



Town of Winchester  
1 Richmond Road Winchester, NH 03470

**Minutes of the  
Selectmen Meeting**

Wednesday, June 9, 2021

**Board members present:** Ben Kilanski, Lindseigh Picard, Herbert Stephens, Theresa Sepe and James Rokes Sr. Also, present were Officer Fisher, Dale Gray, Margaret Sharra & Rick Meleski.

**First order of business: Public Hearing**

The Chairman opens the meeting at 6:30 pm. Selectman Kilanski reads the public hearing notice. "Notice is hereby given that the Town of Winchester Board of Selectmen will hold 2 public hearings on Wednesday, June 9, 2021, at 6:30pm & Wednesday, June 23, 2021, at 6:30pm in the Winchester Town Hall for the purpose of donating a parcel of land, map 19 lot 9 to the Winchester Historical Society. Questions may be addressed to the Winchester Town Hall." Selectman Stephens makes a motion to open the public hearing. Selectman Rokes seconds the motion. The motion carries 5-0. The board has no questions or concerns. Mike Coope asked who will be responsible for mowing and plowing. Selectman Kilanski stated that it is the Winchester Historical Society would responsible. Mike stated that maybe the board should think about creating a capital reserve account for the Historical Society. Selectman Kilanski said to remind the board during budget/warrant review. Selectman Stephens makes a motion to close the public hearing. Selectman Rokes seconds the motion. The motion carries 5-0. 2<sup>nd</sup> hearing will be June 23<sup>rd</sup> @6:30.

**Second order of business: Minutes & New Business**

RFQ's were due June 8<sup>th</sup> for the Town Beach Feasibility Study. Selectman Kilanski announced the board received 1 RFQ from SFC Engineering. James Weatherly from SWRPC is the grant administrator asked the board to review the RFQ and to fill out the evaluation sheet. June 16<sup>th</sup> the board will discuss the RFQ.

The board reviews the minutes of 6/2/21 for approval. Selectman Rokes makes a motion to approve the minutes. Selectman Picard seconds the motion. Motion carries 5-0.

Selectman Rokes makes a motion to approve the firework permits. Selectman Stephens seconds. The motion carries 5-0. A complete list is posted on the website.

133 Old Chesterfield Rd	6/19/21	8-10pm
140 Bolton Rd	7/3/21	9-11pm
401 Keene Rd	7/3/21	Dusk-11pm
75 Parker St	7/4/21	9-11pm
5 Acorn Dr	7/4/21	Dusk-11pm

Margaret Sharra asked the board to hire Dick Drew to survey the land on Recycle Way near the rail trail for a parking area. It is unclear who owns the land. Selectman Rokes makes a motion to hire Dick Drew. Selectman Picard seconds the motion. Motion carries 5-0.

Selectman Stephens makes a motion to approve sewer abatement for map 21 lot 12 for a pool fill. Selectmen Rokes seconds. Motion carries 5-0.

A public hearing is scheduled 6/16/21 for an OHRV grant submitted by the PD.

Sergeant Fox gave the board a letter of commendation for Officer Joshua Edson for a job well done on medical call that Officer Edson responded to and for going above and beyond for the PD during the pandemic and being short staffed. Selectman Sepe said the family had posted on FB thanking Officer Edson and the Ambulance crew, Felicia & Tanya for all their help. The board thanked the Officer Edson, Felicia & Tanya. Karey also wanted to thank Lifeguard Jen for rescuing a swimmer on Monday.

Intent to Excavate for map 15 lot 20.

Selectman Rokes makes a motion to approve a gravel tax for map 1 lor 18 in the amount of \$24.78. Selectman Picard seconds. The motion carries 5-0.

Intent to Cut for map 9 lot 42, map 2 lot 13 & map 5 lot 1.

Selectman Rokes makes a motion to approve RED Committee oath of Office for, Jason Koeber, Lola Bobrowski, Jeanne Van Patten, Patricia Dixe, Mike Faulkner, Devon Snikers & Kristen Bagster. Selectman Picard seconds. The motion carries 5-0.

Selectman Rokes makes a motion to approve Natalie Quevedo to DES local river management advisory committee. Selectman Stephens seconds. The motion carries 5-0.

**The board reviews and approves the following financial documents:**

Selectman Rokes makes a motion to approve having J Roy sign an insurance contract (drafted by Primex) releasing the town from any liability. Selectman Stephens seconds. The motion carries 5-0.

Selectman Rokes makes a motion to approve the school payment of \$200,000.34. Selectman Stephens seconds. The motion carries 5-0.

Selectman Stephens makes a motion to approve Bellemore to clean the catch basins in the amount of \$4,600 . Selectman Rokes seconds. The motion carries 5-0.

Selectman Rokes makes a motion to approve paving Michigan St, Town Beach & Back Ashuelot Rd. in the amount of \$186,000.00. Selectman Stephens seconds. The motion carries 5-0.

Selectman Rokes makes a motion to approve Fuzzy Brother to make winter sand and gravel in the amount of \$20,000. Selectman Stephens seconds. The motion carries 5-0.

