

Thayer Public Library  
Board Meeting Minutes  
November 11, 2021

Attending: Chris Faucher, Jennifer Bellan NO QUORUM REACHED

Thayer Public Library  
Board Meeting Minutes  
November 15, 2021

Attending: Chris Faucher, Jennifer Bellan, Amanda Lunt, Karen [Berthiaume] (librarian)  
NO QUORUM REACHED

Thayer Public Library  
Board Meeting Minutes  
November 16, 2021

Attending: Chris Faucher, Jennifer Bellan, Amanda Lunt, Paul Taylor, Kim Valcourt, Karen [Berthiaume] (librarian)

Convened: 7:00pm

Librarian's report

Glass panel fell forward out of setting of front barn window and discovered whole, not shattered by librarian who was able to reset the panel back into the window—no injuries from incident. There are other loose window panes that will need to be addressed by town. Amanda Lunt requested report form from librarian so can be submitted to town.

Inaugurated “visitor center” section in library of local tourist information and brochures, located near front door. This is in preparation for future interest as visitorship to Ashuelot was suppressed this past year, possibly because of COVID (no tour bus traffic). Free Pisgah maps may be of interest to the snowmobile clubs this winter. Librarian will speak with local people who may have this interest so snowmobilers can stop at library on Saturday coffee hours offered by library.

COVID protocols and cleaning still in place. Masks are worn by respectful visitors. Sizeable anonymous donation of cleaning supplies and other paper goods.

Motion to approve report by Amanda Lunt, 2<sup>nd</sup> by Chris Faucher, all affirm.

Board meeting minutes of September 14, 23, 30, and October 27—motion to approve by Amanda Lunt, 2<sup>nd</sup> by Chris Faucher, all approve.

Programs

November is Indigenous Peoples/Native American History Month. There are several books in collection that are authored by indigenous Americans. Beading focus as highlight for month. To augment collection and avoid cultural appropriation, purchase of several books by native Americans approved. There are still Toadstool and Bull Moose gift cards for this purpose. Discussion about ongoing funding for supplies for programs—perhaps approaching outside organizations for

fundraising. \$75 appropriated for Thanksgiving craft/beading (Chris Faucher motioned, Kim Valcourt 2nd)

#### Hiring of assistant

Need to put into place search parameters. In 2018, no formal search was done for the hiring of librarian, so there are no search announcements, job descriptions, or record of applicants to revisit. Jennifer Bellan has begun developing job descriptions to aid in search.

#### Budget

Amanda Lunt suggests as cost saving measure that library management system be dropped in favor of another system. Less expensive systems will need to be researched. Librarian maintains Alexandria, system in place for the past 4 years, is too cumbersome and is no longer used by Conant Public Library. Amanda Lunt believes requested reports has hindered timely completion of budget process. Amanda Lunt is prepared for the meeting with the selectmen to present proposed budget. Jennifer Bellan gives Amanda Lunt her copies of meeting minutes that the bank requires in order to transfer accounts to Walpole Savings and to set up librarian's discretionary fund, to be replenished as needed.

[Formal approval of proposed budget not called for a vote]

#### Set monthly board meeting schedule

Agreed that meetings will be held the 2<sup>nd</sup> Tuesday of each month. Next meeting should be December 14<sup>th</sup>.

Adjourn: 8:05pm

Respectfully submitted,

*Jennifer M Bellan*

Board Secretary

Approved: May 10, 2022