

Town of Winchester  
1 Richmond Road Winchester, NH 03470

**Minutes of the  
Selectmen Meeting**  
Wednesday, August 12, 2020

**Board members present:** Ben Kilanski, Jack Marsh, Herbert Stephens, James Rokes Sr. and Gloria Leustek. Also, present Margaret Sharra, Sherry Willard & Rick Meleski.

**First order of business: Work Session**

The Chairman opens the meeting at 6:00 pm. Jenny Rhodes & Margaret Sharra came back to the board with the changes discussed at the last work session on the housing standard ordinance. The board discussed a few more changes. Jenny will make the changes and meet one more time on August 26<sup>th</sup> @ 6:30.

**Second order of business: Minutes & New Business**

The board reviews the minutes for 8/5/20. Selectman Leustek makes a motion to approve the minutes. Selectman Stephens seconds the motion. Motion carries 5-0.

Selectman Leustek makes a motion to sign the MS-1. Selectman Stephens seconds the motion. Motion carries 5-0.

Selectman Marsh made a motion to approve the oath of offices for Rails Trail Committee- Geoffrey Phillips. Selectman Rokes seconds the motion. The motion carries 5-0.

Sherry Willard- Cemetery Sexton asked the board what should be done with the large safe the town owns that is sitting in the Cemetery building. There is no room for it in the new building. Selectman Marsh said to reach out to the Sheridan House to see if they could put it in the barn.

Selectman Rokes makes a motion to approve the Highway paving projects totaling \$175,787.50. Selectman Stephens seconds the motion. Motion carries 5-0.

Denis Murphy II gave the board a notice of partial processing of the absentee ballots on September 7<sup>th</sup> at 9am in the Town Hall.

**The board reviews and approves the following financial documents:**

Selectman Rokes makes a motion to approve the withdrawal from the PD Pistol Fund to Harris Builder in the amount of \$300. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Stephens makes a motion to approve the withdrawal from the water tank fund to Tata & Howard in the amount of \$29,836. Selectman Leustek seconds the motion. The motion carries 4-0.

Selectman Leustek makes a motion to approve Ambulance billing fund to CAG in the amount of \$3,750. Selectman Rokes seconds the motion. Motion carries 5-0.

Selectman Rokes makes a motion to approve the withdrawal from the Church Steeple Fund to Scully Architects in the amount of \$500. Selectman Leustek seconds the motion. The motion carries 5-0.

Selectman Leustek makes a motion to approve the withdrawal from the RED account to Jason Koerber. Selectman Rokes seconds the motion. The motion carries 5-0.

Selectman Rokes makes a motion to approve a new Radio of the PD cruiser in the amount of \$4,768. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Rokes makes a motion to approve the additional \$280,000 increase to the monthly school payments for July, Aug & Sept. Selectman Marsh seconds the motion. The motion carries 5-0.

The board recess for 15 minutes at 6:45.

**Third order of business Board comment:**

The board reconvenes the meeting at 7pm.

Selectman Rokes gave an update on the progress on the Cemetery building and the Stone Mt Business Park. Also met with Rick, DES and Tata & Howard to discuss some updates to the Wastewater Treatment Plant.

Selectman Marsh asked Lindseigh Picard if the oil tank that was removed were still at the school because if they were it might be something the town could use after an inspection. Lindseigh was not sure but will have Ian give Selectman Marsh a call.

The Board invited Dan Weeks from Revision Energy to give a presentation on placing a solar array at the Wastewater Treatment Plant. The array would produce 386,000kw per year. This would offset the electricity for the plant. The Power Purchase Agreement (PPA) would allow Investors to place an array on the town property own the panels and maintain them. The year-6 the town has the option to purchase the array and own the panels & the electricity or continue with the PPA. Selectman Leustek asked if the additional electricity be used for the residents to purchase. Dan stated that the size of the project would only be enough to supply the wastewater plant and few other town owned buildings. Selectman Leustek asked if there are any community incentives/discounts if there were multiple homeowners wanting solar. Dan said that they would be open to discuss it. Rick Meleski asked if clearing the site is part of the project or the towns reasonability. Dan said they would negotiate. Rick would ask the board to have Dan send an intent letter to be signed and move forward with the project. Selectman Marsh would like to see exact numbers. Dan stated that the numbers they present are number they will stand by. The board agrees to have an intent letter drafted for review.

**Fourth order of business Public comment:**

Natalie Quevedo asked Dan Weeks to explain what a PPA is vs land use agreement. Dan stated that the PPA is a project that delivers power at a lower rate and the land use is when the land is leased from the owner for a greed upon numbers of years. Natalie asked for the board to table and look at other options for solar that would create revenue and could benefit the community.

Kevin Bazan asked the board what the process was for a board/committee member to resign. Selectman Kilanski stated they would right a resignation letter to the select board.

Natalie Quevedo asked if the board had a timeline on when they would have a list of items to be purchased with COVID money. Selectman Kilanski stated no.

**Fifth order of business: Nonpublic under RSA 91-A:3II (a)(b)(c)(d)(e)**

Selectman Stephens makes a motion to enter nonpublic session under b, c & d. Selectman Leustek seconds the motion. The motion carries 5-0. A roll call vote was taken, and members vote "yes" individually, and the board convenes in non-public at 7:50pm.

**Sixth order of business: Adjournment**

The board reconvenes in public session at 9:08pm.

Selectman Kilanski makes a motion to seal the minutes under c. Selectman Rokes seconds the motion. The motion carries 5-0.

The board hired Ryan Labbe to the PD-part-time Admin Assistant, Meghan Foley & Theresa Clarke to the Ambulance and Asher Clarke to the Fire Dept.

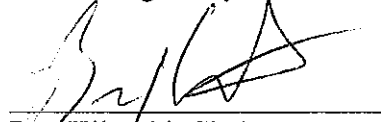
Selectman Marsh asked Karey to reach out to Jack Munn-Grant Writer for solar grants.

Selectman Stephens makes a motion to adjourn at 9:14pm. Selectman Rokes seconds the motion. The motion carries 5-0.

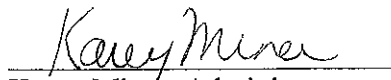
Minutes respectfully submitted:

Karey Miner, Administrator

Minutes signed by:



Ben Kilanski, Chairman



Karey Miner, Administrator