Selectman Rokes makes a motion to approve McClure tree removal in the amount of \$4,500 from the sewer acct. Selectman Stephens seconds. The motion carries 5-0.

Selectman Rokes makes a motion to approve payments to Justin Pelkey-\$300, Jason Koerber-\$50.00, Judy Blake-\$300.00, Glenn Lamothe-\$300.00, Julio Del Sesto-\$300.00, Gregory Burnell-\$300.00, Doug Morton-\$300.00, Ben Yelle-\$300.00, Betsy Williams-\$300.00 & Steve Damon-\$300.00 from the revitalization funds. Selectman Picard seconds. The motion carries 5-0.

Thursday, June 10<sup>th</sup> is the 1<sup>st</sup> night of Music in the Park.

Karey informed the board that the initial cost of the Cemetery archway has increased. The materials were quote at \$3000.00, but because of the increase in lumber/materials the cost now gone up to \$7500 o \$9,000. Karey recommended that the board hold off on rebuilding it for now.

The board received legal opinion on last week's question "can a new motion be made regarding the move? And/or should there be a motion for reconsideration?"

### **Third order of business Other:**

Selectman Sepe announced that the ELMCC will be host another teen night Friday, June 11<sup>th</sup> from 6-8:30.

Selectman Stephens thanked Selectman Rokes & Selectman Picard for going with Rick to Bellow Falls to see the operation of the wastewater treatment plant.

Selectman Sepe let the board know that her and Selectman Stephens met on Monday to look at the current budget. At 2 weeks left we should be at 3.84%, we currently are at 11.33%. Selectman Sepe would like to have Karey ask the department heads if there might be something they need for their department that they did not want to purchase earlier to make sure they stayed within their budget. Also discussed were possible increases for individual Police Officers. Selectman Sepe stated that this should be discussed in non-public. LT Fisher let the board know his concerns with Chesterfield & Hinsdale trying to recruit 2 officers.

Selectman Picard wanted to congratulate all the 8<sup>th</sup> graders and their families. Selectman Picard announced that the lifeguards at the Town Beach are having free swimming lessons.

Selectman Picard said the school Board had discussed the State funding the school will receive an estimated 2million. The School Board will start discussions on plans for these funds.

### **Fourth order of business Public comment:**

Todd Kilanski had a concern with the parking area on Recycle Way. Todd stated that the Fire department uses that area as a landing zone for helicopters and wants to make sure it is posted/roped off and that it can be kept separate from the parking area. Possibly some type of tree line. Margaret stated that it is in the very beginning stages of discussion and will make sure that the parking does not interfere with the landing zone.

Natalie Quevedo asked the board who was the Selectmen's Rep for the Broadband Committee. The board said Selectman Rokes.

Mike Coope asked if Worldwide Computers had said anything about if a new sewer switch was needed. Karey stated that they did not start the new hookup yet. Mike also informed the board that he will be replacing a few new floorboards in the steeple.

Todd Kilanski let Mike Coope know that if he needs help with winding the clock Chief Kellom had expressed interest in helping.

Selectman Rokes asked we had heard back from the grant writer on a grant for the Elm St property. Karey said that there was nothing currently but possibly CDBG or USDA later this year. Selectman Stephens said that the roof has a hole, and the door is open. It is not worth fixing and maybe we should sell it. Selectman Picard asked if it should we demo the building. Selectman Kilanski had a concern with it being a lot of record if demoed. Margaret said it is a lot of record but after 1 year if the building has not been replaced the board would need to follow current zoning law. Selectman Picard added that if we were to apply for a grant that the grants most likely will not fund the whole project. The board needs to add a new Police station as part of the capital improvement planning. Natalie Quevedo added that she has seen towns hire grant researchers to find grants then give the information the grant writer to write the grant. They are paid per grant lead.

Selectman Kilanski announced the 5 candidates the board chose to be on the Police Chief hiring Committee, Trevor Croteau, Steve Aivaliotis, Stephanie Tommila & Colleen Duquette and Principal Val Carey. Selectman

Picard said that the board should discuss next week having some formal parameters/direction to give to the committee members.

The board recessed for 10 minutes.

**Nonpublic under RSA 91-A:3II (c)**

Selectman Rokes makes a motion to enter nonpublic session under "b & c ". Selectman Stephens seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually, and the board convenes in non-public at 8:13pm.

**Adjournment:**

The board reconvenes in public session at 9:10pm.

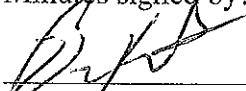
Selectman Kilanski announced Maryan Platz resignation from EMS LT & Secretary. The promotion of Nancy Carney to Ambulance LT., Reilly Pratt to Fire Dept. LT. and new lifeguard- Megan Roberts.

Brief discussion on potential staff appreciation and PD individual salary increases.

Selectman Rokes makes a motion to adjourn at 9:14pm. Selectman Stephens seconds the motion. The motion carries 5-0.

Minutes respectfully submitted:  
Karey Miner, Town Administrator

Minutes signed by:

  
\_\_\_\_\_  
Ben Kilanski, Chairman

\_\_\_\_\_  
Karey Miner