

Jenny Rhodes asked the board to go through the Housing Standards Ordinance and come up with a plan on how to move forward for next year. Selectman Heinonen stated that she is in favor of the ordinance and we could have a work session. Selectman Marsh said that a sub-committee could work on the ordinance and bring it back to the Select Board. Both Selectman Kilanski & Leustek would like to be on the committee. Jenny will be back after elections with a date.

Third order of business Board comment:

Selectman Marsh would like a letter to the owner on Keene Rd that are redirecting the water onto the sidewalk and Rt10. Karey let the board know she sent a 2nd letter. Dale will keep an eye on the ice.

Fourth order of business Public comment:

Mike Coope stated that he would like to see the board revisit the CIP. As a Trustee of the Trust Funds they would like to look at possibly transfer funds to better investment if the monies are not needed right off. Mike also thanked the board for work over the past year.

Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)

Selectman Leustek makes a motion to enter nonpublic session under (b, c & e). Selectman Marsh seconds the motion. The motion carries 4-0. A roll call vote was taken, and members vote "yes" individually, and the board convenes in non-public at 8:15pm.

Sixth order of business: Adjournment

The board reconvenes in public session at 9:42 pm.

The board hired Reilly Pratt & Gregory Stoughton to the Ambulance.

Selectman Heinonen makes a motion to seal the minutes under c & e. Selectman Marsh seconds the motion. The motion carries 4-0.

Selectman Leustek makes a motion to adjourn at 9:45pm. Selectman Kilanski seconds the motion. The motion carries 4-0.

Minutes respectfully submitted:

Karey Miner, Administrator
Minutes signed by:

A handwritten signature in cursive script, appearing to read "Roberta Heinonen", written over a horizontal line.

Roberta Heinonen, Chairman

A handwritten signature in cursive script, appearing to read "Karey Miner", written over a horizontal line.

Karey Miner, Administrator