

Town of Winchester, New Hampshire

APPLICATION FOR WATER AVAILABILITY and WATER CONNECTION

APPLICATION #: _____

DATE: _____

ALL APPLICATIONS FOR THE USE OF WATER MUST BE MADE IN WRITING TO THE WINCHESTER WATER DEPARTMENT AND THE BOARD OF SELECTMEN BY THE OWNER OF THE PREMISES OR AUTHORIZED AGENTS, AND THE VARIOUS USES TO WHICH THE WATER IS TO BE APPLIED. A COPY OF YOUR PLOT PLAN SHOWING THE WATER LINES SHOULD ALSO BE SUBMITTED WITH THE APPLICATION. IT SHALL NOT BE USED FOR ANY OTHER PURPOSE WITHOUT PREVIOUS NOTICE TO THE SELECTMEN. INSTALLATION AND EXPENSE SHALL ADHERE TO THE WATER REGULATIONS IN EFFECT AT THE TIME OF APPLICATION. A WATER METER AND BACKFLOW DEVICE MUST BE INSTALLED ACCORDING TO THE WINCHESTER WATER DEPARTMENT'S REGULATIONS. IN CASE OF A STRUCTURE IN WHICH A METER MAY NOT BE INSTALLED (I. E. NO BASEMENT) AN APPROVED WATER METER PIT MUST BE INSTALLED AT THE EXPENSE OF THE APPLICANT. ALL FEES MUST BE PAID WHEN THE PERMIT IS ISSUED. THIS APPLICATION/PERMIT EXPIRES ONE YEAR FROM DATE OF APPROVAL.

LOCATION OF PROPERTY: _____

MAP #: _____ **LOT #:** _____

NAME OF PROPERTY OWNER (COMPLETE CORPORATION OR BUSINESS NAME)

ADDRESS: _____

TELEPHONE #: _____

FULL NAME AND ADDRESS OF ACTING AGENT ON BEHALF OF OWNER (IF APPLICABLE)

TELEPHONE #: _____

DESCRIPTION OF USE: _____

A: ATTACH A DIAGRAM OR PLAN SHOWING PROPOSED CONSTRUCTION. ALSO SHOW THE LOCATION OF EXISTING BUILDINGS, WATER, SEWER, AND ELECTRICAL LINES. THE PLANS MUST ALSO SHOW LOCATIONS OF ALL PROPOSED WATER PIPES, SEWER LINES AND ANY OTHER UNDERGROUND STRUCTURE OR UTILITIES.

B. EXACT DISTANCE FROM PROPERTY OWNER'S BOUNDARY LINE TO THE NEAREST TOWN OWNED WATER LINE (IN FEET): _____. ONLY ABUTTERS TO TOWN OWNED WATER MAINS MAY BE GRANTED A PERMIT.

C. IS THERE A TOWN OWNED WATER LINE RUNNING BY THE PROPERTY TO BE CONNECTED? _____ IF NOT, A WATER DISTRIBUTION LINE (8 " MINIMUM SIZE) WILL HAVE TO BE INSTALLED AT LANDOWNER'S EXPENSE.

ESTIMATED WATER USAGE

1. NUMBER OF RESIDENTIAL UNITS TO BE CONSTRUCTED: _____

2. NUMBER OF BEDROOMS FOR EACH RESIDENTIAL UNITS, OR IF VARIES, LIST SEPARATELY THE NUMBER OF UNITS HAVING SAME NUMBER OF BEDROOMS.

3. ESTIMATED EXPECTED DAILY USAGE (BASED ON 200 GALLONS PER BEDROOM): _____. ATTACH ALL TECHNICAL INFORMATION, ENGINEERING STUDIES OR OTHER AVAILABLE DOCUMENTATION SUBSTANTIATING THE EXPECTED AVERAGE DAILY USAGE, IF AVAILABLE.

4. WILL THERE BE A FIRE SPRINKLER SYSTEM AT THIS LOCATION? _____.

5. SIZE OF SERVICE OR WATER MAIN BEING REQUESTED. _____

6. IF OTHER THAN RESIDENTIAL USE IS PLANNED (I.E. COMMERCIAL, INDUSTRIAL) ATTACH DETAILED INFORMATION UPON WHICH ESTIMATED WATER USAGE IS BASED, INCLUDING A DESCRIPTION OF THE CHARACTER OF EACH USE, THE DAILY VOLUME AND MAXIMUM RATES OF CONSUMPTION, AND REPRESENTATIVE ANALYSES.

DATE: _____ LANDOWNER/AGENT'S SIGNATURE: _____

APPROVED/DENIED

DATE: _____

SUPERINTENDENT

BOARD OF SELECTMEN

WATER SERVICE, WATER MAIN CHECKLIST

The following must be done before any water service or water main construction can begin!

_____ 1. Submit permit application and site plans to the Water Department for review and approval. The Water Department will forward the application to the Town Manager/Board of Selectmen for final approval. Once the Board of Selectmen approves permit, all fees shall be paid to the Winchester Water Department. Construction will not be allowed to commence until permit fees have been paid.

_____ 2. Meet with Water Department personnel to discuss material specifications, set construction date and to review plans and proper installation procedures. This may be done in conjunction with item #1.

_____ 3. Obtain road-opening permits from appropriate agency. For Town owned roads applications/permits are obtained from the Winchester Highway Department; State roads will be from NH D.O.T.

_____ 4. Call Dig Safe to obtain a permit. Dig Safe's phone number is 1-888-344-7233. On the day that construction is to commence, your Dig Safe permit number must be presented to the Winchester Water Department.

_____ 5. Notify the Water Department a minimum of one week prior to the start of construction.

Water mains and water services will not be backfilled until inspected by the Winchester Water Department. It is highly recommended to make arrangements for inspections and backfilling prior to the beginning of construction. Failure to obtain an inspection may result in delays in charging the mains or services. Water services will be tested for leaks prior to backfilling. Water mains will be tested according to current regulations. All projects where a water main, or a water service over 2" in diameter, is installed an as built blueprint shall be submitted to the Winchester Water Department within 30 days of the charging of water lines.

The Winchester Water Department office hours are 8am – 12noon Monday through Friday. Our telephone number is 603-239-4951 ext 105.