

Thayer Public Library
Board Meeting Minutes
August 24, 2021

Attending: Amanda Lunt, Jennifer Bellan, Chris Faucher, Kim Valcourt, Julie Martinelli (potential trustee to be voted on)

Convened: 7:29pm

August 24th – Mr. Collins from St. Mary's Parish High School came and picked up all the books from the Montgomery donation as a donation to diocese from Thayer (no money transaction). The diocese will send a receipt—perhaps the town will be able to use the donation as a tax deduction.

Reptile event was standing room only! Children had an opportunity to handle the snakes. Number of attendees = 46.

Written librarian report submitted: the Wildlife event was a success also! Number of attendees = 44
Lunt motioned to accept, Faucher 2nd, all affirm.

Review of job description of librarian (from 2011). Scheduled review not done because other members of board are not present and needed reports not provided. Review tabled until next month.

Lunt proposed a maintenance document drawn up between board, tenant, and town that would act as a maintenance request form so all parties are aware of needed repairs and maintenance of the physical structure of the library. A template form was found online and will be altered to fit library needs.
Lunt motioned to accept, Valcourt 2nd, all affirm.

Budget—official spreadsheet not provided by old bookkeeper. Suggested that library copy budget from last year to meet the August 31 deadline from town. Lunt provided 3 forms from last year but information is incomplete (does not include entire year, does not show where money was spent, or was it spent wisely). Decisions cannot be made. New bookkeeper (Roberta Royce) will come onboard and will balance the last couple of months and reestablish files from Quicken software on new computer. Decided that Bellan will attend the meeting between Lunt and Royce.

Discussion about delay in getting new public computers. Some sort of snafu in online shopping cart. Lunt said this situation will be addressed when she and Paul Taylor (treasurer) can meet.

Approval of prior board meeting minutes.

Lunt opened discussion about outdoor sign. In bad shape, maybe all weather outdoor paint should be used. Discussion tabled.

Review of librarian re-opened. Bellan apologized for making a point of order about recusals via email. All point of order actions are public, recorded, and are not unilateral decisions. Faucher maintains that all members of board should be part of the discussion and allowed to vote. Board recommits that review will take place at a future meeting.

Bellan reintroduced the abridged internet policy for approval. Brief discussion about number of pages per day that the public can print from library printer. Will be determined at future date if librarian discovers this a problem.

Faucher motions approval, Valcourt 2nd, all affirm.

Book fair out on lawn. Discussion tabled for future meeting.

Vote to admit Julie Martinelli as board member. All affirm.

Adjourned: 8:36pm

Respectfully submitted,

Jennifer M Bellan

Board Secretary

Approved: September 14, 2021