

**TOWN OF WINCHESTER
APPLICATION FOR SEWER AVAILABILITY
and
APPLICATION FOR SEWER CONNECTION**

Permit # _____

Application Date: _____

All applications to connect to the Winchester sewer system must be made in writing to the Winchester Wastewater/Sewer Department and the Board of Selectmen by the owner of the premises or an authorized agent. All expenses incurred for the installation, connection, repair and maintenance of a sewer lateral shall be borne by the applicant. All applicants shall abide by the Rules and Regulations of the Town of Winchester Wastewater/Sewer Department, the State of New Hampshire and all other pertinent ordinances or regulations. An authorized agent must inspect all sewer installations prior to being backfilled. This application/permit expires one year from date of approval.

Location of property to be connected: _____

Map # _____ Lot # _____

Property owner's name and address: _____

Telephone number: _____

Property owner's agent's name: _____

Agent's telephone number: _____

Description of use: _____

- A. Attach a diagram or plan showing existing and proposed locations of all underground utilities. IE: sewer mains and laterals, water mains and services, electric, phone, storm drains and all others.
- B. Exact distance from structure being served to the nearest Town owned sewer main in feet. _____
- C. Is Town water available? Yes _____ No _____. Will Town water be used at this location? Yes _____ No _____
- D. Is a sewer lateral present at this location and to be connected to? Yes ____ No ____
If not, a lateral will have to be installed at the owner's expense.

Estimated expected sewer usage:

1. Number of units to be constructed. _____
2. Number of bedrooms for each residential unit, or if this number varies, list separately the number of units with their corresponding number of bedrooms. _____
3. If other than residential use is planned (commercial, industrial, retail, etc), attach detailed information upon which the estimated sewer usage is based. Include a complete listing of all water uses and wastes being produced or expected to be produced at this location. If waste is to be from an industrial or commercial process, list the characteristics of each waste type and maximum rates of discharge.
4. Estimated average daily sewer usage _____ GPD.
5. For any plan or project estimating an average daily sewer discharge of 5000 GPD or more, shall be conditioned upon the owner obtaining approval from the State of New Hampshire Department of Environmental Services through a discharge permit. If the wastewater treatment plant has reached 80% of it's hydraulic design capacity, then all plans must be submitted to the State for approval.

General Procedures and Considerations for Review:

In reviewing whether or not to approve an application for a sewer connection, the following procedures and considerations may be used by the Winchester Selectboard.

1. Consider the Town's present sewer usage and what, if any, reasonable increase in usage may occur by present users.
 2. Consider projected and actual plant capacities.
 3. Consider expected and previously committed usage by applicants or projects not yet constructed.
 4. Consider reserving capacity for use of land likely to be bought on and located within the Town's sewer system.
 5. Consider reasonable reserved capacity for the potential industrial, commercial, school or other municipal use within the Town's sewer system.
 6. Consider impact of present application upon plant capacity and the Selectboard's concerns in properly maintaining and operating the plant for the public convenience, health or welfare.
 7. Consider all other factors impacting upon the reasonable operation and maintenance of the Town's treatment plant and related facilities.
 8. Any application, once approved, shall automatically expire one year from the original approval date. Extensions maybe granted by the Selectboard.
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I have read and understand the procedures in filing for an application for a sewer connection.

Date: _____ Owner/Agent's signature _____

This is to certify that there **IS AVAILABLE** or **NOT AVAILABLE** capacity for an estimated _____ GPD at the Winchester Wastewater Treatment plant based on the information submitted by this applicant.

Application: **APPROVED** **DENIED**

Wastewater Supervisor

Date

Selectboard:

APPROVE **DISAPPROVE** Wastewater Supervisor's recommendation

Date

