

Budget Committee Minutes	11/19/2022
Meeting Start	9:04
Recess	10:10
Resume	10:17
Recess	11:21
Resume	11:32
Meeting End	12:37
Next Meeting	Dec 6th and 8th 6:00 at school

Joanne Devost Absent  
 James Rokles Jr substituted by Jake Blake

Department	Motion?	Motion Made By?	2nd?	Presenter
Minutes 10-25	To approve	Kevin Bazan	Theresa Sepe	

Department	Motion?	Motion Made By?	2nd?	Presenter
Conant Library		Kevin Bazan	Theresa Sepe	Mitty Johnson/Jenn Howe
		\$ 86,743.00		

Department	Motion?	Motion Made By?	2nd?	Presenter

Discussion	Board Members
	Theresa Sepe
	Kevin Bazan
	Jake Blake
	Joanne Devost
none	Brendan Hubbard

Discussion	Board Members
What is in the trust, What is the documentation question to Amy - 4 years from Auditor, does the library owe back to the town if money from operating budget, explanation of Conant library. 660,000 in capital reserve - what can that be used for?	Theresa Sepe
Can a copy of each (3) trust be provided to budget committee, Committee needs more discussion as information does not feel complete, what is a realistic timeframe for information to be addressed to select board? after Dec 12th. Asking library to use capital reserve, this will need to be brought with further questions at deliberative. Chairman to Table?	Kevin Bazan
	Jake Blake
	Joanne Devost
	Brendan Hubbard

Discussion	Board Members
	Theresa Sepe
	Kevin Bazan
	Jake Blake
town ballot postage different, Asking for travel to provide training, taking more advantage of trainings available, Provided	Joanne Devost

Tally	Y/N/A	Pass/Fail
Y		
Y		
A		
Y		3-0-1

Tally	Y/N/A	Pass/Fail
Y		
Y		
Y		
N		3,1,0

Tally	Y/N/A	Pass/Fail
Y		
Y		
A		

Town Clerk	\$	132,083.00	Theresa Sepe	Brendan Hubbard	Jim Tetreault
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Department	Motion?	Motion Made By?	2nd?	Presenter
Cemetery	\$ 72,074.00	Kevin Bazan	Jake Blake	Sherry Willard

Department	Motion?	Motion Made By?	2nd?	Presenter
Welfare	\$ 66,442.00	Theresa Sepe	Kevin Bazan	Sherry Willard

Department	Motion?	Motion Made By?	2nd?	Presenter
Land Use	\$ 96,455.00	Jake Blake	Theresa Sepe	Margaret Sharra

Department	Motion?	Motion Made By?	2nd?	Presenter

Revenues to return to general fund

Brendan Hubbard

Discussion	Board Members
Brendan will abstain. Part laborer 4 picked up 10 hours that Laborer 1 dropped. Last years budget under budgeted, cemetery truck for repairs, different from equipment and repairs,	Theresa Sepe
	Kevin Bazan
	Jake Blake
	Joanne Devost
	Brendan Hubbard

Discussion	Board Members
rent/ fuel increase, loosing federal funding, actuals tripled from last year to this year. Do we have last years actuals? 2021 used 13639.09 for rent, asking for 25000. if not used it goes back to the town. Historically all under welfare general, what is the procedure for rent checks, if b	Theresa Sepe
	Kevin Bazan
	Jake Blake
	Joanne Devost
	Brendan Hubbard

Discussion	Board Members
increase in contractor services? Building inspector hours increase 18-22, 10,000 for upcoming year or will it go away	Theresa Sepe
	Kevin Bazan
	Jake Blake
	Joanne Devost
	Brendan Hubbard

Discussion	Board Members
How did you come up with Diesel fuel- dale called supplier for 18 month quote, use on average 11,000 gallons of fuel, do we get a municipal rate, why was actual low last year for chlorine- due to not available, we now have our own tracker/mower, any warrant articles?, Side walk a separate line item. is department fully staffed?- Yes, loader payment 2nd	Theresa Sepe
	Kevin Bazan
	Jake Blake

Y	3-0-1
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Tally	Y/N/A	Pass/Fail
Y		
Y		
Y		
A		3-0-1

Tally	Y/N/A	Pass/Fail
Y		
Y		
Y		
Y		4-0-0

Tally	Y/N/A	Pass/Fail
Y		
Y		
Y		
Y		4-0-0

Tally	Y/N/A	Pass/Fail
Y		
Y		
Y		

Highway	\$	712,908.00	Kevin Bazan	Brendan Hubbard	Dale Gray
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Department		Motion?	Motion Made By?	2nd?	Presenter
Emergency Management	\$	11,816.00	Kevin Bazan	Brendan Hubbard	Dick Lapoint

Department		Motion?	Motion Made By?	2nd?	Presenter
Fire	\$	164,802.00	Theresa Sepe	Kevin Bazan	Barry Kellom

Department		Motion?	Motion Made By?	2nd?	Presenter
Ambulance		197,478	Kevin Bazan	Jake Blake	Barry Kellom

Department		Motion?	Motion Made By?	2nd?	Presenter
Water	\$	385,714.00	Kevin Bazan	Jake Blake	Rick Meleski

of 5 payments , board of selectmen increased tarring by 15k, quote for salt same as diesel, what are the equipment repair maintenance actuals for pudding hill repair? why over spent by 10K	Joanne Devost Brendan Hubbard
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Discussion	Board Members
line item 116 , increase in training but no one shows up, 4000 for expenses, FEMA to come in as revenue to current year. Generator runs on Diesel for town and fire department is owned by emergency management 1000, out of expenses, storm damage expenses removed, -Other proposal EMM expenses, 500 Training Remove, Equipment should be reduced, Salary increases taken out, Brendan asking for amendment, do we put a warrant article in place. amendment 11816 new motion	Theresa Sepe Kevin Bazan Jake Blake Joanne Devost Brendan Hubbard

