



Town of Winchester
1 Richmond Road Winchester, NH 03470
Minutes of the
Selectmen Meeting
Friday, May 29, 2020

Board members present: Ben Kilanski, Jack Marsh, Herbert Stephens, James Rokes Sr. and Gloria Leustek.

First order of business: Public Hearing

The Chairman opens the meeting at 5:00 pm.

Selectman Kilanski reads "Notice is hereby given that the Town of Winchester Board of Selectmen will hold a public hearing on Friday, May 29, 2020 at 5:00pm in the Winchester Town Hall for the purpose of accepting and expending a CARES Act "Flex" Funds Grant due to COVID-19 from the State of NH for \$102,729.00. Questions may be addressed to the Winchester Town Hall; Office of Selectmen, 1 Richmond Road; Winchester, NH 03470; (603) 239-4951."

Selectman Marsh makes a motion to open the public hearing. Selectman Leustek seconds the motion. The motion carries 5-0. Selectman Kilanski explained the grant in the amount of \$102,729 is due on June 1, 2020 and the funds are to be used for COVID-19 related purchases. Lindseigh asked if this grant would be disbursed all at once or reimbursed to the town and where would the funds be becoming from in the regular budget. Selectman Kilanski stated that the town would be reimbursed for hiring additional staff at the beach, overtime, PPE, Sanitizers, Cleaning products. Lindseigh asked how the purchases will be tracked. Selectman Kilanski said the finance office has a folder of everything so far that has been spent. Karey add that the State has created an excel sheet that has to be filled in and filed once a month along with the receipts. For instance, any purchases from March 1st thru April 30th will be due June 1st. We have spent \$1,700 between March-April. Selectman Stephens makes a motion to close the public hearing. Selectman Leustek seconds the motion. The motion carries 5-0. Selectman Stephens makes a motion to approve, expend the grant fund and authorize Karey to sign the reimbursement requests. Selectman Leustek seconds the motion. The motion carries 5-0. Lindseigh asked the board what other opportunities the funds can be used for, Selectman Kilanski said he was unsure but would look into it. Lindseigh asked the board for a little more lead time for a public hearing.

Sixth order of business: Adjournment

Selectman Stephens makes a motion to adjourn at 5:10pm. Selectman Leustek seconds the motion. The motion carries 5-0.

Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:

A handwritten signature in black ink, appearing to be "Ben Kilanski".

Ben Kilanski, Chairman

A handwritten signature in black ink, appearing to be "Karey Miner".

Karey Miner, Administrator