

Conant Public Library Board of Trustees Meeting Minutes

Meeting Date: Sept 20, 2022

Attendance:

Present: Jennifer Bennett, Ann Goodrich-Bazan, Jeny Levissee, Kristin Landry, Jenn Howe, Mim Johnson, Denis Murphy (arrived at 7 pm), and Library Director Barry Deitz and guest Susan Bailey, new Assistant Director; Excused Absence: Amaret (Mitty) Johnson, Barb Depew

Public Meeting convened: 6:38 p.m., meeting called to order by Ann.

Reports

Secretary's Report

Jenn made a motion to approve the 08/02/22 minutes as amended, Kristin seconded. No discussion; 6 yes, no abstentions. Motion carries.

Treasurer's Report

Actuals have been updated. Barry learned how to input bills in Quickbooks this month, now he will learn how to scan the invoices. Mim made a motion to approve the Treasure Report, Jennifer seconded. No discussion; 6 yes, no abstentions. Motion carries. Mim made a motion to approve the proposed budget with the amended wording, Jeny seconded. No discussion; 6 yes, no abstentions. Motion carries.

Director's Report

See attached Director's Report. Barry hired a new custodian and Assistant Director. Carbon Dioxide alarm fixed again. Denis made a motion to approve the Director's Report, Mim seconded. No discussion; 7 yes, no abstentions. Motion carries.

New Business

New Assistant Director - Susan Bailey came in to meet the Board. She spoke to her background with art and working with children, and answered our questions/asked some questions.

Review of RFQ (Request for Quote) - Jennifer found information in a 2008 Report of Preservation Survey done for the upstairs historical collection regarding the need for a fire suppression system throughout the library. Discussion ensued re: adding in "future

DRAFT- Approved 10/11/22

consideration of fire suppression system" to the RFQ. (Mim had to leave at 8 pm) Jenn made a motion to make edits to the RFQ and send back to Mitty to present at the Oct 12 Selectboard meeting after we review it at the next Board meeting on Oct 11. Jennifer seconded. No discussion; 6 yes, no abstentions. Motion carries.

Trend of Censorship of Libraries - Mitty wanted us to keep this in mind. Barry attended an online webinar to learn how to deal with challenges against the library's book/DVD selection.

Old Business

Pickle Festival (Book Sale) - Board volunteer sign-up sheet was passed around. As previously discussed during our last meeting, the library will remain open during the Festival.

Non-Public Session

8:05 p.m. Ann made a motion to move into a non-public session in accordance with RSA 91-A:3 II (a-e). Denis seconded. Roll call vote "yes" 6, no opposed, no abstentions.

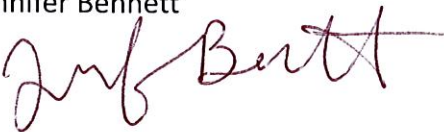
Denis made a motion to leave non-public session and move back into public. Jenn seconded. Roll call vote "yes" 6, no opposed, no abstentions. Non-public ended at 8:32 pm.

Meeting adjourned: 8:33 p.m. Denis made a motion to adjourn. Jenn seconded. No discussion; 6 yes; no abstentions. Motion carries.

Next meeting is October 11, 2022

Submitted by,

Jennifer Bennett



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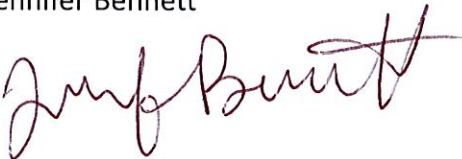
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A handwritten signature in dark ink, appearing to read "Jennifer Bennett", written in a cursive style.

Conant Public Library

Statement of Activity

July - August, 2022

	TOTAL
Revenue	
Book Sales	3.25
Copier Income	7.75
Library Donations	30.30
Town Funds	89,900.00
Trust Funds	762.68
Total Revenue	\$90,703.98
GROSS PROFIT	\$90,703.98
Expenditures	
Books	2,918.53
Copier Expenses	57.58
Electricity	211.73
eResources	252.75
Library Supplies	174.88
Multimedia/DVD	57.87
Office Supplies	220.98
Payroll Expenses	4,633.81
941	353.67
Suta	0.00
Taxes	352.57
Wages	4,608.74
Total Payroll Expenses	9,948.79
Postage	7.98
Printer	11.42
Programs	378.13
Telephone	730.75
Uncategorized Expenditure (144)	1,070.00
Uncategorized Expense	42.82
Water & Sewer	118.73
Total Expenditures	\$16,202.94
NET OPERATING REVENUE	\$74,501.04
NET REVENUE	\$74,501.04

*"I don't have to look far to find treasures. I discover them every time I visit the library."
-Michael Embry*

Director's Report
Conant Public Library
September 2022

Summer Reading Raffle winners

New Assistant Director - *Susan Baikey*

New Custodian - *Ann Hansen*

Book Sale on Saturday & *Historical Display*

Upcoming:

- * Life and Times of Edgar Allan Poe, Oct. 19th *Wed 6:30 pm*
- * Halloween at ELMM Center: Frankenstein, Oct 26th *Wed 6:30 pm*
- * Ghost Stories at the Gazebo for Scarecrow Festival, Oct 29th *Saturday*

Mystery Puzzle Night

Maintenance:

Carbon dioxide alarm - Monadnock Security Systems

Statistics:

• Patrons Served

Aug-Sept	
Loans	197
Holds	12
Adult Patrons	255
-13 Patrons Served	78
Computer Used	8
Print Copy/Fax	4
Active Programming	8

