



Town of Winchester  
1 Richmond Road Winchester, NH 03470

**Minutes of the  
Selectmen Meeting  
Wednesday, July 14, 2021**

**Board members present:** Ben Kilanski, Lindseigh Picard, Herbert Stephens, Theresa Sepe and James Rokes Sr. Also, present were Rick Meleski.

**First order of business: Minutes**

The Chairman opens the meeting at 6:30 pm.

The board reviews the minutes of 7/6/21 for approval. Selectman Rokes makes a motion to approve the minutes. Selectman Picard seconds the motion. Motion carries 5-0.

**Second order of business: New Business**

Selectman Rokes makes a motion to approve a firework permit for 211 Richmond Rd for 7/24/21. Selectmen Picard seconds. Motion carries 5-0.

Selectman Rokes makes a motion to approve tax abatement for Stone MT in the amount of \$1637. Selectmen Stephens seconds. Motion carries 5-0. WEDC qualifies for the Charitable exemption.

AC Lawrence (old Tannery property) Phase II study was completed. Ransome Consulting recommended excavate and dispose of the chromium. Karey asked the board to approve looking for funding to help with the clean-up. Selectman Stephens made a motion look for funding for this project. Selectmen Rokes seconds. Motion carries 5-0.

Selectman Rokes makes a motion to approve a raffle permit for Applewood for Patriot tickets. Drawing is Aug 6<sup>th</sup>. Selectman Stephens seconds the motion. Motion carries 5-0.

Selectman Sepe makes a motion to allow Grace Christian Church to use the park for a concert on September 19<sup>th</sup> and have the proper insurance for the bounce house. Selectmen Rokes seconds. Motion carries 5-0.

Selectman Stephens makes a motion to allow Sweetwater Farm & Distillery to have a food truck parked on Main St for an event on Aug 1<sup>st</sup>. Selectmen Rokes seconds. Motion carries 5-0.

Selectman Rokes makes a motion to approve a solar exemption for Manning Hill Farm map 2 lot 3. Selectmen Picard seconds. Motion carries 5-0.

Selectman Rokes makes a motion to approve supplemental warrant for map 26 lot 14 in the amount of \$2,326.00. Selectman Stephens seconds the motion. Motion carries 5-0.

**The board reviews and approves the following financial documents:**

Selectman Rokes makes a motion to approve ACH payments to NH Retirement System(NHRS) in the amount of \$19,801.66, \$1,683.51 & \$1,571.80. Selectman Stephens seconds the motion. Motion carries 5-0. Selectman Kilanski makes a motion to allow Karey to sign for the ACH payments for NHRS & the Winchester School. Selectmen Rokes seconds. Motion carries 5-0.

Selectman Rokes makes a motion to approve the payroll reimbursement for Ambulance (May & June) in the amount of \$25,524.29 from the Ambulance billing fund and reimbursement for Police payroll in the amount of \$700.82 from the Police Outside Activity fund. Selectman Stephens seconds the motion. Motion carries 4-1.

Selectman Rokes makes a motion to approve the payments from the Cemetery Donation fund in the amount of \$121.75-Horse and Buggy Feed, \$1,205.65-Hamshaw & \$390.82-Home Depot. Selectman Picard seconds the motion. Motion carries 5-0.

Selectman Rokes makes a motion to approve a payment to Diluzio Ambulance in the amount of \$8,100.00. Selectman Sepe seconds the motion. Motion carries 5-0. Selectman Sepe stated there was 27 life threatening calls.

Selectman Kilanski stated the board received thank you cards for Officer Fox & Maryan. The board thanked both Officer Fox & Maryan for a job well done.

### Third order of business Other:

Selectman Picard gave an update on the RED Committee. This Thursday night Dragonfly will be performing for music in the park. The Committee has discussed possibly moving inside the Town Hall if it is raining. Farmers Market is every Saturday and there are multiple vendors. The committee is finalizing Dinner on the Bridge and will speak to the board for approval in Aug. School Board will be meeting Thursday 7/15 and will discuss financials/budgets and protocols on when school opens in the fall.

Selectman Picard has done some research on livestreaming and using other platforms to stream meetings. There is a vendor that will provide the equipment and host the meetings on their server for \$250.00 a month for unlimited meetings. The meetings are kept for 5 years. This allows all boards and committees to stream their meetings. If the town were to manage the livestreaming, we would have to purchase all the equipment and oversee the taping.

Selectman Sepe let the board know the ELMCC had teen night on Friday with 22 kids. They received donations for pizza and snacks. The center will be hosting youth/teen nights every other Friday from 6-8:30.

Amy-Finance explained/clarified how the Ambulance billing and Police detail accounts work. The board thanked Amy.

Janet Marsh-Santa's Helpers to support an event on Aug 21<sup>st</sup>. It is a Bed Race up Parker St., parade and there will be local organizations with booths on the front lawn of the Town Hall. Selectman Sepe makes a motion to approve the Officers in Charge to approve the parade and the use of the town property. Selectman Stephens seconds the motion. Motion carries 5-0.

Mark Tigan-WEDC let the board know that the WEDC Committee will be putting together a proposal asking for some of the American Rescue Plan Act (ARPA)-COVID money the town will be receiving to help support Stone Mt Business Park. Mark stated that the board will have the proposal on Monday and would like to present it at Wednesday-7/21 BOS meeting. Board agreed. Mark also gave an update on the Stone Mt Business Park. Construction is 99.9% completed and was nearly to spec but with a few small changes. The bids came in under the budget which left some funds possibly available to use to finish paving the cul-de-sac. WEDC is working EDA on these funds. Over the past few years there has been 5 prospects, 2 of which were warm but did not evolve into anything. Currently 1 hot prospect with a low offer below asking price. WEDC is working with a commercial realtor and things are moving forward. One of the ideas for the asking the board for the American Rescue Plan Act (ARPA)-COVID money is for marketing. Per the grant agreement with EDA there are stipulations on who can come into the park. Selectman Stephens said that Mathewson Construction did a great job and the board thanked Mark and WEDC for all their hard work.

Fourth order of business public comment:

N/A

Nonpublic under RSA 91-A:3II (c)

Selectman Rokes makes a motion to enter nonpublic session under “ c & e ”. Selectman Picard seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote “yes” individually, and the board convenes in non-public at 7:30pm.

Adjournment:

The board reconvenes in public session at 8:20pm.

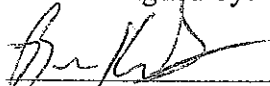
Selectman Picard makes a motion to seal the minutes under “e”. Selectman Sepe seconds the motion. The motion carries 5-0

Selectman Stephens makes a motion to adjourn at 8:22pm. Selectman Sepe seconds the motion. The motion carries 5-0.

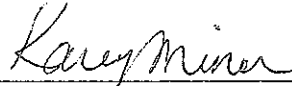
Minutes respectfully submitted:

Karey Miner, Town Administrator

Minutes signed by:



Ben Kilanski, Chairman



Karey Miner