Discussion	Board Members
how many call firefighters 21, final year of truck lease payment. Money being put in the capital reserve to offset total cost. How much in capital reserve for truck Fire Apparatus, 104,869.19, diesel trucks, cost increase due to fuel cost increase,	Theresa Sepe Kevin Bazan Jake Blake Joanne Devost Brendan Hubbard

Discussion	Board Members
request to increase from Barry to 7,200 salary from officers, captain/2 lieutenants. Radio repair/replace, new uniforms, increase 1200.	Theresa Sepe Kevin Bazan Jake Blake Joanne Devost Brendan Hubbard

Discussion	Board Members
reduction of 1800	Theresa Sepe Kevin Bazan Jake Blake Joanne Devost Brendan Hubbard



Department	Motion?	Motion Made By?	2nd?	Presenter
Sewer	\$491,297	Kevin Bazan	Brendan Hubbard	Rick Meleski

Department	Motion?	Motion Made By?	2nd?	Presenter
Thayer Library	1\$	Theresa Sepe	Brendan Hubbard	Ben Kilanski

Department	Motion?	Motion Made By?	2nd?	Presenter
Police	\$ 675,001.00	Kevin Bazan	Brendan Hubbard	Karey Miner/Amy Bond

Discussion	Board Members
remove 1000, for auto insurance, what is included in encumbered funds,	Theresa Sepe
	Kevin Bazan
	Jake Blake
	Joanne Devost
	Brendan Hubbard

Discussion	Board Members
5,690 to be returned to the town, how much in money market 42634.19 can be utilized for budget no restrictions, charter trust account 78,141.22 unsure of utilizations is allowed but can be used for purchases for library, rental income 9873 in it and purpose building purchasing/spending policy. motion made for select board to be 1\$ so that Thayer can review their finances. Their budget can be funded from the Money Market account. what are the expenditures for 46,900? going back to 2018/2019 unknown what was paid for the renovations. how long has the trustee's been on the board. do you have a treasurer.	Theresa Sepe
	Kevin Bazan
	Jake Blake
	Joanne Devost
	Brendan Hubbard

Discussion	Board Members
select board 698 original proposal 715, contractor services cover departments outside of Winchester. Using officer salaries to offset contractor services. Adjustment quarterly, what is the hourly monthly rate? Hinsdale, Chesterfield, Troy and sheriffs department covering police force, have arrests increased? several unknowns, budget built on historical from past chiefs, what is select board stance- its personal related and select board opened to comment. increase in equipment and supplies line - increase on psychiatric exams , background check takes more. remove 20,000 vehicle maintenance, radio, prosecution. Kevin amend motion? no cruiser leases 10,000 cruiser radio maintenance, 5000 supplies, 8000 prosecutor, - selectman proposal to remove part time officer,	Theresa Sepe
	Kevin Bazan
	Jake Blake
	Joanne Devost
	Brendan Hubbard

Tally	Y/N/A	Pass/Fail
Y		
Y		
Y		
Y		
Y		4-0-0

Tally	Y/N/A	Pass/Fail
Y		
N		
Y		
Y		3,1,0

Tally	Y/N/A	Pass/Fail
N		
Y		
N		
Y		2-2-0 (F)

Department	Motion?	Motion Made By?	2nd?	Presenter
Police	\$ 685,501.00	Theresa Sepe	Jake Blake	Karey Miner/Amy Bond

Department	Motion?	Motion Made By?	2nd?	Presenter
Landfill	\$ 423,826.00	Kevin Bazan	Jake Blake	Karey Miner/Amy Bond

Department	Motion?	Motion Made By?	2nd?	Presenter
Executive Budget	\$ 124,712.00	Kevin Bazan	Theresa Sepe	Karey Miner

Department	Motion?	Motion Made By?	2nd?	Presenter
General government buildings	\$ 258,271.00	Jake Blake	Brendan Hubbard	Amy Bond

Department	Motion?	Motion Made By?	2nd?	Presenter

Discussion	Board Members
10,000 out of cruiser equipment, 2500 out of supplies, so a 12,500 reduction, 685,501?	Theresa Sepe
	Kevin Bazan
	Jake Blake
	Joanne Devost
	Brendan Hubbard

Discussion	Board Members
increase of over 100,000 for same service.	Theresa Sepe
	Kevin Bazan
	Jake Blake
	Joanne Devost
	Brendan Hubbard

Discussion	Board Members
can we remove the select board stipend. Requested to have an assiant,	Theresa Sepe
	Kevin Bazan
	Jake Blake
	Joanne Devost
	Brendan Hubbard

Discussion	Board Members
contracts for computers	Theresa Sepe
	Kevin Bazan
	Jake Blake
	Joanne Devost
	Brendan Hubbard

Discussion	Board Members
	Theresa Sepe

Tally	Y/N/A	Pass/Fail
Y		
Y		
Y		
Y		4-0-0

Tally	Y/N/A	Pass/Fail
		4-0-0

Tally	Y/N/A	Pass/Fail
Y		
Y		
Y		
N		3,1,0

Tally	Y/N/A	Pass/Fail
		4-0-0

Tally	Y/N/A	Pass/Fail

personal admin	606126	Theresa Sepe	Jake Blake	Amy Bond
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Department	Motion?	Motion Made By?	2nd?	Presenter
Adjourn	Kevin	Kevin Bazan	Jake Blake	

Kevin Bazan
Jake Blake
Joanne Devost
Brendan Hubbard

Discussion
Board Members
Theresa Sepe
Kevin Bazan
Jake Blake
Joanne Devost
Brendan Hubbard



